

**REQUEST FOR QUOTATION (RFQ)**

**AND**

**GENERAL INSTRUCTION TO SUPPLIERS (GIS)**

To : Eligible Suppliers

Project : IOM Emergency Response Programs in Nigeria

Title of work : **Expression of Interest for Supply of Shelter Repair Kits**

Ref. No. : EOI–NG30-22-0978

Date : 25th October,2022

The International Organization for Migration **(IOM)** the United Nations Migration Agency is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of IOM Emergency Response Programs in Nigeria, IOM invites interested eligible suppliers to submit Quotations for the “**Various Materials”.**

|  |  |  |  |
| --- | --- | --- | --- |
| **S/N** | **Items Description** | **Unit** | **QTY** |
| 1 | Supply of Shelter Repair Kits to Anambra | LS | 1 |
| 2 | Supply of Shelter Repair Kits to Benue | LS | 1 |
| 3 | Supply of Shelter Repair Kits to Kogi | LS | 1 |
| 4 | Supply of Shelter Repair Kits to Maiduguri | LS | 1 |

**Please Note: Prices should be inclusive of transportation cost to identified location.**

All prices must exclude VAT (IOM is TAX Exempted Organization. Quote must be valid at least within thirty (30) calendar days from the date of quotation. Delivery timelines and Payment terms should be clearly stated in the quotation.

For any clarification regarding this the Project, please send requests for clarification to [iommaduguritenders@iom.int](mailto:iommaduguritenders@iom.int) not later than 12:00 hours on Friday 28th October 2022.

Quotation should be submitted on or before 17:00hrs on Monday 31st October 2022.

**Quotation must be submitted via the email below for this request**

Quotations shall be received only at [iommaiduguribids@iom.int](mailto:iommaiduguribids@iom.int)  email address. Please mention RFQ number and Title on the subject **“RFQ # \_\_\_\_\_\_\_\_\_\_ for \_\_\_\_\_\_\_\_\_ in the subject line”.**

**Quotations shall be bidder’s letterhead, signed, stamped and scanned in colour.**

IOM reserves the right to accept or reject any quotations, and to cancel the procurement process and reject all quotations at any time prior to award of Purchase Order or Contract, without thereby incurring

any liability to the affected Contractor/s or any obligation to inform the affected Contractor/s of the ground for the IOM’s action.

**Report any solicitation or suspected fraud to** [**OIGIntake@iom.int**](mailto:OIGIntake@iom.int)**or go to** [**https://weareallin.iom.int/reports**](https://weareallin.iom.int/reports)

Very truly yours,

Procurement

IOM Nigeria

IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.