

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: RFQ 122-22- Procurement of LED Lighting equipment for the architectural illumination of the Armenian National Academic Theatre of Opera and Ballet building	Date: 16 September 2022
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SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Name: Hermine Manucharyan

Title: Procurement Associate

Date: 30/09/2022

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p>30 September 2022, 16:00 pm Yerevan time (GMT+4)</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p> <p>For e-Tendering submission - as indicated in e-Tendering system. Note that system time zone is in EST/EDT (New York) time zone.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering</p> <p><input checked="" type="checkbox"/> Dedicated Email Address</p> <p><input type="checkbox"/> Courier / Hand delivery</p> <p><input type="checkbox"/> Other Click or tap here to enter text.</p> <p>Bid submission address: tenders.armenia@undp.org</p> <ul style="list-style-type: none"> ▪ File Format: PDF ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 20 MB ▪ Mandatory subject of email: RFQ 122-22- Procurement of LED Luminaries for the architectural illumination of the Armenian National Academic Theatre of Opera and Ballet building. ▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y. ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The bidder should receive an email acknowledging email receipt.
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labor, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP’s Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti</p>

Gifts and Hospitality	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract.</p> <p><input type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</p> <p><input type="checkbox"/> General Terms and Conditions for Works</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days.</p> <p><input checked="" type="checkbox"/> Liquidated damages: Will be imposed under the following conditions: Percentage of contract price per day of delay: 0.2%. Max. no. of days of delay: 30 days.</p>
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative</p>
Currency of Quotation	Quotations shall be quoted in USD

Joint Venture, Consortium or Association	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
Only one Bid	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process. d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Duties and taxes	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must:</p> <ul style="list-style-type: none"> <input type="checkbox"/> be inclusive of VAT and other applicable indirect taxes <input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes
Language of quotation	English
Documents to be submitted	<p>Bidders shall include the following documents in their quotation:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 <input checked="" type="checkbox"/> Company Profile. <input checked="" type="checkbox"/> Quality certificates / Safety Certificate <input checked="" type="checkbox"/> Registration certificate. <input checked="" type="checkbox"/> Technical specifications <input checked="" type="checkbox"/> Drawings or sketches <input checked="" type="checkbox"/> Manufacture authorization form
Quotation validity period	Quotations shall remain valid for 60 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.

Partial Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted Insert conditions for partial quotes and ensure that the requirements are properly listed in lots to allow partial quotes
Alternative Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, Click or tap here to enter text. reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote"
Payment Terms	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. <input type="checkbox"/> Other Click or tap here to enter text.
Conditions for Release of Payment	<input checked="" type="checkbox"/> Passing Inspection <input type="checkbox"/> Passing all Testing [specify standard, if possible] <input type="checkbox"/> Completion of Training on Operation and Maintenance [specify no. of trainees, and location of training, if possible] <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements <input type="checkbox"/> Others [pls. specify]
Contact Person for correspondence, notifications, and clarifications	E-mail address: procurement.armenia@undp.org Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified. Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.
Clarifications	Requests for clarification from bidders will not be accepted any later than 2 days before the submission deadline.
Evaluation method	<input checked="" type="checkbox"/> The Contract will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other Click or tap here to enter text.
Evaluation criteria	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input checked="" type="checkbox"/> Have at least 5 years of professional experience in supply of luminaries <input checked="" type="checkbox"/> Comprehensiveness of after-sales services, spare parts should remain available for the stated life of the luminaries <input checked="" type="checkbox"/> Supplier should provide warranty as per Annex 1 requirements <input checked="" type="checkbox"/> Compliance with safety standards
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, Click or tap here to enter text. reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Type of Contract to be awarded	<input type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Contract Face Sheet (Goods and-or Services) (this template is also utilized for Long-Term Agreement) and if an LTA will be signed, specify the document that will trigger the call-off. E.g., PO, etc.) <input type="checkbox"/> Contract for Works <input type="checkbox"/> Other Type/s of Contract [pls. specify]
Expected date for contract award.	10 October 2022
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

