| **Request for Quotation (RFQ) for Goods/Services** |
| --- |
| **Supply, testing, delivery and unloading of Manhole Covers, Manhole Steps, Valves, GI pipes and fittings and Sewer Cleaning Rods & Accessories to Multi LWSCs- Warehouses of - Local Water and Sanitation Corporation - Yemen.** |
| RFQ Ref No: IUS-AF-UWS-TAZ-015 |
| **Lot 4: Supply and Delivery of Sewer Cleaning Rods & Accessories to Taiz (LWSC)** |

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| Version: v2021 |
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**Section III: Returnable Bidding Forms**

The following returnable forms are part of this RFQ and must be completed and returned by bidders as part of their Quotation.

This Section comprises the following Returnable Bidding Forms:

* Form B: Price Schedule Form
* Form C: Technical Quotation Form
* Form E: Joint Venture Partner Information Form
* Form G: Manufacturer’s authorization Form

# **Form B: Price Schedule Form**

Bidders shall fill in this Price Schedule Form in accordance with the instructions indicated.

RFQ reference no: [insert RFQ reference No.]

| **Currency** | **USD** |
| --- | --- |

| **Lot #** | **Lot Description** | **Total Price USD** |
| --- | --- | --- |
| **1** | Lot 1: Supply and Delivery of Manhole Covers, - Yareem Branch - Ibb (LWSC) | insert |
| **2** | Lot 2: Supply and Delivery of Manhole Covers, TAIZ (LWSC) | insert |
| **3** | Lot 3: Supply and Delivery of Manhole Steps, TAIZ (LWSC) | insert |
| **4** | Lot 4: Supply and Delivery of Sewer Cleaning Rods & Accessories, TAIZ (LWSC) | insert |
| **5** | Lot 5: Supply and Delivery of G.I. pipes and fittings, Yareem Branch - Ibb (LWSC) | insert |
| **6** | Lot 6: Supply and Delivery of Valves Sa'dah (LWSC) | insert |
| **7** | Lot 7: Supply and Delivery of Valves, Ibb (LWSC) | insert |
| **8** | Lot 8: Supply and Delivery of Valves Hadramout - Al-Shahr Branch (LWSC) | insert |
| **9** | Lot 9: Supply and Delivery of DI Fittings Sa'dah (LWSC) | insert |
| **10** | Lot 10: Supply and Delivery of Maintenance Fittings- Hadramout - Al-Shahr Branch (LWSC) | insert |
| **Total** | | insert |

**Lot 4: Supply and Delivery of Sewer Cleaning Rods & Accessories, TAIZ (LWSC)**

| Item | Description | Unit | QTY | Unit price USD | Total price USD |
| --- | --- | --- | --- | --- | --- |
| **1** | **Supply, deliver Sewer Cleaning Rods & Accessories** |  |  |  |  |
| A. | 8 mm diameter, 3 m length sewer cleaning rods, quick couplers rods as the male and female couplings slide together to form a single union according as mentioned in specification | No. | 100 | insert | insert |
| B. | Rodder Cutter set, (Straight Auger - retrieving Auger - Spade Cutter and saw - tooth Cutter Quick Couplers rods) | Set | 7 | insert | insert |
| Total Cost DAP Local water and sanitation corporation, Taiz (LWSC) | | | | | insert |

Payment terms 30 days accepted: ☐ Yes

**Bidder’s discount for accelerated payment:** \_\_\_\_% of total firm price for each calendar day less than thirty (30) days

**List of subcontractors or suppliers if any**

Bidder must identify the names of all subcontractors/suppliers who will be providing good/services under this Contract and the type of work being subcontracted, if applicable.

1. \_[Full legal name and address of subcontractors]\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of Bidder***] to sign this quotation and bind [***insert full name of Bidder***] should UNOPS accept this quotation:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# **Form C: Technical Quotation Form**

RFQ reference no: [insert RFQ reference No.]

Name of Bidder: [insert name of Bidder]

Bidders are required to complete the **Comparative Data Tables** included in Section III: Schedule of Requirements to demonstrate compliance with UNOPS requirements and insert them below. Bidders are NOT allowed to make any change in the “UNOPS requirements” columns of the Comparative Data Tables. Such changes might disqualify your quotation.

