

ANNEX B
TECHNICAL OFFER FORM

Video Conference Set - Surface Hub 2S 85" inch or equivalent

Dear Sir/Madam:

We, the undersigned, offer to provide the **Video Conference Set - Surface Hub 2S 85" inch or equivalent to UNHCR Sub Office Aleppo, Syria** in accordance with your tender, RFQ No. RFQ/HCR/SYR/22/51

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
I.	Video Conference Set - Surface Hub 2S 85" inch or equivalent	1	Set			
1	Please provide brand and model					
2	Dimensions: 44.5" x 77.1" x 3.4" (1130 mm x 1959 mm x 85.6 mm)					
3	Shipping dimensions: 89.5" x 62" x 22.8" (2275 mm x 1573 mm x 580 mm)					
4	Weight: 185 lbs (84 kg)					
5	Shipping weight: 399 lbs (181 kg)					
6	Resolution: 3840 x 2160					
7	Display: PixelSense™ Display, 16:9 aspect ratio, 10-bit color, 30.5mm border width, anti-glare, IPS LCD, in-cell touch with 20 simultaneous touch points					
8	Compute: Modular Compute Cartridge, Quad-core 8th Generation Intel® Core™ i5 processor, 8GB RAM, 128GB SSD1					
9	Software: Windows 10 Team OS Microsoft Teams for Surface Hub Skype for Business Microsoft Whiteboard Microsoft Office (Mobile) Microsoft Power BI					
10	Connections: USB-A Mini-DisplayPort Video Output RJ45 Gigabit Ethernet HDMI Video Input USB-C® with DisplayPort Input (3) USB-C® (on display)					
11	Graphics: Intel® UHD Graphics 620					
12	Audio/video: 100Hz - 12KHz range 3-way stereo speakers, including (2) mid/high-range and (1) mid/low-range in rear bump. Full band 8-element MEMS microphone array Microsoft Surface Hub 2 Camera, 4K, USB-C® connection, 90-degree HFOV					
13	Pen: Microsoft Surface Hub 2 Pen (active) Surface Slim Pen compatible					
14	Sensors: Doppler occupancy sensor					
15	Wireless: Wi-Fi 5: IEEE 802.11 a/b/g/n/ac compatible Bluetooth® Wireless 5.0 technology Miracast Display					
16	Exterior: Casing: Precision machined aluminum with mineral-composite resin Color: Platinum Physical Buttons: Power, Volume, Source					
17	What's in the box: (1) Surface Hub 2S (2) Surface Hub 2 Pen (1) Surface Hub 2 Camera 4m AC Power Cable Quick Start Guide					
18	Warranty: 1-year limited hardware warranty					
19	BTU: 2047 BTU/hr					
20	Input Voltage: 50/60Hz 110/230v nominal, 90-265v max					
21	Input power, operating: 665 W (745 W Surge Load)					
22	Input Current: 7.8 A					
23	Input Power, standby: 5 W max					
OTHER REQUIREMENTS						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.				[provide name, office address and contact number of the company who can provide repairs and maintenance services]
3	Delivery Terms	<u>Applicable INCOTERMS:</u> Delivered Duty Paid (DDP) UNHCR Sub Office, Building No. 42, Omayad Street, Old Shahba'a, Aleppo, Syria <u>Delivery lead-time:</u> In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.				[check box to accept the terms]
MANDATORY DOCUMENTS TO BE SUBMITTED: (please refer to Section 3.1 of the RFQ)						
1	Annex D: Vendor Registration Form					[mandatory]
2	Business/Commercial Registration Certificate					[mandatory]
3	Financial Statements/Audit reports of the last two fiscal years or a Regret Letter if not available (stating the					[mandatory]
4	Company Profile (company history, list of products and services offered, list of clients, etc.)					[mandatory for suppliers not yet registered with UNHCR]
<p>By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of providing the required goods and/or services specified in this Request for Quotation.</p> <p>Submitted by: _____</p> <p>Signature: _____</p> <p>Full Name: _____</p> <p>Position Title: _____</p> <p>Date and Place Signed: _____</p> <p>STAMP OF THE COMPANY</p>						

ANNEX B
TECHNICAL OFFER FORM

Video Conference Set - Surface Hub 2S 55" inch or equivalent

Dear Sir/Madam:

We, the undersigned, offer to provide the **Video Conference Set - Surface Hub 2S 55" inch or equivalent** to UNHCR Sub Office Aleppo, Syria in accordance with your tender, RFQ No. **RFQ/HCR/SYR/22/51**

