**ANNEX G**

**DECLARATION OF ELIGIBILITY**

 [Insert Location, Insert Day Month Year]

To : The Supply Officer

UNHCR Sub-Office Ogoja

Nigeria

Dear Sir/Madam:

We, the undersigned, offer to provide the goods and/or services for the [For Supply and Delivery of dignity in accordance with your Tender [ITB-HCR-NIGOG-22-12 issued on 05 October 2022.

We hereby declare that: *(please checkmark the boxes for confirmation)*

**General Mandatory Requirements**

☐ All the information and statements made in our offer are true and we accept that any misinterpretation or misrepresentation contained in our offer may lead to our disqualification and/or may be sanctioned by UNHCR Nigeria.

☐ We have read and understood the Schedule of Requirements of this bidding procedure and confirms that our company is experienced in the required provision of goods and/or services and it has the skills, knowledge, personnel, and other resources to perform the contract, if awarded.

☐ We have read, understood and accepts the UNHCR General Conditions of Contracts (Annex E).

☐ We have read, understood and accepts the UN Supplier Code of Conduct (Annex F).

☐ Our company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in the United Nations Security Council Sanctions List (<https://www.un.org/securitycouncil/sanctions/1267/aq_sanctions_list>), the United Nations Global Market (UNGM) List of Ineligible Vendors (<https://www.ungm.org/>) and the EU sanctioned vendors database (<https://www.sanctionsmap.eu/#/main>);

☐ Our company understands that application of any exemptions stipulated in the sanction lists above are to be decided by UNHCR in accordance with its internal rules and regulations.

☐ Our company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, human rights or any other unethical practice.

☐ Our company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, human rights or any other unethical practice), with UNHCR or any other UN agencies, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to any United Nations agencies.

☐ Our company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against our company that could impair our company's operations in the foreseeable future.

☐ Our company (or any member of the Joint Venture, if applicable) have no pending ligations which may affect the performance of the contract.

☐ Our company has satisfactorily completed similar contracts as per the technical requirements of this tender process.

☐ Our company is in good financial standing and has enough financial resources to perform the contract without any advance payments.

☐ Our company understands and confirms in case our company is awarded a contract, our company shall comply with any importing rules and regulations established by the host government (including any Declarations, Decisions of Government or any of its branches) and ensuring the delivery of goods at the final destination.

☐ Our company understands and accepts that by participating in this tender, it is our company’s sole responsibility to ensure that the designated Bank Account (as indicated in the Vendor Registration Form) of our company is able to receive payments transferred by UNHCR Nigeria.

Website: <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>

**Note:** When requested by UNHCR Nigeria, Bidders should be able to provide supporting documents to justify claims stated above.

**Bidder’s Comments:**

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Yours sincerely,

Authorized Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STAMP OF THE COMPANY