



Empowered lives.
Resilient nations.

DATA SHEET

#		Specific Instructions / Requirements
1.	Scope	The reference number of this Invitation to Bid (ITB) is <u>453-2022-UNDP-UKR-ITB-Diia</u> Debris removal and mechanical demolition as further described in the TOR.
2.	Eligible bidders	Bidders from all countries are eligible to bid.
3.	Eligible goods, works and services	Goods, works and/or services with origin in all countries are eligible in this bidding process.
4.	Clarification of solicitation documents	Bidder must send their inquiries and request for clarifications using the messaging functionality in the portal. ATTENTION: BIDS SHALL NOT BE SUBMITTED TO ANY EMAIL ADDRESS BUT ONLY THROUGH THE SYSTEM.
		Deadline for submitting requests for clarifications / questions: 5 days before the submission deadline
		supplemental information to the ITB and responses / clarifications to queries will be disseminated directly in the system.
5.	Language	All bids, information, documents (registration and finance documents may not be translated) and correspondence shall be in English
6.	Price adjustment	The price quoted by the Bidder shall not be subject to adjustment during the performance of the contract.
7.	Partial bids (lots)	Bidders shall be allowed to quote prices for one or more lots identified in the TOR. However, Bidders must offer 100% of the scope specified per lot. Evaluation will be done per lot.
8.	Bid currencies	Prices shall be quoted in Local currency UAH or USD (USD is advisable as a risk mitigation measure against the impact of the local currency devaluation. To local companies UNDP will execute payments in UAH based on UN Operational Exchange Rate on the date of payment. For determining UN Operational Exchange Rate pls. refer to treasury.un.org.
9.	Duties and taxes	All prices shall: Be exclusive of VAT. Tender is conducted within the framework of international technical assistance project. Be inclusive of other applicable indirect taxes.
10.	Bid validity period	60 days
11.	Bid security	Not Required
12.	Alternative bids	Shall not be considered.
13.	Pre-bid conference	Will be conducted



		01.12.2022, at 10:00 Via Zoom Meeting Link will be shared later
14.	Site inspection	n/a
15.	Instruction for bid submission	Bids must be submitted directly in the system following: https://supplier.quantum.partneragencies.org File Format: PDF, Word, Excel All files must be free of viruses and not corrupted. It is recommended that bidders organize and name the files according the requirements and structure of the bid to facilitate their review. The bidder should receive an email acknowledging email receipt from the system.
16.	Deadline for bid submission	Deadline is indicated in the supplier portal. In case of discrepancies between the deadline indicated in the portal and deadline indicated elsewhere, the deadline in the portal will prevail. It is the responsibility of the bidder to be informed on the tender deadline.
17.	Bid opening	<input type="checkbox"/> Public bid opening will not be held <input checked="" type="checkbox"/> A Public bid opening report will be sent automatically from the system to all bidders who have submitted a bid for this tender.
18.	Expected date for commencement of contract	26 December 2022
19.	Expected contract duration	2 months
20.	Right to vary requirement at time of award	The maximum percentage by which quantities may be increased or decreased is 25%
21.	Contract award to one or more bidder	UNDP will award a contract to: One or more Bidders, depending on the following factors: a) Respectively per each Lot. b) The general combination of the lowest prices for all lots, based on different combinations of award contracts. c) Regardless of the ability to execute work on more than one lot, UNDP can at its discretion to award a contract to other parties for the purpose of reduce the risk of work. d) If the bidder submits an offer more, than 1 lot, UNDP reserves the right to request additional information from the participant confirming the ability to deliver goods on both Lots.
22.	Type of contract to be awarded	Contract for Civil Works http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
23.	Conditions of contract to apply	UNDP General Terms and Conditions for Works http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html



24.	Performance security	<p>Not Required</p> <p>The performance security will be in the same currency as stipulated in Article 16: Bid currencies.</p> <p>The Performance Security shall be in the form of a Bank Guarantee as set out in Section for template</p>
25.	Advance Payments	Not Allowed
26.	Liquidated Damages	<p>Will be imposed as follows:</p> <p>If the Contractor fails to complete/supply the specified Works/Goods within the time period(s) stipulated in the Contract, UNDP may without prejudice to its other remedies under the contract, deduct 0.5% of the total amount for each day of delay until actual completion, up to maximum deduction of 10% of the value of the Contract. Once the maximum is reached, UNDP may consider termination of the Contract.</p>
27.	Other information related to the ITB	Bidder must send their inquiries and request for clarifications related to TOR/Specification/bidding documents using the messaging functionality in the portal.
28.	Evaluation method	<p>Lowest priced technically responsive, eligible and qualified bid.</p> <p>The technical bids shall be evaluated on a pass/fail basis for compliance or non-compliance with the technical specifications identified in the bid document.</p>