

1. **Sample Submission.**

Will sample submission be per LOT? If YES, will a bidder that makes offer for both LOT 1 & LOT 2, will repeat and duplicate items Sanitary Napkin, Soap etc in both samples LOTS?
Answer - Bidders can submit samples per lot per item however they do not need duplicate items

2. **Submission Deadline.**

At different places in the tender document, different submission deadlines were mentioned (26th October 21st October, and 19thth October). Kindly confirm the actual submission deadline.

Answer – Deadline for receipt of questions is 19th October 2022. Deadline for submissions of offers is 26th October 2022. Refer to tender cover note revised.

3. **Folder #1-1. Folder #1-2. Folder #2).** Will all the contents of each folder be uploaded in a single zipped file, or each content uploaded separately? EG ANNEX D, E, F, G etc be uploaded in a zipped file or uploaded separately?

Answer – Please refer to the detailed guidance and instructions upload of files under 2.6.1 of the Tender cover letters.

UNHCR Logo on Vaccum Packed Mattresses

UNHCR Logo on mattresses required during sample submission? Answer – Yes, this is required for validation. In addition, refer to revised Annex A, B and C herewith enclosed for details

4. **Antiseptic Hand Soap,**

Toilet Soap and Antibacterial characteristics used to specify Antiseptic Hand Soap is conflicting and confusing because Toilet Soaps are different from Antiseptic Soaps. Please clarify the actual soap type.

Answer – Refer revised Annex A for detailed specifications

5. Also clarify this description of the Antiseptic Hand Soap "**Individually wrapped and reusable durable plastic soap box PP, assorted colors.**"

Answer – See clarifications and revisions under revisions under Annex A – Specifications

6. Also clarify the size of the Antiseptic Hand Soap "**25gms ± %5**". Because such stated size is too unique.

Answer – See revised under Annex A specifications.

7. Female Underwear, Set of 2 Pieces.

Whereas, set of (1) panty was also stated on the Technical Offer form. Please clarify if the financial offer Unit Price will be per set of 2Pcs or set of 1.

Answer – see revised Annex A, B and C (price is per set of 2)

8. Kindly give us the exact specifications of the Vacuum-Packed Mattresses mentioned in this bid. It is not mentioned in Annexure - A as informed by your documents.

Answer – Refer Annex A detailed specifications enclosed

9. Kindly expedite the same. Annexure - A is not enclosed in the UNGM website.

Answer – Refer Annex A herewith enclosed

10. We are unable to find access to Annex A for this tender. Would it be possible to receive it in an email attachment?

Answer – Refer Annex A herewith enclosed

11. Declaration of Eligibility document is missing in the ITB.

Answer – Refer Annex G herewith enclosed

12. In the Letter-ITB-HCR-NIGOG-22-12 Dignity Kits- it has been mentioned the Estimated annual requirement, However, in the ANNEX A Schedule of Requirements – the estimated annual quantities are as follows; There are differences in the estimated qty in all items. Kindly check and confirm which is correct.

Answer – The given estimated quantities are for kits and individual items which are individually priced in Annex C Financial offer form

13. As our parental company based in India, in case if we got awarded we will send the material from India to DDP Ogoja.

Answer – Incoterms are strictly DAP Ogoja, UNHCR Warehouse

14. In the Annex A – it has been written that the below required items divided into two lots; Lot #1-Dignity kit (Ogoja): Group A Contain 8 items , Group B Contain 02 items
Lot #2-Dignity Kit (Adikpo) :Contain 03 items, However in the Lot #1-Dignity kit (Ogoja): Group A there are only 7 items not 8 in the kit.. Kindly check and confirm the same.

Answer – Refer attached revised cover letter, Annex A, B and C

15. The actual document for “Annex G:” above, is not “Declaration of Eligibility” but “Annex G-eTenderBox Supplier User Manual”

Answer – Refer to Annex enclosed herewith

16. : The first statement on the “IMPORTANT” section, stated that the listed documents should be submitted with your proposal.....Is the proposal a separate document prepared by the supplier to be used for the bidding or is it the supplier quotation which is accompanied by your company profile. If it's a separate document, does UNHCR have a template or standard format to used in preparing the proposal

Answer – See attached revised cover letter

17. In Page 4, section 2.4.2 Content of the TECHNICAL OFFER, for Annex B: The columns G and H respectively for 'Yes' and 'No', under “Meets Requirements”, the dropdown in column G cell displays only one selectable option which is P. the dropdown in column H cell displays only one selectable option which is O. For each line item's specification, under columns G and H, how would the bidder specify Yes or No in the respective cells, since the dropdown shows options that aren't “Yes” or “No”.

Answer – See attached revised Annex B – The annex does not have drop down options, the bidder should type YES or NO