

**UNHCR**United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DATE: 01/12/2022**REQUEST FOR QUOTATION No. RFQ/YEMSA/SUP/2022/38****For the Supplying, Installation, Implementation and Testing for Server Room and ICT
Equipment at Sana'a governorate – Yemen****QUOTATION TO BE RECEIVED BY: Saturday 11/12/2022 at 23:59 PM (Yemen time)**

The Office of the United Nations High Commissioner for Refugees (UNHCR) established on December 14, 1950 by the United Nations General Assembly, requests your price quotation for **the Supply, Installation, Implementation and testing for server room and ICT equipment at Sana'a governorate – Yemen** as specified in this Request for Quotation (RFQ).

1. REQUIREMENTS

- **Description:** Supply and delivery ICT equipment and construction of Server Room as per the below LOTS: -

LOT 1: Construction Services:

No.	Equipment / Services	Description	UoM	Qty
1	Armoured Door	internal security doors 1m x 2m for the server room	m ²	2
2	Access Control (Biometric)	Fingerprint Reader with Mag	Pcs	1
3	Raised Floor	Italian Brand	m ²	15
4	Digital Inverter AC	1.5 Ton Cool Only Digital Inverter Air Conditioner	Pcs	2
5	False Ceiling	Italian Brand, with cable tray for cable management	m ²	15

LOT 2: Fire Alarm System:

No.	Equipment / Services	Description	UoM	Qty
1	Fire Suppressant System	FM200 System	Lumpsum	1

LOT 3: ICT Equipment Server Room:

No.	Equipment / Services	Description	UoM	Qty
1	Batteries	200Ah Gel Batteries 12V200Ah, Design Life (15 Years, 25°C) ,Standards: IEC 60896-21/22, IEC 61427, DIN 43539-T5- Capacity (10HR (20A, 1.80V), 25°C) , Reference Internal Resistance (mΩ) 3.11 (fully charged @ 25°C)	PCs	5
2	UPS	10KVa 3phase Pure Sineware UPS Rack/Tower	PCs	1
3	Cameras	4K Dome Camera, H264 Codec, IR	PCs	3
4	NVR	32 Port NVR	PCs	1
5	HDD	10TB HDD 3.5" 7200 RPM	PCs	2
6	Servers	Server 3.5 chassis with up to 8 hard drivers (SAS/SATA) 1 cpu intel xeon gold 6330 (2.0ghz, 42 mb cache , turbo, HT) DDR4-2666, 5x32GB (160 GB RAM) RDIMM 3200MT/s, Dual Rank,iDRAC9, Express 150 G , 3 TB hard driver SAS ISE 12 Gbps 10 k 512n 2.5in with 3.5in HYB CARR, PERC H745 Controller , front ; Broadcom 5720 Quad port 1 Gbe BASE-T adapter ,Dual Hot-Plug Redundant Power Supply(1+1)600W , Ready Rails Sliding Rails Without Cable Management Arm , two Years Warranty	PCs	2
7	Switch	Managed Switch 24-Port PoE+, Enhanced security with AES-128 MACsec encryption, with SmartNet 1 Yr Subscription	PCs	1
8	RouterBoard	Annapurna Alpine AL21400 CPU with four Cortex A15 cores clocked at 1.4GHz each, a maximum throughput of up to 7.5Gbps,supports IPsec hardware acceleration (up to 2.2Gbps with AES128),1U rackmount case, 13x Gigabit Ethernet ports, RS232 serial port and dual redundant power supplies (with -48v DC telecom power and 802.3at/af support).It includes a 60GB M.2 drive already installed.	PCs	15
9	ADSL Modem	ADSL Modem with support Wireless Functions: Access Point / Wireless Bridge, Wireless Enable\Disable, SSID Broadcast Enable\Disable, Interface: 3 10/100 RJ45 LAN Ports 1 10/100 RJ45 LAN/WAN, Port 1 RJ11 Port, Wireless Security:WEP, WPA/WPA2, WPA-PSK/WPA-PSK2,encryptions, QSS(WPS)	PCs	15
10	42U wide rack	1000mm x 800 mm x 800mm with cable manager	PCs	1
11	Power Infrastructure	The following items with high-quality, Circuit breaker box 12 lines include the following: 4 circuit breaker 6 Amper 4 circuit breaker 10 Amper 2 circuit breaker 16 Amper 2 circuit breaker 32 Amper 4 double plugs with led 13 Amper 1 roll 2.5 x 3 flex bahra cables	LS	1
12	Network Infrastructure	6 Cat6 Ethernet Wall Socket Single Port in the server room	LS	1

LOT 4: ICT Equipment:

No.	Equipment / Services	Description	UoM	Qty
1	Laptops	Laptop Gen1, Xeon W10855M. 32GB RAM, 1TB SSD. 15.6" FHD, Nivida Quadro P620 4GB GDDR5, Win 10 Pro licence	Pcs	4
2	Laptops	Laptop Core-i7 11th Gen 16GB, 512 SSD NVMe, 15.6" FHD MX450 2GB GDDR5, Win 10 Pro licence	Pcs	20
3	Scanners	Scan Jet Pro 3000 s4 Sheet-feed Scanner, Scans up to 40 ppm / 80 1PM, Scan to text, PDF and more with built in OCR, Includes 50 page ADF and one-touch scanning custom settings, Small and slim desktop design	Pcs	15
4	Network Hard Drive Enclosure	Enclosure 6-bay NAS/iSCSI IP-SAN, AMD Ryzen VIO00 series V1500B 4C/8T 2.2 GHz, 8GB RAM, two 2.5GbE, IOG- ready	Pcs	1
5	HDD 10-TB	HDD 10-TB	Pcs	6

- **Specifications:** As per the attached Annex-A.
- **Delivery Point:**
 - **The delivery of Construction Services (Lot 1):** (DDP) SCHAMCHA office in Sana'a and installation will be in SCMCHA building Sana'a – Yemen.
 - **The delivery of Fire Alarm System (Lot 2):** (DDP) SCHAMCHA office in Sana'a and installation will be in SCMCHA building Sana'a – Yemen.
 - **The delivery of ICT Equipment Server Room (Lot 3):** (DDP) SCHAMCHA office in Sana'a and installation will be in SCMCHA building Sana'a – Yemen.
 - **The delivery of ICT Equipment (Lot 4):** (DDP) UNHCR office in Sana'a and installation will be in SCMCHA building Sana'a – Yemen.
- **Delivery Time:** it is mandatory to provide the delivery timeline for each lots.
- **Installation:** All items are required to be installed, implemented and tested in SCHAMCHA office in Sana'a.
- **Catalogues:** All bidders must submit a details catalogue, date sheet and all technical supporting documents for each item.
- **Warranty:** per minimum warranty for each item mentioned in Annex A.

Bidders may bid for only one of the Lots or two Lots or three lots or Four Lots. All items within the Lot(s) bid on need to be offered in a supplier bid (partial items per Lot are not acceptable) otherwise the bid may be disqualified.

IMPORTANT: Exact technical specifications of the items are detailed in **Annex A** of this document.

Your overall quotation shall consist of:

- Technical Offer; (as per **Annex-B** "Technical Offer Form").and
- Financial Offer (as per **Annex-C** "Price Offer Form").

2. FINANCIAL OFFER

Please include the following price information in your quote (without VAT):

- *Currency: USD*
- *Your financial offer under this RFQ shall be detailed in the Price Offer Form attached hereto as **Annex-C**.*

UNHCR is exempted from all direct taxes and customs duties. Quoted price shall be provided without VAT but the VAT amount shall be clearly separately indicated.

3. BIDDING INFORMATION:

- **RFQ DOCUMENTS**

The following annexes form integral part of this Request for Quotation (RFQ):

- Annex A: BoQs and Technical Specification
- Annex B: Technical Offer
- Annex C: Financial Offer
- Annex D: Vendor Registration Form
- Annex E1: UNHCR GCC for the Provision of Goods Services (*English*)
- Annex E2: UNHCR GCC for the Provision of Goods Services (*Arabic*)
- Annex F: UN Supplier Code of Conduct (English)
- Annex G: E-TenderBox Supplier guidelines (English)
- Annex G1: E-TenderBox Supplier guidelines (Arabic)
- Annex H: Submission Checklist and Acknowledgements

IMPORTANT:

Please carefully read the e-TenderBox user manual attached as Annex-G & G1 for submission of your technical and financial proposals – Offers submitted in any other manner will be disqualified.

4. Technical and Financial evaluation:

Technical evaluation.

All valid Technical Offers from the Bidders received in response to this RFQ will be evaluated using PASS/FAIL system based on the following Eligibility and Technical Evaluation Criteria:

I. Eligibility CRITERIA	Merit "PASS / FAIL"
1. Business registration: presented a valid business registration certificate, and/or licenses (issued by the pertinent Yemeni authorities) in the field of supply and installation of ICT Equipment or security and safety equipment/services or in field of construction.	Non-discretionary "PASS/FAIL"
2. Company's experience in the supply and installation of server room construction, ICT equipment, construction service in the same area and/or	Non-discretionary "PASS/FAIL"

