



REQUEST FOR EXPRESSION OF INTEREST (REOI)

Category of items: Printing Services

Date of the REOI: (13/01/2023)

Closing Date for receipt of EOI: (27/01/2023)

Reference: EOI/UNFPA/MOZ/REOI/27_01

Address: moz.tender@unfpa.org

Description of requirements:

UNFPA is inviting Expressions of Interest (EOIs) from eligible suppliers in respect to the provision of a full range of services for a Printer, including the responsibility of the toner replacement from the SUPPLIER with UNFPA internal control. Paper should be UNFPA responsibility to purchase it.

LaserJet Color printer for 50 staff workgroup with:
Printing technology: Laser color printer
Connectivity: 1Gbit Ethernet connection
Printing: Full Duplex automatic
Printing size: A4 and A3
Paper Trays: Minimum 3 paper trays adjustable for A4/A3
Scanning: Scan to email and Flash, scanning automatic full duplex for both A4/A3
Printing speed: 40-PPM minimum
Printing volume: up to 10,000 pages per month
Printer power supply: 220V, with Mozambique plug

Potential Suppliers

This REOI is addressed to (a) manufacturers of Printers and (b) traders/ suppliers with experience in the sourcing and supply of Printers, all accessories and solutions for full efficiency of the machines provided.

UNFPA is particularly interested in identifying competitive sources of supply that can offer the complete range of services listed above, or sell a printer with the above features.

Only suppliers with a Quality Management System in conformity with at least one of the following standards are invited to express interest:

- (a) ISO 9001/ISO9002
- (b) ISO 9001:2000
- (c) ISO 13485 / ISO 13488
- (d) EN 46001 / EN 46002
- (e) Japan QS standard for medical devices # 1128
- (f) United States QS (21 CFR part 820)



Procedure for submission of EOI:

Interested suppliers are encouraged to complete **the attached form** and return it to UNFPA by e-mail to moz.tender@unfpa.org on or before the indicated deadline.

Note:

- (a) **Prices are not required at this stage.** UNFPA is seeking to identify suppliers interested in participating in a future bid.
- (b) **No queries shall be entertained by UNFPA on the conformity of the suppliers' products at this stage.**
- (c) **This EOI does not constitute a solicitation.** UNFPA reserves the right to change or cancel the requirement at any time during the EOI and/or solicitation process. UNFPA also reserves the right to require compliance with additional conditions as and when issuing the final solicitation document. Submitting a reply to an EOI does not automatically guarantee receipt of the solicitation when issued.

GUIDELINES FOR ELECTRONIC SUBMISSION

- 1. Bidders shall make clear reference to the specific EOI in the subject field as instructed, otherwise proposals may be rejected. Clearly specify: **EOI (name of product) 2023, company name** specify in the subject field.
- 2. Responses received at the moz.tender@unfpa.org mailbox are kept undisclosed and shall not be opened before the scheduled opening date.
- 3. E-mail submission shall not exceed **20 MB**. An auto-generated response will respond to emails received by the moz.tender@unfpa.org email box.

Best Regards,

DocuSigned by:
Claudette Disii
1D4E47D9A1EC7701
Claudette Disii
Operations Analyst