

Minutes of Pre-bid Meeting
ASEAN Power Grid Roadmap
RFP/2023/45392

Date and Time : 13 February 2023, 5.00 - 5.00 PM (ICT)
Location : UNOPS Thailand Office and Google Meet

UNOPS Representatives : 1. Sirpa Jarvenpaa, ETP Director
2. Jonathan Thalla-Joel, Senior Program Manager
3. Yu Chong Nam, Program Management Officer
3. Nadiyah, Procurement Senior Officer
4. Sirima Wajchapakde, Procurement Associate

Suppliers Representative: Bidder 1
Bidder 2
Bidder 3
Bidder 4
Bidder 5
Bidder 6

Pre-Bid Minutes:

1. Opening Remarks

UNOPS representative (Sirpa) started the meeting by welcoming all participants and opened the pre-bid meeting.

2. Tender Presentation

Sirpa and Yu Chong, presented a brief project/tender background and expected timeline of the tender.

Nadiyah, UNOPS Procurement Senior Officer explained the evaluation criteria and the returnable schedules for this tender.

3. Q&A Session

During the meeting, both bidders raised a number of clarification questions, and UNOPS representatives provided answers as follows:

No	Question	Answer
1.	Do we have a base of maximum financial offer?	No. UNOPS cannot disclose the ceiling / maximum financial offer for any of its tenders
2.	How detailed will the roadmap be developed by the consultant?	The Terms of Reference has provided a clear description on the level of detail expected from the bidder for the delivery of this project, hence we suggest bidders to look into this.
3.	How can we connect with ASEAN member states, considering we would need to have consultation with them? Will CASE facilitate this?	ASEAN Centre for Energy (ACE) provides the necessary facilitation for the consultation and coordination with ASEAN Member States (AMS) and relevant ASEAN bodies including HAPUA. Consultant will be responsible for managing the consultation with ASEAN member states, which is also why in the Terms of Reference, there is a section indicating the need for travel to 9 countries.
4.	Is this a new ASEAN interconnection masterplan study (AIMS)? Also, how can we get the data for this?	<p>It is the new AIMS III Phase 3 study approved by AMS continuing from the AIMS III Phase 1 and 2 which were completed by 2021. i</p> <p>ACE together with the Clean Affordable and Secure Energy (CASE) funded Program Management Unit (PMU) will provide the required coordination with AMS for the consultant's required data and consultant will work closely with ACE during the data collection mission travels to AMS to collect data. Detailed data collection process will be developed under the APGP Playbook that will be completed by the time a consultant is on board.</p>
5.	This question is pertaining to the outputs stated in the Annex A - Concept Note. We understand that Output 3 is outside the scope of the current tender, but would you explain a bit about the Output 3 and how it relates to Output 2?	<p>Output 3 covers analytical work, and will include 3 different focus:</p> <p>Focus 1 : on Multilateral Market Development</p> <p>Focus 2 : on Regulatory Framework</p> <p>Focus 3: Grid core and Technical Standards</p> <p>Notes: UNOPS has now excluded the Development of TOR for Output 3 as one of the deliverables in this tender.</p>
6.	Will output 3 be done right after	No, it would depend on other things, but we

	output 2?	would need Output 2 to be completed before anything can move under Output 3
7.	Will the consultant who is working on Output 2 be eligible to participate in the tender for Output 4?	Consultants' eligibility to participate to future tenders for the same project will be evaluated during the future tender evaluation process. Any supplier - associated, or that has been associated in the past, directly or indirectly, with a firm or any of its affiliates - that has been engaged to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods, services or works required for the same project will not be eligible to participate in the subsequent tenders

4. Closing Remarks

Sirpa, ETP Director closed the pre-bid meeting and thanked the bidders' representative for attending the meeting.