

## ANNEX F - ITB/SC/NIGMA/2022/03-SUPPLY AND DELIVERY OF DIGNITY ITEMS

COMPANY NAME:		
<b>I confirm that the following documents have been attached to our tender submission:</b>		<b>Indicate Yes or No</b>
<b>1. In the Technical Offer:</b>		
<ul style="list-style-type: none"> <li>- Copy of valid Business Registration certificate <b>(CAC)</b></li> </ul>		_____
<ul style="list-style-type: none"> <li>- Registration Certificate for the last two years 2020, 2021</li> </ul>		_____
<ul style="list-style-type: none"> <li>- Documents proofing experience (min. 2 contracts or work orders or POs – A minimum of Two projects of similar works)</li> </ul>		_____
<ul style="list-style-type: none"> <li>- Filled and signed <b>Annex C</b> (Vendor Registration Form)</li> </ul>		_____
<ul style="list-style-type: none"> <li>- Tax Registration Certificate 2020-2021</li> </ul>		_____
<ul style="list-style-type: none"> <li>- Filled and signed <b>Annex F</b> (Submission Checklist and Acknowledgements)</li> </ul>		_____
<ul style="list-style-type: none"> <li>- Acknowledgement of UNHCR General Conditions of Contract provided (Jul 2018- Version) – <i>Use next page of this document <b>Annex F</b></i></li> </ul>		_____
<ul style="list-style-type: none"> <li>- Acknowledged Annex <b>E</b> (UN Supplier Code of Conduct) – <i>Use next page of this document <b>Annex F</b></i></li> </ul>		_____
<ul style="list-style-type: none"> <li>- Confirm that our company is not on the Consolidated United Nations Security Council Sanctions List - <i>Use next page of this document <b>Annex F</b></i></li> </ul>		_____
<ul style="list-style-type: none"> <li>- e-Tender Box: Supplier User Manual on Guidance for Registration &amp; Submission of offers - <b>Annex G</b></li> </ul>		_____ _____ _____
<b>2. In the Financial Proposal:</b>		
<ul style="list-style-type: none"> <li>- Filled Annex <b>B</b> (Financial Offer Form)</li> </ul>		_____

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SUBMISSION CHECKLIST AND ACKNOWLEDGEMENTS**

<b>COMPANY NAME:</b>	
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**ACKNOWLEDGEMENTS:**

**I herewith confirm to have read the UNHCR General Conditions of Contract provided (Jul 2018-Version (Annex D):**

\_\_\_\_\_ **Stamp:**  
**Authorized Signature**

**I herewith confirm to have read and to acknowledge the UN Supplier Code of Conduct (Annex E):**

\_\_\_\_\_ **Stamp:**  
*Authorized Signature*