**Technical specifications for goods – Comparative Data Table**

**Lot 4: Supply and Delivery of Sewer Cleaning Rods & Accessories, TAIZ (LWSC)**

| **No** | **Specifications required** | **Is quotation compliant?** Bidder to complete | **Bidder’s Offer specifications** |
| --- | --- | --- | --- |
| 1 | Date of manufacturing | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 2 | Manufacturer Name | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 3 | Country of origin | Bidder to insert | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 4 | High tensile carbon steel each rod with a 2 way lock fast ferrule of hardened materials (cadmium) to be supplied with all fittings. | ☐ Yes ☐ No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 5 | sewer cleaning rods 8 mm diameter | ☐ Yes ☐ No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 6 | Length of sewer cleaning rod is 3000 mm | ☐ Yes ☐ No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 7 | quick couplers rods as the male and female couplings slide together to form a single union | ☐ Yes ☐ No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 8 | Rodder Cutter set , ( Straight Auger - retrieving Auger - Spade Cutter and saw - tooth Cutter Quick Couplers rods ) | ☐ Yes ☐ No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 9 | The bidder confirms that the manufacturer quality control test results and report will be provided. | ☐ Yes ☐ No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 10 | The bidder shall bear the cost of unloading at **TAIZ (LWSC)** warehouses. | ☐ Yes ☐ No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 11 | Handling, transport, loading and unloading fittings at **TAIZ (LWSC)** warehouses will be according to the manufacturer's recommendations. | ☐ Yes ☐ No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 12 | The authorization of manufacturer (Form G) is attached to the offer. | ☐ Yes ☐ No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |
| 13 | The bidder confirms that their quote for this Lot related to the Sewer Cleaning Rods and Accessories as per Section II: Schedule of Requirements | ☐ Yes ☐ No | Insert details of goods offered, including specifications, picture, and brand/model offered if applicable |

**Delivery requirements – Comparative Data Table**

| UNOPS Requirements | | Is quotation compliant? Bidder to complete | Details  Bidder to complete |
| --- | --- | --- | --- |
| Delivery time | Bidder shall deliver the goods DAP within ***f*ive months** after PO signature. | ☐ Yes ☐ No | Insert details |
| Delivery place and Incoterms rules | Delivery at Place DAP as per Incoterms 2020 (unloaded custom cleared) to to TAIZ Water and Sanitation Local Corporation (TAIZ (LWSC)) Warehouses. | ☐ Yes ☐ No | Insert details |
| UNOPS Right to vary requirements | At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- 20% , without any change in the unit prices or other terms and conditions of the RFQ. | ☐ Yes ☐ No | Insert details |

The offered goods and related services (if applicable) are in accordance with the required specifications and requirements specified in **Section III: Schedule of Requirements**.

☐ Yes ☐ No

ANY DEVIATION MUST BE LISTED BELOW:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form E : Joint Venture Partner Information Form**

[The Offeror shall fill in this Form in accordance with the instructions indicated below]

RFP reference no: [insert RFP reference No.]

Name of Offeror: [insert name of Offeror]

Date: [insert submission date]

To be completed and returned with your Proposal if the Proposal is submitted as a Joint Venture/Consortium/Association.

| **JV / Consortium/ Association Information** | |
| --- | --- |
| **Name** | [complete] |
| **Names of each partner and contact information**  (address, telephone numbers, fax numbers, e-mail address) | [complete] |
| **Name of leading** partner (with authority to bind the JV, Consortium, Association during the RFP process and, in the event a Contract is awarded, during contract execution) | [complete] |
| **Proposed proportion of responsibilities between partners (in %) with indication of the type of the services to be performed by each** | [complete] |

**Signatures of all partners of the JV:**

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNOPS for the fulfillment of the provisions of the Contract.

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form G: Manufacturer’s Authorization Form**

A letter issued by the manufacturer authorizing the applicant to participate in this particular ITB must be submitted with the bid in the format provided in this Form.

To be eligible for delivery of goods, the bidder must be either the manufacturer of the offered goods or a sole representative of the manufacturer to the United Nations. Should offers for a particular make and model be received from more than one appointed representative, UNOPS reserves the right to select only one.

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To: UNOPS

**WHEREAS**

We ***[insert complete name of manufacturer***], who are official manufacturers of [***insert type of goods manufactured],*** having factories at ***[insert full address of manufacturer’s factories***], do hereby authorize ***[insert complete name of bidder]*** to submit a bid the purpose of which is to provide the following goods, manufactured by us ***[insert name and or brief description of the goods]***, and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 4.5 of the General Conditions of Contract for the Provision of Goods, with respect to the goods offered by the above firm.

Signed: [***insert signature(s) of authorized representative(s) of the manufacturer]***

Name***: [insert complete name(s) of authorized representative(s) of the manufacturer]***

Title: ***[insert title]***

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ ***[insert date of signing]***