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| **TECHNICAL BIDDERS RESPONSE: استجابة العرض الفني**   * **Please read the TOR and the RFP Cover Letter carefully and fill in your response below**   **يرجى قراءة نص المناقصة ( RFP ) والملحق ( Annex A ) بعناية وملئ المطلوب بما يلزم**   * **Please note that the given space under each section should not limit your response, please type more if required**   **يرجى الملاحظة بان المساحة المعطاة في الجدول ادناه يجب ان لا يقيد من حجم الاستجابة الذي ترغبون بكتابتها، يرجى كتابة اكثر اذا ما تطلب** | |
| **اسم الشركةCOMPANY NAME:** |  |
| **Description of the company’ profile and qualifications:**   * **Submission of a copy of a valid commercial registration certificate from Chamber of Commerce.**   **SUBMITTED? (YES/NO)**   * **Bidder should submit a valid commercial/ company bank account, personal accounts are not accepted.**   **SUBMITTED? (YES/NO)**   * **Bidders shall submit certificate that the product(s) offered meets and comply with the national standards of Jordan from the Royal Scientific Society (RSS) or copy of internationally recognized quality certificate of the manufacturing company together with a copy of quality certificate for the finished product (ISO certificates or equivalent).**   **SUBMITTED? (YES/NO)**   * **Bidders shall provide a Material safety data sheet (MSDS****) or Product safety data sheet (PSDS**)   **SUBMITTED? (YES/NO)**  **Offers without the above-mentioned licenses/certificate might not be further assessed**   * **Submission of Samples:**   **Offers without submitting Samples might not be further assessed**  **SUBMITTED? (YES/NO)**   * **Provided a list of relevant of experience with UN Agencies, International Organisations, Embassies and Multinational Corporation, minimum of 3 reference.**  |  |  |  |  | | --- | --- | --- | --- | | **Services الاعمال** | **Client العميل** | **Location الموقع** | **Value القيمة** | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  |  * **Bidder confirmation that the delivered quantity will have at least one-year remaining shelf life upon delivery to UNHCR.** | |
| **Please comment on your company’s commitment to corporate social responsibility**  **(Please read and refer to Annex F (UN Supplier Code of Conduct)) (Proof of demonstrated commitment should be attached separately e.g. through copies of sample contracts, medical coverage and leave plan):**  **يرجى التعليق على مسؤوليات شركتكم على التعاون الاجتماعي (يرجى قراءة ومراجعة الملحق و ( القواعد السلوكية لموردي الامم المتحدة) ( والدليل على الالتزام ينبغي أن يرفق بشكل منفصل، على سبيل المثال. من خلال نسخ من عقود ، والتغطية الطبية وخطة الإجازات)** | |
| **Technical Evaluation Criteria** | | **Yes/No** |
| **Mandatory Criteria:** | |  |
| Bidders should submit a copy of valid Commercial registration/business certificate from Chamber of Commerce | | **Yes/No** |
| Bidder should submit a valid commercial/ company bank account, personal accounts are not accepted | | **Yes/No** |
| Bidders are requested to provide Sample of each offered item as requested in Annex (A) for technical evaluation | | **Yes/No** |
| **B. Pass/ Fail Criteria** | |  |
| Provide a Material safety data sheet (MSDS) or Product safety data sheet (PSDS) | | **Yes/No** |
| Provided a list and proof of relevant experience with UN Agencies, International Organizations, Embassies and Multinational Corporation & with local companies, minimum three (3) references | | **Yes/No** |
| Sample quality according to the committee based on the specification.  Items’ compliance with the specifications and requirements mentioned in (Annex A) | | **Yes/No** |
| Bidders shall submit certificate that the product(s) offered meets and comply with the national standards of Jordan from the Royal Scientific Society (RSS). Or a copy of internationally recognized quality certificate of the manufacturing company together with a copy of quality certificate for the finished product (ISO certificates or equivalent). | | **Yes/No** |
| Shelf life: The bidder shall clearly state the recommended shelf life of the product. The production date should be no longer than12 months | | **Yes/No** |

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| **I confirm that the following documents have been attached to our company’s technical proposal: اوكد بان عرضي الفني يتضمن المرفقات ادناه** | **Indicate**  **Yes or No**  (Next to each listed doc.) |
| * Copy of a valid company registration certificate from the Ministry of Industry and Commerce * Filled Annex B (Technical Offer Form) * Submission of Samples * A description of your organization’s understanding of the requirement * Submission of required Certificates. * Filled Annex C (Financial Offer Form) signed and stamped * Filled Annex D (Vendor Registration Form) signed and stamped * Acknowledged Annex E (General Conditions of Contracts) and UN Code of Conduct (Annex F) – Use next page of this document. |  |

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| **اسم الشركةCOMPANY NAME:** |  |

**ACKNOWLEDGEMENTS:**

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| **I herewith conform to have read and to acknowledge the UNHCR General Conditions for the Provision of Civil Works and the UNHCR General Conditions for the provision of Goods and Services (Annex E):**    **­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp: الختم**  *Authorized Signatureتوقيع المصرح* |