ANNEX 1: SCHEDULE OF REQUIREMENTS

SCOPE of SUPPLY Procurement of LED Street Luminaries

I. Identifying Information

Task Title:	Supply illumination equipment for improvement of energy efficiency of architectural illumination of the building of the Armenian National Academic Theatre of Opera and Ballet named after A.Spendiaryan in Yerevan city.
Project Title:	“Supporting Communities of Armenia to Adopt and Implement Climate Smart Solutions Phase II” UNDP/00133238-00125350
Location:	Yerevan, Republic of Armenia

II. Background

Wide-spread application of outdated and inefficient lighting technologies in the municipal lighting sector dominated mainly by low-quality high-pressure sodium, mercury-vapor, and poor-quality no-name LED streetlamps and fixtures, leads to growth of operation and maintenance (replacement) costs of municipalities as well as an increase in energy consumption and associated greenhouse gas emissions. This makes lighting the second largest source of municipal GHG emissions in Armenia after heating.

In the course of implementation of UNDP-GEF “Green Urban Lighting” project, good cooperation was established with the Yerevan Municipality aimed at the implementation of energy efficient refurbishment of the city illumination system.

Starting from 2019 under framework agreements between UNDP Armenia and Yerevan Municipality started the “Supporting Communities of Armenia to Adopt and Implement Climate Smart Solutions” UNDP/00118602-00115356 and “Supporting Communities of Armenia to Adopt and Implement Climate Smart Solutions” UNDP/00118602-00115356 projects predominantly financed by municipality and technical assistance component provided by UNDP.

The goal of being engaged in cooperation with Yerevan Municipality is to guide and support its efforts to improve energy efficiency in the city infrastructures and particularly in the street illumination system.

III. Scope of Supply Services

Objective of the Task

The main objective is to supply a set of luminaires for architectural illumination of the building of the Armenian National Academic Theatre of Opera and Ballet named after A. Spendiaryan (Opera building).in Yerevan city.

The supplied luminaries must comply with technical requirements and provide the required illumination level for the conditions described below.

Activities per the Task

Within the scope of services, the bidder must supply set of LED luminaires for architectural illumination of the Opera building.

1. Supply the list of LED luminaires for architectural illumination of Opera building in Yerevan city according to technical descriptions and quantities described in table 1 below.
2. Provide detailed instruction on the installation and maintenance of luminaires.
3. Provide detailed instruction on how many pieces/meters of luminaires equipped with external LED drivers can be connected to one driver.
4. Provide information on photometry of supplied luminaires in electronic form in IES or LDT format.
5. Provide sketches or drawings to explain technical solution required below (part IV) related to linear type and flexible linear type luminaires.

Table 1

##	Type of luminaires	Quantity		pcs/m
		Required	Reserve	
1	Flood light type 1	68	3	pcs
2	Flood light type 2	22	2	pcs
3	Linear light type 1	52	2	pcs
4	Linear light type 2	22	2	pcs
5	Linear light type 3	28	2	pcs
6	Linear light type 4	50	2	pcs
7	Linear light type 5	4	1	pcs
8	Flexible linear light type 1	520	20	m

Note: All additional equipment or materials required below should be integrated in appropriate line of supplied luminaire as a subpoint.

IV. Technical requirements to Equipment

All luminaires mentioned below should:

- Have rated input voltage: 180-250V (input for LED driver of Flexible linear luminaires);
- Have input frequency: 50 ± 5 Hz (input for LED driver of Flexible linear luminaires);
- Have correlated color temperature (CCT): 3000;
- Use as a light source: Nichia LEDs Japan origin;
- Have deviation of light source, not more than: 2-step McAdam ellipse;
- Have pulsation coefficient: less than 1%;
- Should have operation temperature: from - 40 to + 50 0C.

All mentioned luminaires with exception of “Flexible linear light type 1” should:

- Have a color rendering index (CRI), not less than 80;
- Have Ingress protection not less than IP66;
- Have control of fixture inner temperature implemented in the light fixture;
- Have die-cast brackets, Nord Lock fixing system, adjustment scale for precise positioning;
- Painting of the housing, accessories, and brackets into the color 7042 according to the RAL palette.

All mentioned linear type luminaires must be equipped with a one-sided light-cutting screen to limit the dazzling effect from the luminaire.

