

[ENTER YOUR COMPANY'S LETTERHEAD]

**ANNEX B**  
**TECHNICAL OFFER FORM**  
**Computer (Laptop)**

Dear Sir/Madam:

We, the undersigned, offer to provide Computers (Laptops) to **UNHCR Sub Office Aleppo, Syria** in accordance with your tender, **RFQ No. RFQ/HCR/SYR/23/06**.

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
Computer (Laptop)		55	Unit			
1	Please specify manufacturing company name and /or country of origin					
2	Brand name and model					
3	The bidder should offer technical data certified by the manufacturer clarifying the technical information of the equipment and its accessories.The bidder should clearly mention the name of the model offered. The bidder should write down the number of the specification beside the corresponding information in the datasheet.					
4	The equipment should be new not refurbished, (manufacturing year not more than three years back)					
5	The bidder undertakes to transport , install and operate the equipment with its all accessories					
6	The bidder should submit all the relevant ,original documents ( operating , maintenance when delivering the product)					
7	The bidder/ local agent should have or specify a maintenance workshop staffed with experts and equipped with required tools and equipment					
8	During the warranty period the bidder should carry out all the preventive maintenance according to the manufacturer’s directions ( instructions ) and repair it during 48 hours of the declared date of a fault					
9	Processor: Intel Core i3-1005G1 Gen 10th or AMD or equivalent					
10	GPU: Intel® UHD Graphics or equivalent					
11	DISPLAY: 15.6-inch, HD (1366 x 768)					
12	Internal storage: 512GB M.2 NVMe™ PCIe® 3.0 SSD					
13	RAM: 4GB DDR4, 2133 MHz					
14	Battery: 37WHrs, 2S1P, 2-cell Li-ion					
15	Ports: 1 x USB, 1 x HDMI, 1 x USB-C, 1 x Audio					
16	Connectivity: Wi-Fi 802.11AC + Gigabit Ethernet + Bluetooth 4.1					
17	Web camera: Web camera HD 720p					
18	Mic: Microphone Dual-Array Microphone					
19	Speakers: Built-in speakers					

**OTHER REQUIREMENTS**

1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered			[check box if datasheets were provided]
2	Warranty	Bidders are required to provide defects and liability period with terms of warranty on the products being offered which should be valid for at least twelve (12) months upon delivery to and accepted at the final destination.			[check box to accept the terms]
3	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.			[provide name, office address and contact number of the company who can provide repairs and maintenance services]
4	Delivery Terms	<u>Applicable INCOTERMS:</u> Delivered Duty Paid (DDP) UNHCR Sub Office, Building No. 42, Omayad Street, Old Shahba'a, Aleppo, Syria			[check box to accept the terms]
		<u>Delivery lead-time:</u> In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.			[indicate delivery lead-time in calendar days from receipt of purchase order]

**MANDATORY DOCUMENTS TO BE SUBMITTED: (please refer to Section 3.1 of the RFQ)**

1	Annex D: Vendor Registration Form					[mandatory]
2	Business/Commercial Registration Certificate					[mandatory]
3	Financial Statements/Audit reports of the last two fiscal years or a Regret Letter if not available (stating the reason of the unavailability)					[mandatory]
4	Company Profile (company history, list of products and services offered, list of clients, etc.)					[mandatory for suppliers not yet registered with UNHCR]

By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of

Submitted by: \_\_\_\_\_

Signature: \_\_\_\_\_

Full Name: \_\_\_\_\_

Position Title: \_\_\_\_\_

Date and Place Signed: \_\_\_\_\_

STAMP OF THE COMPANY

**ANNEX B**  
**TECHNICAL OFFER FORM**  
**Three in one Multifunction Printer**

Dear Sir/Madam:

We, the undersigned, offer to provide Multifunction Printers to **UNHCR Sub Office Aleppo, Syria** in accordance with your tender, **RFQ No. RFQ/HCR/SYR/23/06**