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
1.	Video Conference Set - Surface Hub 2S 55" inch	3	Set			
1	Please provide brand and model					
2	Dimensions: 29.2 x 43.2 x 3.0 inches (741 x 1097 x 76 mm)					
3	Shipping dimensions: 89.5" x 62" x 22.8" (2275 mm x 1573 mm x 580 mm)					
4	Weight: 61.6 lb (28 kg)					
5	Shipping weight: 399 lbs (181 kg)					
6	Resolution: 3840 x 2160					
7	Display: PixelSense™ Display Resolution: 3840 x 2560 Aspect ratio: 3:2 10-bit color 15.5 mm border, anti-glare, IPS LCD					
8	Compute: Modular Compute Cartridge Quad-core 8th Generation Intel® Core™ i5 processor, 8GB RAM, 128GB SSD1					
9	Software: Windows 10 Team OS Microsoft Teams for Surface Hub Skype for Business Microsoft Whiteboard Microsoft Office (Mobile) Microsoft Power BI					
10	Connections: USB-A Mini-DisplayPort video output RJ45 Gigabit Ethernet HDMI Video input USB-C™ with DisplayPort input (4) USB-C™ (on display)					
11	Graphics: Intel® UHD Graphics 620					
12	Audio/video: Full range front facing 3-way stereo speakers Full band 8-element MEMS microphone array Microsoft Surface Camera, 4K, USB-C™; connection, 90 degree HFOV					
13	Pen: Microsoft Surface Hub 2 Pen (active) Surface Slim Pen compatible					
14	Sensors: Doppler occupancy sensor					
15	Wireless: Wi-Fi 5: IEEE 802.11 a/b/g/n/ac compatible Bluetooth® Wireless 5.0 technology Miracast Display					
16	Exterior: Casing: Precision machined aluminum with mineral-composite resin Color: Platinum Physical Buttons: Power, Volume, Source					
17	What's in the box: (1) Surface Hub 2S (2) Surface Hub 2 Pen (1) Surface Hub 2 Camera 3m AC Power Cable Quick Start Guide					
18	Warranty: 1-year limited hardware warranty					
19	BTU: 1518 BTU/hr					
20	Input Voltage: 50/60Hz 110/230v nominal, 90-265v max					
21	Input power, operating: 445 W (495 W Surge Load)					
22	Input Current: 5.46 A					
23	Input Power, standby: 5 W max					
OTHER REQUIREMENTS						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.				[provide name, office address and contact number of the company who can provide repairs and maintenance services]
3	Delivery Terms	<u>Applicable INCOTERMS:</u> Delivered Duty Paid (DDP) UNHCR Sub Office, Building No. 42, Omayad Street, Old Shahba'a, Aleppo, Syria				[check box to accept the terms]
		<u>Delivery lead-time:</u> In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.				[indicate delivery lead-time in calendar days from receipt of purchase order]
MANDATORY DOCUMENTS TO BE SUBMITTED: (please refer to Section 3.1 of the RFQ)						
1	Annex D: Vendor Registration Form					[mandatory]
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Submitted by:

Signature:

Full Name:

Position Title:

Date and Place Signed:

STAMP OF THE COMPANY

ANNEX B
TECHNICAL OFFER FORM

Surface Hub /2S/ Additional Accessories or equivalent

Dear Sir/Madam:

We, the undersigned, offer to provide the Surface Hub /2S/ Additional Accessories or equivalent to **UNHCR Sub Office Aleppo, Syria** in accordance with your tender, **RFQ No. RFQ/HCR/SYR/22/51**