Exactly for:

1. Flood light type 1:

Characteristic	Value	Unit
Light output, delivered, not less	4200	Lumen
Power capacity, not more	55	W
Light beam distribution, degrees	10	degrees
Dimensions		
Length, not more	310	mm
Width, not more	290	mm
Height, not more	150	mm

2. Flood light type 2:

Characteristic	Value	Unit
Light output, delivered, not less	5800	Lumen
Power capacity, not more	80	W
Light beam distribution, degrees	10/50*	degrees
Dimensions		
Length, not more	310	mm
Width, not more	290	mm
Height, not more	150	mm

*) angle in the transverse plane / angle in the longitudinal plane

3. Linear light type 1:

Characteristic	Value	Unit
Light output, delivered, not less	3700	Lumen
Power capacity, not more	50	W
Light beam distribution, degrees	30	degrees
Dimensions		
Length, not more	1200±20	mm
Width, not more	70	mm
Height, not more	150	mm

4. Linear light type 2:

Characteristic	Value	Unit
Light output, delivered, not less	2700	Lumen

Power capacity, not more	40	W
Light beam distribution, degrees	30	degrees
Dimensions		
Length, not more	900±20	mm
Width, not more	70	mm
Height, not more	150	mm

5. Linear light type 3:

Characteristic	Value	Unit
Light output, delivered, not less	3500	Lumen
Power capacity, not more	50	W
Light beam distribution, degrees	10/30*	degrees
Dimensions		
Length, not more	1200±20	mm
Width, not more	70	mm
Height, not more	150	mm

*) angle in the transverse plane / angle in the longitudinal plane

6. Linear light type 4:

Characteristic	Value	Unit
Light output, delivered, not less	1200	Lumen
Power capacity, not more	30	W
Light beam distribution, degrees	35/105*	degrees
Dimensions		
Length, not more	1500±20	mm
Width, not more	70	mm
Height, not more	150	mm

*) angle in the transverse plane / angle in the longitudinal plane

7. Linear light type 5:

Characteristic	Value	Unit
Light output, delivered, not less	3000	Lumen
Power capacity, not more	60	W
Light beam distribution, degrees	35/105*	degrees
Dimensions		
Length, not more	1500±20	mm
Width, not more	70	mm
Height, not more	150	mm

*) angle in the transverse plane / angle in the longitudinal plane

8. Flexible linear light type 1:

Characteristic	Value	Unit
Light output, delivered, per meter, not less	300	Lumen
Power capacity, per meter, not more	10	W

The Flexible linear luminaires must be located in such a way that the light emitting surface to be perpendicular to the wall.

Luminaires should:

- Be able to bend around an axis perpendicular to the light-emitting surface
- Have a color rendering index (CRI), not less than 90;
- Have even lighting effect without visible light dots;
- Have ingress protection not less than IP65;
- Have antistatic coating done at the manufacture that repels dust and dirt;
- Made from silicone with UV-protection for outdoor application, including salt and other aggressive substances protection;
- Can be cut on parts close to 60 cm length.

Necessary quantity of external LED drivers should be supplied together with flexible lines. LED drivers should:

- allow to power separate pieces of flexible linear light with minimum 8m length;
- Have ingress protection not less than IP67.

Flexible linear luminaires must also be supplied with the necessary amount of appropriate sealant to seal the ends of the linear luminaires after cutting once in place.

Flexible linear luminaires must be supplied with all necessary accessories: fixing brackets and auxiliary elements. The quantity and type of fixing elements should be calculated according to the following information: - flexible linear luminaires to be mounted at the distance from the facade with the minimum possible interference to the facade surface. – 55 meters of the linear luminaires should be located at a distance of 200 mm from the wall, 485 meters – at a distance of 100 mm. All metal parts of brackets and auxiliary elements should be painted in RAL 7042.

