

INVITATION TO BID: No. ITB/HCR/ABJ/02/2023

ANNEX A TECHNICAL SPECIFICATIONS: CLEANING MATERIALS REQUIREMENTS – BO, ABUJA & LAGOS FIELD OFFICE.

#	Item Description	UOM	Monthly	Quarterly
1	Dettol liquid - 500ml (24 in carton)	carton	3	9
2	Rambo insecticide - 500ml (12 in carton)	carton	3	9
3	Vim powder - 600ml (20 in carton)	carton	2	6
4	Room fresh - 750ml (12 in carton)	carton	3	9
5	Vicki tissue paper (24 in carton)	carton	2	6
6	Air Wick Gel - 45gm (96 in carton)	carton	1	3
7	Harpic - 500ml (12 in carton)	carton	3	9
8	Mr. Sheen cleaner- 300ml (12 in carton)	pack	3	9
9	Kleansol floor cleaner 2Ltrs (6 in carton)	carton	2	6
10	Glass cleaner - 500ml (12 in carton)	carton	2	6
11	Sanitol handwash - 500ml (12 in carton)	carton	3	9
12	Local perfume for mopping floor (pieces)	bottle	3	9
13	Ariel detergent - 850gm - (8 in bag)	bag	2	6
14	Jik - 950ml (20 in carton)	carton	2	6
15	Morning fresh - 1000ml (12 in carton)	carton	3	9
16	Interlock brush (pieces)	piece	10	30
17	Toilet brush (pieces)	piece	15	45
18	Cobweb removal brush (pieces)	piece	8	24
19	Sweeper (pieces)	piece	15	45
20	Mopping sticks and caps (pieces)	piece	20	60
21	Safety PPE hand gloves latex disposable (100 in pack)	pack	4	12
22	Toilet tissue rolls, Familia (48 in pack)	pack	15	45
23	Mopping bucket (pieces)	piece	15	45
24	Plunger (pieces)	piece	4	12
25	Blue Diamond Camphor (6 in pack)	pack	10	30
26	Air freshener (solid) (wind PDCB Apple) 65 GRS	Pack	18	54
27	Air Freshener (solid- Sunshine)	Pack	18	54
28	Parker (pieces)	piece	15	45
29	Local sweeper Brume (pieces)	piece	10	30
30	Waste bin leather rolls (30 in carton)	carton	2	6
31	Duracell Battery Big (12 set in carton)	carton	1	3
32	Duracell Battery Small (12 set in carton)	carton	1	3
33	Dusting Towel (12 pieces in pack)	pack	4	12
34	I-Zeal 1litter (12 in carton)	carton	1	3
35	Sandpaper smooth (yard)	yard	3	9
36	Deep lemon scouring (12 in carton)	carton	2	6
37	Hand sanitizer - 500ml (12 in carton)	carton	2	6
38	Disinfectant (Litre)	litre	4	12
39	Squeegee floor (pieces)	piece	5	15
40	Hand gloves rubber Red (pairs)	Pairs	2	6

41	Car wash	Ltrs	3	9
42	Hand towels	Piece	8	24

Ad hoc/ long period replacements

#	Item Description	UOM	Qty	Remark
1	Vacuum cleaner machine (Smk9q81500 commercial)	piece	3	
2	Trash can for offices/Lobby	piece	100	
3	Cutting machine - gardening (petrol chainsaw - 58 cc gasoline)	piece	2	
4	Rake	Piece	4	
5	Small hoe	Piece	2	
6	Cutting scissor for gardening	piece	3	
7	Water hose - 25mm (1 x 3mm x 50mm)	piece	4	
8	Manure (pick-up)	trip	1	2x / year
9	Petrol (Litre)	litre	5	12 / quarter
10	Engine oil (Litre)	litre	2	6 / quarter
11	Herbicide (dragon) (Litre)	litre	2	6 / quarter

Cleaning materials requirements - Field Office, Lagos

#	Item Description	UOM	Monthly	Quarterly
1	Dettol liquid - 500ml	Piece	8	24
2	Window cleaner- 300ml	Piece	1	3
3	Hand wash 500ml	Piece	8	24
4	Wind air freshener	Piece	12	36
5	Hypo 1 litre	Piece	8	24
6	Harpic - 500ml (12 in carton)	cartoon	2	6
7	Interlock brush	Piece	1	3
8	Toilet brush	Piece	8	8
9	Mopping sticks	Piece	4	12
10	Toilet tissue rolls, Familia	pack	2	6
11	Desk tissue	Piece	15	45
12	Car wash -1ltr	Piece	2	6
13	Scouring powder	Piece	4	12
14	Towels	Piece	4	14
15	Blower machine	Piece	1	3
16	Detergent liquid (5 litres)	Piece	1	3
17	Safety PPE hand gloves latex disposable (100 in pack)	Pack	1	3

Ad hoc/ long period replacements

#	Item Description	UOM	Qty	Remark
1	Lawn mower machine 2 LE0 5.5 PH	piece	1	
2	Cutting scissor for gardening	piece	3	
3	Water hose - 25mm (1 x 3mm x 50mm)	piece	1	
4	Herbicide (dragon) (Litre)	litre	1	3/quarterly
5	Vacuum cleaner machine (Smk9q81500 commercial)	Piece	2	
6	Trash can for offices/Lobby	Piece	20	
7	Rake	Piece	3	
8	Cutting machine - gardening (petrol chainsaw - 58 cc gasoline	Piece	1	

By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements, and this is also to confirm that our company is experienced and capable of providing the required goods and/or services specified in this Request for Quotation.

Submitted by:

Signature:

Full Name:

Position Title:

Date and Place Signed:

STAMP OF THE COMPANY