

Minutes of Pre-bid Meeting

RFP Energy Market Mechanisms Acceleration (EMMA)
RFP/2022/44629

Date and Time	February 02nd, 2023; 14.00-15.00 BKK Time
Location	Google Meet
UNOPS Representative	John Robert COTTON Jonathan THALLA-JOEL Nadiyah NADIYAH Piska APRILIA Sirpa Helena JARVENPAA Linda THANAKETSAKUL Yu Chong NAM

Pre-bid Minutes:

UNOPS representative (Nadiyah) started the meeting by welcoming all participants and gave the floor to the ETP representative for welcoming the participant.

1. Tender Outline Presentation

UNOPS Procurement team (Nadiyah) shared the presentation and explained the tender timeline and evaluation criteria, then the ETP Representative (John) explained the project details (detailed presentation attached).

2.Q&A session

1st Question: It's about partnering with a local entity. In our firm we have staff who speak Vietnamese, who are from Vietnam, Philippines and Indonesia. In the assessment criteria, item#1.1 it is stated that one of the assessment criteria is "Understanding of local context, and partnering up with an Indonesia, The Philippines and Vietnam entity to provide for the strategic consultation, translations; as well as the communications expertise"

In case we have this expertise within our own company, I wonder if that will be scored the same as having partnered with the local?

Answer : Yes. The reason for inclusion of assessment criteria about partnering with local company is because we highlight 3 things :

- 1) Ability to communicate with partner in local language
- 2) Having the physical presence on the ground in the country to have more effective communication with the partner
- 3) Assess the policy, and documents in the native language and then deliver information in the local language

If a bidder can showcase that these 3 components are covered within their own organization, then it is assessed the same way as working with a local partner in the country.

2nd Question : Is there any indication of the budget envelope for this piece of work?

Answer: UNOPS cannot disclose its budget for any of its tenders. Just to highlight, that the weight of the technical versus financial is 80 to 20. We are looking for a strong, technical offer.

Closing

UNOPS representative closed the meeting and thanked the vendor representative for attending the pre-bid meeting.