<p>security & safety system during the past two (2) years;</p> <p><i>Minimum two (2) past and/or current contracts and/or purchase orders, and/or work orders in the past two (2) years in the same area for lot one (Construction Services)</i></p> <p><i>Minimum two (2) past and/or current contracts and/or purchase orders, and/or work orders in the past two (2) years in the same area of lot two (Fire Alarm System)</i></p> <p><i>Minimum two (2) past and/or current contracts and/or purchase orders, and/or work orders in the past two (2) years in the same area of lot Three (ICT equipment - Server Room)</i></p> <p><i>Minimum two (2) past and/or current contracts and/or purchase orders, and/or work orders in the past two (2) years in the same area of lot Four (ICT Equipment)</i></p>	
3. Acknowledgement of UNHCR General Conditions of Contract for the provision of Goods and Services (as per Annex-E)	Non-discretionary "PASS/FAIL"
4. Acknowledgement of UN Supplier Code of Conduct provided (as per Annex- F)	Non-discretionary "PASS/FAIL"

II. TECHNICAL EVALUATION CRITERIA	Merit "PASS / FAIL"
1. Conformity of the offered equipment/solution with UNHCR's Technical Specifications contained in Annex B "Technical Offer" attached to this RFQ in each lot	Non-discretionary "PASS/FAIL"
2. Bidder offered the seller's warranty covering defects liability for the supplied equipment and installation during minimum period required for each item in Annex A	Non-discretionary "PASS/FAIL"

Financial evaluation:

The financial component will be analysed only for those suppliers whose technical offers fully met the UNHCR requirements set forth in this RFQ. Financial bids from the technically qualified suppliers will be evaluated based on:

- Competitiveness of the quoted prices.
- Total overall cost.

5. RFQ SUBMISSION

The proposals must bear your official letterhead, clearly identifying your company name.

Bids should be submitted by file and uploaded to e-TenderBox, the online bid registration tool of UNHCR. The e-TenderBox can be accessed via the following URL:

<http://etenderbox.unhcr.org>

In order to use e-TenderBox, registration on the website is required. This registration is exclusively for e-TenderBox and does not replace any other registration with UNHCR.

A supplier should have only one registered email account in the system. The supplier must use only that e-TenderBox account for managing its offers to UNHCR.

In case the password is forgotten, that account cannot be used anymore, and new registration is required. The e-TenderBox Registration Guide and Use Manual are available at the above URL and provided as annexes to this RFQ.

Uploaded files can be amended by the Supplier while the tender is open. The selected files for upload are submitted when the 'Save & Submit' button is clicked on. Therefore, this button must be clicked before the deadline expires. If done so, the selected files will be submitted and uploaded successfully even if the deadline expires during the file upload. It is the Supplier's responsibility to ensure that all files of the final offer are submitted by the tender expiration deadline.

Once the deadline for submission is expired, the bid will be automatically closed after which the uploaded files can be reviewed but options for additional upload and deletion of previously uploaded files are not available anymore. In order to ensure the safe submission of the full and final offer, it is recommended to have all files uploaded well before the tender deadline.

TENDER CLOSING DEADLINE: Saturday 11 December 2022 23:59 PM (Yemen time)

Your quotation must be valid at least for [90] days.

6. INFORMATION FOR BIDDERS:

- Inspection may be applicable and will be advised at time of purchase and arranged by UNHCR. Inspection will be executed at the point of arrival.
- UNHCR reserves the right to cancel the PO if the supplier failed to deliver the right item.

7. TERMS OF PAYMENT

Payment will be made in accordance with the UNHCR General Conditions of Contract. The standard payment terms of UNHCR are net 30 days upon satisfactory delivery of goods/service and acceptance thereof by UNHCR, presentation of original invoice and acceptance by UNHCR of the goods delivered in accordance with the description of requirements as per the samples provided.

8. UNHCR GENERAL CONDITIONS OF CONTRACT FOR THE PROVISION OF GOODS

Please find attached as **Annex-E1&E2** the UNHCR's General Conditions of Contract for the Provision of Goods, July 2018 version, which must be accepted and acknowledged by submitting a signed copy together with your offer *or* by clearly indicating in your quotation that you accept them. However, please note that submitting an offer is deemed as full acceptance of UNHCR's General Conditions of Contract for the Provision of Goods.

9. VENDOR REGISTRATION FORM

If your company is not yet registered with UNHCR, you must fill in, sign and return with your offer the UNHCR Vendor Registration Form attached as **Annex-D**.

If your company is already registered with UNHCR, please submit Annex-E as blank, stipulating your UNHCR vendor ID on the form.

UNHCR reserves the right to accept the whole or part of your bid or to allow split or partial awards.

Thank you for your kind attention.

Signature _____

David Rusinga,
Supply Officer
UNHCR BO Sana'a Supply Unit