

Amendment
Minutes of the Pre-bid meeting held on October 24, 2022
for Invitation to Bid UNDP-BGD-00031- Supply of Sewing Machines in Bangladesh
Date: November 6, 2022

Members attended the meeting:

Name	Designation
Rezwana Hoque Chaity	Head of Procurement, UNDP
Mohammad Masud Parvez Siddique	Procurement Associate, UNDP
Navila Mushtaque	Procurement Associate, TED, UNDP
Tahmina Tamanna	Programme Associate, DRRF, UNDP
Bidders	

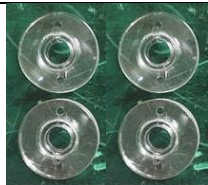




With reference to the subject ITB issued on October 10, 2022, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

S L	Queries	Answers
1	Is it possible to extend the bid submission deadline?	Please consider the bid submission deadline on or before 21 November 2022 within 4:30 PM (BD Local time) .
2	Is it possible to submit bid as a joint venture?	Please refer to the: "INSTRUCTIONS TO BIDDERS" available clause regarding Joint Venture, Consortium or Association.
3	As a supplier, shall we submit our company profile or the manufacturers' company profile?	Please upload the Company profile of the bidder. In case of Joint Venture, please upload the JV partner/s profile also.
4	From where we can download all the documents/forms available in the negotiation?	Please see the attachments available in quantum negotiation. To download documents please use the following links: Documents: Negotiation Document(s) (Before Accessing other negotiations Document(s), please click on this link)
5	Regarding the previous relevant experience, could you please clarify that medical equipment could be considered as similar equipment/machines? If medical equipment will not be considered as similar machines/equipment, can we submit the tender	Please be guided by the negotiation requirements. Regarding the Joint Venture please refer to the "INSTRUCTIONS TO BIDDERS" available clause regarding Joint Venture, Consortium or Association.





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	with the manufacturer as joint venture/ consortium/ association?																																					
Further clarification to the ITB-Updated part																																						
6	Amendment: Section – 4.2 of the Document name – “Section 5_Schedule of requirements template”.	Please read as: A formal aftersales service guarantee letter from the bidder is required to guarantee that the spare parts, accessories and consumables and the after-sales services (remote or in-country technical support) will be available in the life cycle of 6 years. Please provide the aftersales service guarantee letter with Form																																				
7	Amendment: FORM H: PRICE SCHEDULE, item Lot 1b - Automatic Single Needle Lockstitch Sewing Machine of the Document name – “Returnable forms templates”	<p>Please consider the list and quantity of the Consumable parts and spare parts as follows:</p> <table border="1"> <thead> <tr> <th>Code</th><th>Item</th><th>Quantity</th></tr> </thead> <tbody> <tr> <td rowspan="16">2</td><td>Consumable parts:</td><td></td></tr> <tr> <td>- Belt,</td><td>- 1</td></tr> <tr> <td>- Neddle Bar,</td><td>- 1</td></tr> <tr> <td>- Hook,</td><td>- 1</td></tr> <tr> <td>- Bobbin case,</td><td>- 1</td></tr> <tr> <td>- Presser foot,</td><td>- 1</td></tr> <tr> <td>- Neddle plat</td><td>- 1</td></tr> <tr> <td>- Feed dog,</td><td>- 1</td></tr> <tr> <td>- Fixed knife,</td><td>- 1</td></tr> <tr> <td>- Machine oil,</td><td>- 1</td></tr> <tr> <td>- Movable knife,</td><td>- 2</td></tr> <tr> <td>- Rubber parts</td><td>- 1</td></tr> <tr> <td>for 2 years, Please feel free to modify this table accordingly to provide a cost breakdown for the replacement plan of spare parts and associated costs</td><td>- 2</td></tr> <tr> <td>Spare parts:</td><td></td></tr> <tr> <td>- Robbin</td><td>- 4</td></tr> <tr> <td>- Needle</td><td>- 6</td></tr> </tbody> </table>	Code	Item	Quantity	2	Consumable parts:		- Belt,	- 1	- Neddle Bar,	- 1	- Hook,	- 1	- Bobbin case,	- 1	- Presser foot,	- 1	- Neddle plat	- 1	- Feed dog,	- 1	- Fixed knife,	- 1	- Machine oil,	- 1	- Movable knife,	- 2	- Rubber parts	- 1	for 2 years, Please feel free to modify this table accordingly to provide a cost breakdown for the replacement plan of spare parts and associated costs	- 2	Spare parts:		- Robbin	- 4	- Needle	- 6
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8	BID SECURITY: Can we give the BID SECURITY by Bank Guarantee?	<p>Please refer to the Ref. Article no. 19 of the document name “Section 3_ Bid Data Sheet Template”.</p> <ul style="list-style-type: none"> - Hard copy of the Bid Security shall be sent to UNDP Bangladesh Office. <ul style="list-style-type: none"> o Address: Procurement Unit, 19 floor, UNDP Bangladesh Office, IDB Bhaban, Sher-e-Bangla Nagar, Dhaka, Bangladesh. - Bidder MUST upload the scan copy of the Bid Security with the submission in the Quantum System.
	Spare Parts: The spare parts which you have mentioned in the Document it is not clear to us request you to please give us a clear Idea of the Spare parts and if possible please give us pictures of the spare parts as per your requirements.	<div>Bobbin</div> 
		<div>Needle</div> 
		<div>Spool pin discs</div> 
		<div>Spool</div> 
		<div>穿线器</div> 

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		Thread	
		Press foot	
		Foot-pad	
		Foot-pad	
	Training: Will the training be held in one place or it will be held in different places of the mentioned locations & will it be individual training or group training?	Please refer to the point no. 3.2 of Scope of work for both the Lots in document name - Section 5_Schedule of requirements template.	
	Delivery Location: Request you to please give us the delivery locations.	Delivery location is, Warehouse, Badal and Company, Chittagong, Bangladesh.	

Note: Above Clarifications in response to queries raised during the Pre-bid meeting and amendments shall be an integral part of the ITB document and supersede the all provisions as applicable.