

ANNEX A_ TECHNICAL SPECIFICATIONS: CLEANING MATERIALS REQUIREMENTS –OGOJA SUB OFFICE.				OGOJA SO
INVITATION TO BID: No. ITB/HCR/ABJ/02/2023				
OFFICES /COMPOUND/STAFF HOUSES/GUEST HOUSES/LAUNDRY PURCHASE PROJECTION FOR 6 MONTHS				
	ITEM	PURPOSE	UNIT MEASURE/DESCRIPTION	QTY REQUIRED
RESIDENTS				
1	Brooms (metallic handles plastic insulated)	Sweeping	stronger handle. pcs	42
2	Cornice Brush (metallic handles plastic insulated)	Cobweb remover	stronger handle. pcs	42
3	Mops(metallic handles plastic insulated)	Mopping	stronger handle. pcs	42
4	Mop Bucket	Mopping	Portable pcs	42
5	Scouring pads	scrubbing	Doz (12 pcs in a pkt)	42
6	pledge (Orange scent)	buffing	275ml pcs	42
7	Bathing Soap (Dettol 65gm)	Bathing soap	1 doz per month (12 pcs in a pack)	42
8	Toilet Paper (white-cossy)	Toilet use	1 bale of 32pcs per month	42
9	Hand Wash sanitizer	Handwash	500ml	42
10	Morning Fresh (lemon scented)	Cleaning Utensils	1 litre	42
11	Dettol liquid disinfectant	Disinfection	3 litres (1 jerrican of 3 litres)	42
12	Kitchen Paper towel	Kitchen use	1 doz (12pcs per bale)	14
13	Mosquito net (size 6x6) white	Protection from mosquitoes	size 6 x 6 in pcs	10
14	Insecticide	Repel insects	275ml pcs	42
15	Bathroom rugs (8 x 12)	Water absorbent	pcs	42
16	Harpic	toilet	Ocean breeze (500ml ,12 pc cartons)	4
OFFICE CLEANING				
1	Velvex hand paper towels roll	Drying hands	1 doz (12 pcs per bale)	48
2	Hand paper towel dispenser (transparent, circular and lockable)	Dispensing the hand towels	pcs	60
3	Toilet Paper (white-cossy)	Toilet use	1 bale of 32pcs per month	48
4	Dust bin	Office and guesthouse		50
5	Hand Wash Soap (Liquid)	Handwash	500ml	42
LAUNDRY				

1	Laundry detergent (Ariel)	Laundry use	1 bag is 8kg	72
2	Jik	Laundry bleach	1 litre jerricans	48
3	Commercial steam Iron Boxes	Laundry Use	Pcs	6
4	Ironing stand	Laundry Use	Pcs	4
5	Laundry pegs (plastic)	Laundry Use	Pcs	200
6	Laundry Basket (30litres) perforated	Laundry Use	Pcs	4
7	Laundry Basin (plastic 50 litres)	Laundry Use	Pcs	4

By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements, and this is also to confirm that our company is experienced and capable of providing the required goods and/or services specified in this Request for Quotation.

Submitted by:

Signature:

Full Name:

Position Title:

Date and Place Signed:

STAMP OF THE COMPANY