

Amendment
Minutes of the Pre-bid meeting held on October 24, 2022
for Invitation to Bid UNDP-BGD-00031- Supply of Sewing Machines in Bangladesh
Date: November 6, 2022

Members attended the meeting:

Name	Designation
Rezwana Hoque Chaity	Head of Procurement, UNDP
Mohammad Masud Parvez Siddique	Procurement Associate, UNDP
Navila Mushtaque	Procurement Associate, TED, UNDP
Tahmina Tamanna	Programme Associate, DRRF, UNDP
Bidders	

With reference to the subject ITB issued on October 10, 2022, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

S L	Queries	Answers
1	Is it possible to extend the bid submission deadline?	Please consider the bid submission deadline on or before 21 November 2022 within 4:30 PM (BD Local time) .
2	Is it possible to submit bid as a joint venture?	Please refer to the: "INSTRUCTIONS TO BIDDERS" available clause regarding Joint Venture, Consortium or Association.
3	As a supplier, shall we submit our company profile or the manufacturers' company profile?	Please upload the Company profile of the bidder. In case of Joint Venture, please upload the JV partner/s profile also.
4	From where we can download all the documents/forms available in the negotiation?	Please see the attachments available in quantum negotiation. To download documents please use the following links: Documents: Negotiation Document(s) (Before Accessing other negotiations Document(s), please click on this link)
5	Regarding the previous relevant experience, could you please clarify that medical equipment could be considered as similar equipment/machines? If medical equipment will not be considered as similar machines/equipment, can we submit the tender	Please be guided by the negotiation requirements. Regarding the Joint Venture please refer to the "INSTRUCTIONS TO BIDDERS" available clause regarding Joint Venture, Consortium or Association.

Amendment
Minutes of the Pre-bid meeting held on October 24, 2022
for Invitation to Bid UNDP-BGD-00031- Supply of Sewing Machines in Bangladesh

	with the manufacturer as joint venture/ consortium/ association?																																									
Further clarification to the ITB-Updated part																																										
6	Amendment: Section – 4.2 of the Document name – “Section 5_Schedule of requirements template”.	Please read as: A formal aftersales service guarantee letter from the bidder is required to guarantee that the spare parts, accessories and consumables and the after-sales services (remote or in-country technical support) will be available in the life cycle of 6 years. Please provide the aftersales service guarantee letter with Form																																								
7	Amendment: FORM H: PRICE SCHEDULE, item Lot 1b - Automatic Single Needle Lockstitch Sewing Machine of the Document name – “Returnable forms templates”	<p>Please consider the list and quantity of the Consumable parts and spare parts as follows:</p> <table border="1" data-bbox="545 978 1383 1801"> <thead> <tr> <th data-bbox="545 978 634 1016">Code</th> <th data-bbox="634 978 1008 1016">Item</th> <th data-bbox="1008 978 1383 1016">Quantity</th> </tr> </thead> <tbody> <tr> <td data-bbox="545 1016 634 1661" rowspan="12" style="text-align: center; vertical-align: middle;">2</td> <td data-bbox="634 1016 1008 1054">Consumable parts:</td> <td data-bbox="1008 1016 1383 1054"></td> </tr> <tr> <td data-bbox="634 1054 1008 1089">- Belt,</td> <td data-bbox="1008 1054 1383 1089" style="text-align: center;">- 1</td> </tr> <tr> <td data-bbox="634 1089 1008 1125">- Neddle Bar,</td> <td data-bbox="1008 1089 1383 1125" style="text-align: center;">- 1</td> </tr> <tr> <td data-bbox="634 1125 1008 1161">- Hook,</td> <td data-bbox="1008 1125 1383 1161" style="text-align: center;">- 1</td> </tr> <tr> <td data-bbox="634 1161 1008 1197">- Bobbin case,</td> <td data-bbox="1008 1161 1383 1197" style="text-align: center;">- 1</td> </tr> <tr> <td data-bbox="634 1197 1008 1232">- Presser foot,</td> <td data-bbox="1008 1197 1383 1232" style="text-align: center;">- 1</td> </tr> <tr> <td data-bbox="634 1232 1008 1268">- Neddle plat</td> <td data-bbox="1008 1232 1383 1268" style="text-align: center;">- 1</td> </tr> <tr> <td data-bbox="634 1268 1008 1304">- Feed dog,</td> <td data-bbox="1008 1268 1383 1304" style="text-align: center;">- 1</td> </tr> <tr> <td data-bbox="634 1304 1008 1339">- Fixed knife,</td> <td data-bbox="1008 1304 1383 1339" style="text-align: center;">- 1</td> </tr> <tr> <td data-bbox="634 1339 1008 1375">- Machine oil,</td> <td data-bbox="1008 1339 1383 1375" style="text-align: center;">- 1</td> </tr> <tr> <td data-bbox="634 1375 1008 1411">- Movable knife,</td> <td data-bbox="1008 1375 1383 1411" style="text-align: center;">- 2</td> </tr> <tr> <td data-bbox="634 1411 1008 1446">- Rubber parts</td> <td data-bbox="1008 1411 1383 1446" style="text-align: center;">- 1</td> </tr> <tr> <td data-bbox="634 1446 1008 1661"></td> <td data-bbox="634 1446 1008 1661">for 2 years, Please feel free to modify this table accordingly to provide a cost breakdown for the replacement plan of spare parts and associated costs</td> <td data-bbox="1008 1446 1383 1661" style="text-align: center;">- 2</td> </tr> <tr> <td data-bbox="545 1661 634 1801"></td> <td data-bbox="634 1661 1008 1801">Spare parts:</td> <td data-bbox="1008 1661 1383 1801"></td> </tr> <tr> <td data-bbox="545 1801 634 1837"></td> <td data-bbox="634 1801 1008 1837">- Robbin</td> <td data-bbox="1008 1801 1383 1837" style="text-align: center;">- 4</td> </tr> <tr> <td data-bbox="545 1837 634 1873"></td> <td data-bbox="634 1837 1008 1873">- Needle</td> <td data-bbox="1008 1837 1383 1873" style="text-align: center;">- 6</td> </tr> </tbody> </table>	Code	Item	Quantity	2	Consumable parts:		- Belt,	- 1	- Neddle Bar,	- 1	- Hook,	- 1	- Bobbin case,	- 1	- Presser foot,	- 1	- Neddle plat	- 1	- Feed dog,	- 1	- Fixed knife,	- 1	- Machine oil,	- 1	- Movable knife,	- 2	- Rubber parts	- 1		for 2 years, Please feel free to modify this table accordingly to provide a cost breakdown for the replacement plan of spare parts and associated costs	- 2		Spare parts:			- Robbin	- 4		- Needle	- 6
Code	Item	Quantity																																								
2	Consumable parts:																																									
	- Belt,	- 1																																								
	- Neddle Bar,	- 1																																								
	- Hook,	- 1																																								
	- Bobbin case,	- 1																																								
	- Presser foot,	- 1																																								
	- Neddle plat	- 1																																								
	- Feed dog,	- 1																																								
	- Fixed knife,	- 1																																								
	- Machine oil,	- 1																																								
	- Movable knife,	- 2																																								
	- Rubber parts	- 1																																								
	for 2 years, Please feel free to modify this table accordingly to provide a cost breakdown for the replacement plan of spare parts and associated costs	- 2																																								
	Spare parts:																																									
	- Robbin	- 4																																								
	- Needle	- 6																																								

