

World Health Organization



Organisation Mondiale de la Santé

Organização Mundial de Saúde

24th October 2022

Dear Prospective Bidder:

SUBJECT: CSU/2022/010/009-Proposal for the Partitioning of WHO Country Office at Wings A & C, UN House, Abuja

You are invited to submit a proposal for the above subject RFP for the World Health Organization, WHO, Department of _Contracting and Procurement Services in accordance with the attached documents:

Annex 1	Acknowledgment Form
Annex 2	Confidentiality Undertaking
Annex 3	Proposal Completeness Form
Annex 4	Information about Bidder
Annex 5	Acceptance Form
Annex 6	Bidder Self-Declaration Form
Annex 7	UNGM Guide

The visit of site will be the 27 October 2022 at 2pm Nigeria time

Address: WHO Country Office, Wings A & C, UN House, Plot 607/608 Central Business District, Diplomatic Zone, Abuja

TIMELINE

1) Proposals must be received or dispatched by UNGM, Procurement and Supply Service at the addresses specified in section 4.7 Submission of proposals of the RFP no later than **04th November 2022**, 10:00 hours, (Abuja) time.

2) A prospective bidder requiring any clarification on technical, contractual or commercial matters may notify WHO via UNGM (use subject: Bid Ref **CSU/2022/010/009** no later than **5 working days before deadline**).

The WHO Procurement and Supply Service team will respond in writing in UNGM to any request for clarification of the RFP that it receives prior to the closing date of the proposal. A consolidated document of WHO's response to all questions (including an explanation of the query but without identifying the source of enquiry) will be sent to all prospective bidders who have received the RFP.

3) Evaluation of proposals and selection of a vendor will be performed in accordance with the Request For Proposal (RFP).

Yours sincerely,