V. Specific Requirements to Equipment

1. All proposed LED luminaries must have their respective certificates in accordance with the international requirements
2. Optical parts of the luminaries should be made from thermally and shockproof materials, steady against ultra-violet radiation and providing operational durability.
3. Warranty Period for all supplied goods should be not less than 5 years.
4. Luminaries must have clear marks with information on model and its technical characteristics.
5. Luminaries should be convenient in service.
6. Luminaries must have an aesthetic appearance and modern design.
7. Luminaries must meet the requirements of the following quality standards confirmed by the declaration of conformity:
 - EN 60598-1 - Luminaries - General requirements and tests
 - EN 60598-2-3 - Luminaries for road and street lighting

- *EN 55015 - Limits and methods of measurement of radio disturbance characteristics of electrical lighting and similar equipment*
- *EN 61000-3-X - Limits for harmonic current emissions*
- *EN 61000-4-X - Electromagnetic compatibility (EMC)*
- *EN 61547 - Equipment for general lighting purpose, immunity requirements*
- *EN 62031 - LED modules for general lighting – Safety specifications*
- *EN 60529 - Degrees of protection provided by enclosures (IP Code)*

Other Requirements:

1. Luminaires shall provide at least **70 lm/W** light output ratio for floodlighting and linear types, at least **30 lm/W** for flexible linear types.
2. Installed power capacity of total quantity of proposed luminaires, excluding reserve ones, must provide at least 70% energy efficiency compared to the existing 55 kW installed capacity.
3. Supplier should ensure spare parts to remain available for the stated life of the luminaires.

VI. The Key Expected Results

The result of the task shall be ***supply of LED luminaires as per technical requirement, which can ensure the energy saving of at least 70% energy efficiency compared to the existing 55 kW installed capacity.***

VII. Professional Requirements

1. Manufacturer of supplied light fixtures must have at least 5 years of experience in production of lighting equipment and lighting accessories for street lighting, confirmed by information on implemented projects and appropriate references from clients.
2. Supplier should provide minimum of 5 years guarantee on preservation of announced technical parameters of fixtures and accessories (components). Supplier should inform on the workflow how the guarantee will be executed, upon the claim from the Client (UNDP).

VIII. Format of the Package to Submit

Applicant organization/company must include the following technical part in the package to submit.

- Description of similar projects of comparable volume and character performed within the last five years using the same manufacturer fixtures, with relevant references from clients.
- Information on photometry in electronic form in IES or LDT format.
- Technical passport of luminaires.
- Sketches or drawings explained technical decision related to linear type and flexible linear type luminaires.
- Documents and photos confirming correspondence of the proposed LED luminaires to the technical requirements set in Chapters IV and V of this document.
- Quality certificates for the goods.
- Detailed schedule of goods delivery DAP Yerevan.
- Description of performance of warranty commitments.

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods in 90 days after Contract signature.
Delivery Terms (INCOTERMS 2020)	DAP Yerevan
Customs clearance (must be linked to INCOTERM)	<input type="checkbox"/> Not applicable Shall be done by: <input checked="" type="checkbox"/> UNDP (where applicable) <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	14 Petros Adamyan street, UNDP Yerevan, Armenia
Distribution of shipping documents (if using freight forwarder)	All shipping related documents to be provided.
Packing Requirements	N/A
Training on Operations and Maintenance	Not needed
Warranty Period	Warranty period: As per Annex 1
After-sales service and local service support requirements	Yes
Preferred Mode of Transport	Land/Avia

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues <i>(If yes, provide a Copy)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organization's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorized by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Currency of the Quotation: Click or tap here to enter text. INCOTERMS: Click or tap here to enter text.						
Item No	Description (L-W-H)	Quantity		Latest Delivery Date	Unit price	Total price
		Required	Reserved			
	Procurement of LED Street Luminaries					
1	Flood light type 1					
2	Flood light type 2					
3	Linear light type 1 including light-cutting screen					
4	Linear light type 2 including light-cutting screen					
5	Linear light type 3 including light-cutting screen					
6	Linear light type 4 including light-cutting screen					
7	Linear light type 5 including light-cutting screen					
8	Flexible linear light type 1 including LED drivers, sealant, brackets and auxiliary elements					
	Total Price					
	Transportation Price					
	Insurance Price					
	Installation Price					N/A
	Training Price					N/A
	Other Charges (specify)					N/A
	Total Final and All-inclusive Price including transportation and installation costs					

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty and After-Sales Requirements	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Quality Certificates	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Other requirements <i>[pls. specify]</i>	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export license required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
Exact name and address of company Company Name Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.:Click or tap here to enter text. Email Address:Click or tap here to enter text.	Authorized Signature: Date:Click or tap here to enter text. Name:Click or tap here to enter text. Functional Title of Authorized Signatory:Click or tap here to enter text. Email Address: Click or tap here to enter text.