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
<b>Multi-function Printer (print, scan, copy)</b>		<b>4</b>	<b>Unit</b>			
1	The item is heavy duty quality product, the same shall be demonstrated in the datasheet/catalogue provided					
2	Warm-up time: 20/20 seconds					
3	First output speed: 6/6 seconds					
4	Continuous output speed: 20 pages per minute					
5	Memory: 1 GB					
6	HD: 500GB					
7	Networking: Built-in 10/100/1000 Base Tx Ethernet + USB +Wireless LAN (IEEE 802.11 a/b/g/n/ac)					
8	Functions: Printing – Scanning – Copying					
9	Power source: 200-240 V 50-60 Hz					
<b>Copier</b>						
10	Copying process: Laser beam scanning and electrophotographic printing					
11	Multiple copying: Up to 999 copies					
12	Resolution: 600 dpi					
<b>Printer</b>						
13	Print Technology: Laser black and White					
14	Printer Language: Standard GDI					
15	Print resolution: 600*600 dpi					
16	Network protocol: TCP/IP (IP V4, IP V6), IPX/SPX					
17	Two-sided printing: Automatic					
<b>Scanner</b>						
18	Scanning speed: Full color: Maximum 50 originals per minute B/W: Maximum 50 originals per minute					
19	Resolution: 600 dpi					
20	Original Size: A3,A4,A5					
21	Scan modes: ADF (50 Sheets) + Flatbed					
22	File format: TIFF, JPEG, PDF					
23	Scan to: E-mail, Folder, USB/SD,					
<b>Paper Handling</b>						
24	Recommended paper size: Paper tray(s): A5 - A3 Bypass tray: A6 - A3					
25	Trays: Tray 1 - 100-sheet multipurpose Tray 2 - 550-sheet					
<b>OTHER REQUIREMENTS</b>						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	Warranty	Bidders are required to provide defects and liability period with terms of warranty on the products being offered which should be valid for at least twelve (12) months upon delivery to and accepted at the final destination.				[check box to accept the terms]
3	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.				[provide name, office address and contact number of the company who can provide repairs and maintenance services]
4	Delivery Terms	<u>Applicable INCOTERMS:</u> Delivered Duty Paid (DDP) UNHCR Sub Office, Building No. 42, Omayad Street, Old Shahba'a, Aleppo, Syria  <u>Delivery lead-time:</u> In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.				[check box to accept the terms]
<b>MANDATORY DOCUMENTS TO BE SUBMITTED: (please refer to Section 3.1 of the RFQ)</b>						
1	Annex D: Vendor Registration Form					[mandatory]
2	Business/Commercial Registration Certificate					[mandatory]
3	Financial Statements/Audit reports of the last two fiscal years or a Regret Letter if not available (stating the reason of the unavailability)					[mandatory]
4	Company Profile (company history, list of products and services offered, list of clients, etc.)					[mandatory for suppliers not yet registered with UNHCR]
By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of Submitted by: _____  Signature: _____  Full Name: _____  Position Title: _____  Date and Place Signed: _____ STAMP OF THE COMPANY						

[ENTER YOUR COMPANY'S LETTERHEAD]

**ANNEX B**  
**TECHNICAL OFFER FORM**  
**Mobile Phones**

Dear Sir/Madam:

We, the undersigned, offer to provide Mobile Phones to **UNHCR Sub Office Aleppo, Syria** in accordance with your tender, **RFQ No. RFQ/HCR/SYR/23/06**

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
<b>Mobile Phone</b>		<b>19</b>	<b>Unit</b>			
1	Release: 2022 or later					
2	GSM / HSPA / LTE / 5G (optional)					
3	Dual SIM					
4	Mediatek MT6769V/CU Helio G80 (12 nm) or higher					
5	Android 11, One UI Core 3.1					
6	microSDXC (dedicated slot)					
7	128GB 8GB RAM					
8	Li-Po 5000mAh, non-removable					
9	Fast charging 15W USB Type C					
10	CAMERA Quad 48 MP, f/2.0, 26mm (wide), 1/2.0", 0.8µm, PDAF or higher specifications					
11	8 MP, f/2.2, 123", (ultrawide), 1/4.0", 1.12 or more					
12	5 MP, f/2.4, (macro) or more					
13	5 MP, f/2.4, (depth) or more					
14	Features LED flash, panorama, HDR					
15	Video 1080p@30fps or more					
16	COMMS WLAN Wi-Fi 802.11 a/b/g/n/ac, dual-band, Wi-Fi Direct, hotspot					
17	Bluetooth 5.0, A2DP, LE					
18	The phone should not be locked to any network, and any SIM card can be used when needed					
<b>OTHER REQUIREMENTS</b>						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	Warranty	Bidders are required to provide defects and liability period with terms of warranty on the products being offered which should be valid for at least twelve (12) months upon delivery to and accepted at the final destination.				[check box to accept the terms]
3	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.				[provide name, office address and contact number of the company who can provide repairs and maintenance services]
4	Delivery Terms	<u>Applicable INCOTERMS:</u> Delivered Duty Paid (DDP) UNHCR Sub Office, Building No. 42, Omayad Street, Old Shahba'a, Aleppo, Syria				[check box to accept the terms]
		<u>Delivery lead-time:</u> In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.				[indicate delivery lead-time in calendar days from receipt of purchase order]
<b>MANDATORY DOCUMENTS TO BE SUBMITTED: (please refer to Section 3.1 of the RFQ)</b>						
1	Annex D: Vendor Registration Form					[mandatory]
2	Business/Commercial Registration Certificate					[mandatory]
3	Financial Statements/Audit reports of the last two fiscal years or a Regret Letter if not available (stating the reason of the unavailability)					[mandatory]
4	Company Profile (company history, list of products and services offered, list of clients, etc.)					[mandatory for suppliers not yet registered with UNHCR]
<p>By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of providing the required goods and/or services specified in this Request for Quotation.</p> <p>Submitted by: <input type="text"/></p> <p>Signature: <input type="text"/></p> <p>Full Name: <input type="text"/></p> <p>Position Title: <input type="text"/></p> <p>Date and Place Signed: <input type="text"/></p> <p>STAMP OF THE COMPANY</p>						