

## Minutes of Pre-bid Meeting

RFP Wind Energy Development in Indonesia Investment Plan  
RFP/2022/44553

Date and Time	February 02nd, 2023; 16.00-17.00 BKK Time
Location	Google Meet
UNOPS Representative	Aang DARMAWAN John Robert COTTON Jonathan THALLA-JOEL Nadiyah NADIYAH Piska APRILIA Sirpa Helena JARVENPAA

### **Pre-bid Minutes:**

*UNOPS representative (Nadiyah) started the meeting by welcoming all participants and gave the floor to the ETP representative for welcoming the participant.*

#### **1. Tender Outline Presentation**

UNOPS Procurement team (Nadiyah) shared the presentation and explained the tender timeline and evaluation criteria, then the ETP Representative (John and Aang) explained the project details (detailed presentation attached).

#### **2.Q&A session**

**1st Question: Please clarify where the bidders can find the tender particulars ?**

**Answer:** The tender particular section is not attached to the tender document but bidders need to access the link in UNGM and then it will take you to the e-sourcing platform. The tender's particular section is among one of the tabs in the e-sourcing platform.

**2nd Question: Is there a performance bond requireme**

**Answer:** No. There is no performance bond on for this tender

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**3rd Question: Is there a difference between how personnel from JV and subcontractor are assessed?**

**Answer:** UNOPS considers the consortium or team as a whole if the CV is submitted as part of the team. When it comes to subcontracting arrangements, we only have contractual relationships with the main contractor. So the main contractor is fully responsible for completing the project; and the main contractor is also responsible for managing their subcontractors. We're looking for specific levels of expertise, as well as international expertise. As mentioned in the presentation, very strong on-the-ground expertise is also required, as is the ability to deal with multiple stakeholders. But, from an evaluation standpoint, it makes no difference whether it's JV, or sub-contracting arrangement

**4th Question : Is the assignment exempted from Indonesian VAT?**

**Answer :** No, this assignment is not exempted from VAT. Bidders should include VAT in their financial offer.

**5th Question : Has there been an arrangement with PLN for the availability data ?**

**Answer:**

With PLN, a formal NDA arrangement is still in discussion with PLN HQ team but for the Jamali system, PLN UP2IB team has been well informed about this study and will provide necessary support.

While the wind potential data is available from MEMR geoportal website (<https://geoportal.esdm.go.id/>) and MEMR (P3TEK) team is keen to share the detail data. Data collection methodologies, and risks associated, should be noted in the tenderer's bid.

**6th Question: When will the assignment begin given the extension with the bid ?**

**Answer:** Realistically at early of April 2023, but we will try to expedite from our side.

**7th Question: The deadline has been postponed 2 times and we have submitted our proposal based on deadline last friday. Do we need to resubmit?**

**Answer:.** if a bidder has submitted your proposal before the deadline, it's fine. It has been recorded in the system. Bidder does not need to resubmit the proposal. If a bidder wants to make some changes on their proposal, that is still possible provided that it is uploaded or resubmitted before the revised submission deadline,

**8th Question: Are there any changes to the TOR that we need to take into account in our proposal between the former deadline of last Friday and the new deadline?**

**Answer:** No, there has been no changes on the TOR, the change is only on the new deadline.

**9th Question:** Is the Technical Working Group (TWG) already established or do we need to establish the Technical Working Group ?

**Answer:** MEMR committed to facilitate or to establish the technical working group, but it will need support from the consultant

**10th Question:** Would meetings, roundtables and workshops be required physically or if virtual meetings are also fine to be proposed?

**Answer:** Both are ok though physical is preferred and perhaps necessary to achieve the desired outcomes. Government restriction policy on COVID measurement will of course need to be taken into consideration.

**11th Question:** For the event of the Technical Working Group, there will be 5 events in Jakarta or will it be somewhere decided later with the MMR because it will also relate to the budget of the event itself?

**Answer:** For the sake of costing for this tender, please assume all 5 events will be in Jakarta

**12th Question:** Regarding the financial evaluation, it was stated that the bidder offering the lowest price would be awarded maximum financial point, does it only apply to bidders that pass the technical evaluation, or does it also include bidders that do not pass the technical criteria?

**Answer:** UNOPS only considers financial proposals from bidders that pass the technical evaluation stage.

If a proposal does not pass the technical evaluation, we're not able to access financial proposals. So we will only compare the financial proposal among bidders that qualifies the technical evaluation criteria.

## **Closing**

UNOPS representative closed the meeting and thanked the vendor representative for attending the pre-bid meeting.