

Recap Question and Answer

ILO/CO ADDIS/RFP/2022/215- Procurement of Consultancy Service to align and integrate and operationalize the KSP prototype into the ASPYEE PortalDear Potential Bidders,

Kindly find the below, the list of Question and Answer. The highlighted ones are the answers.

1. Can you please let us know your preferred tech stack for the KSP portal? Is Drupal the only choice or can the vendor suggest other options as well? **YES, currently website is built on Drupal as AUDA -NEPAD website is built on DRUPAL**
2. If Drupal is the only option available for KSP portal development, can you please let us know your preferred Drupal version as we need to understand the compatibility with the ASPYEE portal and the AUDA NEPAD portal. **The Version is 9**
3. Which tech stack is used to develop the AYSPEE portal? **DRUPAL 9, PHP,JSON,Java Libraries, jQuery**
4. Can you please let us know the AUDA-NEPAD portal tech stack? **Drupal 8**
5. Can you please let us know your current hosting details for the ASPYEE portal and what your preference is for hosting the KSP portal? **KSP hosting must be the same as SPYEE for maximum compatibility**
6. "An open content and document management system" Can you share scenarios where DMS is needed and does it only need to store the document and search it or does it also need all the features of DMS like document review, commenting, etc? **NOT to review but only store and be able to search and share finalized documents no review functionalities are needed.**
7. "A knowledge exchange system" We are assuming in this feature; the system should be able to store, and users can download content from the system. Please confirm. **CONFIRMED**
8. "Quality Assurance system" Can you, please elaborate more on the functionality of this module/feature? **Mostly maintenance of the website and to ensure that it is functioning optimally, and that security is ok. However, it would be beneficial for WISHTREE to elaborate more on what quality assurance could likely be introduced for improvement and options. New ideas are welcome**
9. "Incorporating SEO" We will be able to provide On-Page SEO services. Please confirm if this meets your requirements. **Yes, I Confirm that on page SEO services should be provided**
10. "Provide technical guidance on social networking, service request tracking, collaboration spaces and tools, instant messaging, multilingual capabilities, user feedback, usage metrics, and reporting." What will be the deliverables for technical guidance for these mentioned features? **The feedback and analytics that will come from the features, user feedback of friendly ness or challenges and the ease or difficulty in use of the mentioned features - ; set of recommendations, guidance provided in the form of the report .**
11. "Upload all existing information" Can you let us know the type of content/data and the size of all the content/data that we need to upload? **Videos through links, word, and PDF documents and other formats, images etc**
12. Can you please explain the scope for managing the webinars in detail? **This role might not be needed in the immediate future but perhaps later when the Platform will start using ASPYEE webinar tools currently ZOOM, and other existing interactive platforms will be initially used which can easily be supported by internal IT staff**
13. What are your expectations from a vendor to "provide a detailed and innovative yearly content management and communication plan"? **The plan envisaged will include: identification uploading and arrange content in such a way that they are easily accessible; keeping a log ; promoting the use and utilization of the platforms; getting posters that need designed and promotion and involve relevant networks email marketing and other forms of digital marketing – this should include targets annually – this is one of the assignment that we want to winning applicant to assist with**

14. Can you please let us know all the user types along with their roles and permissions for the KSP portal? Admins: go to back ends; upload and remove; go to the forum and general public- **For the General public download, share, register see postings contribute to the forum, comment and like . The Community of Practice section or functionalities are closed and allows only selected people who are invited as members and then they can upload post announcement, see others posts and profiles.**
15. Can you please let us know the user onboarding journey for the KSP portal? **Develop a guideline or a menu and a workshop with mostly admin to explain how everything works**
16. Which all features will be available for all the user types (after login into the portal) that we are going to define for the KSP portal? **Please you refer to the prototype and or you may advise. I think Q14 partly answer that, but I will rely on your experience of designing similar platforms on user categorization. General users, admin and also special group users such as those on community of practice users etc**