# **ANNEX 3: TECHNICAL AND FINANCIAL OFFER – GOODS AND SERVICES**

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |  |
| --- | --- | --- |
| Name of Bidder: | Click or tap here to enter text. | |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

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| --- | --- | --- | --- | --- | --- |
| **Currency of the Quotation: USD or PKR**  **INCOTERMS: DAP** | | | | | |
| **Item No** | **Description** | **UOM** | **Qty** | **Unit price** | **Total price** |
| 1. | Electric Vehicle | Each | **01** |  |  |
| 2. | Transportation |  |  |  |  |
| 3. | Freight Insurance |  |  |  |  |
| 4. | Electric Vehicle Training, UAT, and Commissioning |  |  |  |  |
| 5. | After-sales service providing preventive and corrective maintenance by the vendor for 3 years |  |  |  |  |
| 6. | **Additional 1[[1]](#footnote-1)**  Warranty Extension by 1 year |  |  |  |  |
| Total Price | | | | |  |
| Other Charges (specify) | | | | |  |
| **Total Final and All-inclusive Price (Without additional features)** | | | | |  |
| **Total Final and All-inclusive Price (With additional features)** | | | | |  |

**Compliance with Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **You Responses** | | |
| **Yes, we will comply** | **No, we cannot comply** | **If you cannot comply, pls. indicate counter - offer** |
| Minimum Technical Specifications |  |  | Click or tap here to enter text. |
| Delivery Term (INCOTERMS) |  |  | Click or tap here to enter text. |
| Delivery Lead Time |  |  | Click or tap here to enter text. |
| Warranty and After-Sales Requirements |  |  | Click or tap here to enter text. |
| Validity of Quotation |  |  | Click or tap here to enter text. |
| Payment terms |  |  | Click or tap here to enter text. |
| Other requirements *[pls. specify]* |  |  | Click or tap here to enter text. |

**Other Information:**

|  |  |
| --- | --- |
| Estimated weight/volume/dimension of the Consignment: | Click or tap here to enter text. |
| Country/ies of Origin:  (*if export licence required this must be submitted if awarded the contract*) | Click or tap here to enter text. |

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| --- | --- |
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. | |
| *Exact name and address of company*  Company NameClick or tap here to enter text.  Address: Click or tap here to enter text.  Click or tap here to enter text.  Phone No.: Click or tap here to enter text.  Email Address: Click or tap here to enter text. | Authorized Signature:  Date: Click or tap here to enter text.  Name: Click or tap here to enter text.  Functional Title of Authorised  Signatory: Click or tap here to enter text.  Email Address: Click or tap here to enter text. |

1. All bids shall include quotation for all additional features, and UNDP will make the final decision on whether to include or exclude them of the final service procured. [↑](#footnote-ref-1)