Amendment
Minutes of the Pre-bid meeting held on October 24, 2022
for Invitation to Bid UNDP-BGD-00031- Supply of Sewing Machines in Bangladesh

8	<p>BID SECURITY: Can we give the BID SECURITY by Bank Guarantee?</p>	<p>Please refer to the Ref. Article no. 19 of the document name “Section 3_ Bid Data Sheet Template”.</p> <ul style="list-style-type: none"> - Hard copy of the Bid Security shall be sent to UNDP Bangladesh Office. <ul style="list-style-type: none"> o Address: Procurement Unit, 19 floor, UNDP Bangladesh Office, IDB Bhaban, Sher-e-Bangla Nagar, Dhaka, Bangladesh. - Bidder MUST upload the scan copy of the Bid Security with the submission in the Quantum System. 										
	<p>Spare Parts: The spare parts which you have mentioned in the Document it is not clear to us request you to please give us a clear Idea of the Spare parts and if possible please give us pictures of the spare parts as per your requirements.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="548 766 922 1024">Bobbin</td> <td data-bbox="922 766 1421 1024" style="text-align: center;">  </td> </tr> <tr> <td data-bbox="548 1024 922 1213">Needle</td> <td data-bbox="922 1024 1421 1213" style="text-align: center;">  </td> </tr> <tr> <td data-bbox="548 1213 922 1402">Spool pin discs</td> <td data-bbox="922 1213 1421 1402" style="text-align: center;">  </td> </tr> <tr> <td data-bbox="548 1402 922 1591">Spool</td> <td data-bbox="922 1402 1421 1591" style="text-align: center;">  </td> </tr> <tr> <td data-bbox="548 1591 922 1776">穿线器</td> <td data-bbox="922 1591 1421 1776" style="text-align: center;">  </td> </tr> </table>	Bobbin		Needle		Spool pin discs		Spool		穿线器	
Bobbin												
Needle												
Spool pin discs												
Spool												
穿线器												

Amendment
Minutes of the Pre-bid meeting held on October 24, 2022
for Invitation to Bid UNDP-BGD-00031- Supply of Sewing Machines in Bangladesh

		Thread	
		Press foot	
		Foot-pad	
		Foot-pad	
<p>Training: Will the training be held in one place or it will be held in different places of the mentioned locations & will it be individual training or group training?</p>	<p>Please refer to the point no. 3.2 of Scope of work for both the Lots in document name - Section 5_Schedule of requirements template.</p>		
<p>Delivery Location: Request you to please give us the delivery locations.</p>	<p>Delivery location is, Warehouse, Badal and Company, Chittagong, Bangladesh.</p>		

Note: Above Clarifications in response to queries raised during the Pre-bid meeting and amendments shall be an integral part of the ITB document and supersede the all provisions as applicable.