**ANNEX A**

**Schedule of Requirements**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item no.** | **MINIMUM ACCEPTABLE SPECIFICATIONS** | | **Qty** | **UoM** |
|  |  | **Image** | **4** | **pieces** |
|  | **Colour: Orange on white background**  **Description:**  Roll up banner - BIG BASE  **Visibility:**  **Front:** orange, white UNHCR blue  **Back:**  **Length:** 200 CM  **Width:**. 85CM  **Material: PVC** | Macintosh HD:Users:russellneal:UNHCR:_russell:Design:Branding:_2015-logos:logo sets:English:DIGITAL-RGB:EPS:UNHCR-visibility-horizontal-Blue-RGB-v2015.eps      **END GBV**  **STOP GBV**    **END GBV**  **STOP GBV**  **END GENDER BASED VIOLENCE**  **AGAINST WOMEN AND GIRLS**  **NOVEMBER 25-DECEMBER 10** | **END 444GBV** |  |
|  | **SILICONE WRIST BAND** |  | 1500 | pieces |
|  | **Colour:**  UNHCR blue with white embossed inscription  **Description:**  embossed inscription**= SAY NO TO VIOLENCE** (*on circumference of wrist band*)  circumference = 18.7 cm (7.3/8”).  **Visibility:**  **Front:**  embossed inscription= **STOP GBV** font = white  **Back:**  **Length:** 1”, 2”. circumference = 18.7 cm (7.3/8”).  **Material:** silicone rubber | Hospital bracelet Stock Photos, Royalty Free Hospital bracelet Images |  Depositphotos  **STOP GBV** |  |  |
|  | **SILICONE WRIST BAND** |  | **1500** | **pieces** |
|  | **Colour:**  Orange with white embossed inscription  **Description:**  embossed inscription**= SAY NO TO VIOLENCE** (*on circumference of wrist band*)  circumference = 18.7 cm (7.3/8”).  **Visibility:**  **Front:** white  embossed inscription= **STOP GBV**.  **Back:**  **Length:** 1”, 2” circumference =18.7cm (7.8”)  **Material: Silicone rubber** | RFID Wristbands for events | Personalised RFID Wristbands  **STOP GBV** |  |  |
|  | **GBV STICKERS** |  | 400 |  |
|  | **Colour:**  Black background with red and white inscriptions.  **Description:**  Black background with red and white inscriptions. Red palm-stop sign.  Stickers with adhesive on the back  **Visibility:**  **Front:** white, red.  **Back:** with adhesive  **Length:** 6”  **Width: 8”**  **Material: Gloss and matte** | Macintosh HD:Users:russellneal:UNHCR:_russell:Design:Branding:_2015-logos:logo sets:English:DIGITAL-RGB:EPS:UNHCR-visibility-horizontal-Blue-RGB-v2015.eps  MARS-V Conversation on Rape and Gender-based Violence HoldsTHISDAYLIVE |  |  |
|  | **GBV STICKERS** |  | 400 |  |
|  | **Colour:**  **Description:**  Stickers with adhesive on the back  **Visibility:**  **Front:** white  **Back:** with Adhesive  **Length:** 6”  **Width:** 8”  Material: Gloss and matte | Macintosh HD:Users:russellneal:UNHCR:_russell:Design:Branding:_2015-logos:logo sets:English:DIGITAL-RGB:EPS:UNHCR-visibility-horizontal-Blue-RGB-v2015.eps |  |  |
|  | **GBV STICKERS** |  | 400 |  |
|  | **Colour:**  Blue with black inscriptions  **Description:**  Stickers with adhesive on the back  What works in preventing gender based violence? | Sexual Violence Research  Initiative**Visibility:**  **Front:** black.  **Back:** with adhesive  **Length:** 16”  **Width: 12”**  **Material: Gloss and Matte** | Macintosh HD:Users:russellneal:UNHCR:_russell:Design:Branding:_2015-logos:logo sets:English:DIGITAL-RGB:EPS:UNHCR-visibility-horizontal-Blue-RGB-v2015.eps |  |  |
|  | **GBV STICKERS** |  | 400 |  |
|  | **Colour:**  White background, black fonts, orange palm-stop sign  **Description:**  White background, black fonts, orange palm-stop sign  **Visibility:**  **Front:** black  **Back:**  **Length:** 16”  **Width:** 12”  Material: Gloss and Matte | Macintosh HD:Users:russellneal:UNHCR:_russell:Design:Branding:_2015-logos:logo sets:English:DIGITAL-RGB:EPS:UNHCR-visibility-horizontal-Blue-RGB-v2015.eps  **STOP**  **VIOLENCE**  **AGAINST**  **WOMEN AND**  **GIRLS** |  |  |
|  | **KEY HOLDER** |  | 600 |  |
|  | **Colour:** Blue on stainless steel  **Description:**  embossed inscription on blue background:  STOP GENDER BASED VIOLENCE.  stainless steel material.  **Visibility:**  **Front:** white | Create your own text or photo personalized keychains now!  **STOP GENDER BASED VIOLENCE** |  |  |
|  |  |  |  |  |
|  | **TABLE-TOP CALENDAR** |  | 820 |  |
|  | **Description:**  Gloss and matte finished paper, 300 gsm.  **Length:** 10”  **Width: 8”**  **Material: Gloss and Matte** |  |  |  |

NOTES:

UNHCR shall provide the sample logos with dimensions for reference (UNHCR logo) to the selected bidder.

Participating bidders **are required to provide samples** of their offered products which will be part of the evaluation.

Participating bidders may provide offers for all or selected items only (partial offer is accepted).

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| **DELIVERY TERMS** | |
| **Applicable INCOTERMS:** | DDP |
| **Final Delivery Place:** | UNHCR Office, Ogoja |