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
1	Surface Hub 2 Smart Camera	4	Unit			
2	Surface Hub 2 Pen	8	Unit			
3	Surface Headphones 2+ for Business	4	Unit			
4	Steelcase Roam Mobile Stand for Surface Hub 2S 50" Overall height 65.4 inches Dimension of base 30.4 x 26.5 inches Weight (without device) 62 pounds	3	Unit			
5	APC Charge Mobile Battery for Surface Hub 2S 50"	3	Unit			
6	Steelcase Roam™ Mobile Stand for Surface Hub 2S 85" Palletized dimension 90.25" x 48.5" x 49" Palletized weight 1,015 lbs Single product dimension 75.3" (1912mm) H x 77.2" (1960mm) L x 29.1" (740mm) W Single product weight 169.4 lbs Single packed dimensions 90.25" x 48.5" x 8.5" Single packed weight 190 lbs Color Arctic White/Microsoft Grey	1	Unit			
7	Steelcase Roam™ Wall Mount for Surface Hub 2S 85" Palletized dimension 56" x 30" x 40" Palletized weight 355 lbs Single product dimension 30.1" (765mm) H x 51.5" (1307mm) L x 1.4" (36mm) W Single product weight 24.6 lbs Single packed dimensions 55.5" x 23.5" x 3.25" Single packed weight 30 lbs each Color Arctic White/Microsoft Grey	1	Unit			
OTHER REQUIREMENTS						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	Warranty	Bidders are required to provide defects and liability period with terms of warranty on the products being offered which should be valid for at least twelve (12) months upon delivery to and accepted at the final destination.				[check box to accept the terms]
3	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.				[provide name, office address and contact number of the company who can provide repairs and maintenance services]
4	Delivery Terms	<u>Applicable INCOTERMS:</u> Delivered Duty Paid (DDP) UNHCR Sub Office, Building No. 42, Omayad Street, Old Shahba'a, Aleppo, Syria <u>Delivery lead-time:</u> In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.				[check box to accept the terms]
MANDATORY DOCUMENTS TO BE SUBMITTED: (please refer to Section 3.1 of the RFQ)						
1	Annex D: Vendor Registration Form					[mandatory]
2	Business/Commercial Registration Certificate					[mandatory]
3	Financial Statements/Audit reports of the last two fiscal years or a Regret Letter if not available (stating the					[mandatory]
4	Company Profile (company history, list of products and services offered, list of clients, etc.)					[mandatory for suppliers not yet registered with UNHCR]

By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of providing the required goods and/or services specified in this Request for Quotation.

Submitted by:

Signature:

Full Name:

Position Title:

Date and Place Signed:

STAMP OF THE COMPANY

ANNEX B
TECHNICAL OFFER FORM

Windows Tablets with Accessories

Dear Sir/Madam:

We, the undersigned, offer to provide the Windows Tablets with Accessories to **UNHCR Sub Office Aleppo, Syria** in accordance with your tender, **RFQ No. RFQ/HCR/SYR/22/51**


Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
I.	Windows Tablets with Accessories	3	Unit			
1	Plese provide brand and model					
2	Dimensions: 11.3 in x 8.2 in x 0.37 in (287 mm x 208 mm x 9.3 mm)					
3	Display: Screen: 13-inch PixelSense™ Flow Display. Resolution: 2880 x 1920 (267 PPI). Up to 120Hz Refresh Rate (60Hz default). Aspect ratio: 3:2. Touch: 10-point multi-touch. GPU Ink Acceleration. Dolby Vision® support. Adaptive Color.					
4	Memory: 32GB (LPDDR4x RAM)					
5	Processor: Quad-core 11th Gen Intel® Core™ i7-1185G7 Processor, Intel® Evo™ platform.					
6	Battery Life: Up to 16 hours of typical device usage					
7	Graphics: Intel® Iris® Xe Graphics (i7)					
8	Storage: Solid-state drive (SSD) options: 512 GB					
9	Connections: 2 x USB-C® with USB 4.0/Thunderbolt™ 4. 3.5mm headphone jack. 1 x Surface Connect port. Surface Type Cover port. Compatible with Surface Dial off-screen interaction.					
10	Security: TPM 2.0 chip for enterprise security and BitLocker support. Enterprise-grade protection with Windows Hello face sign-in.					
11	Cameras, video and audio: Windows Hello face authentication camera (front-facing) 5.0MP front-facing camera with 1080p full HD video 10.0MP rear-facing autofocus camera with 1080p HD and 4k video Dual far-field Studio Mics. 2W stereo speakers with Dolby Atmos.					
12	Software: Windows 11 Pro. Preloaded Microsoft 365 Apps.					
13	Wireless: Wi-Fi 6: 802.11ax compatible. Bluetooth Wireless 5.1 technology.					
14	Sensors: Accelerometer Gyroscope Magnetometer Ambient Color Sensor (brightness and color).					
15	Exterior: Casing: Signature anodized aluminum. Colors: Platinum, Graphite. Physical buttons: Volume, Power.					
16	Warranty: 1-year limited hardware warranty					
OTHER REQUIREMENTS						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.				[provide name, office address and contact number of the company who can provide repairs and maintenance services]
3	Delivery Terms	<u>Applicable INCOTERMS:</u> Delivered Duty Paid (DDP) UNHCR Sub Office, Building No. 42, Omayad Street, Old Shahba’a, Aleppo, Syria				[check box to accept the terms]
		<u>Delivery lead-time:</u> In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.				[indicate delivery lead-time in calendar days from receipt of purchase order]
MANDATORY DOCUMENTS TO BE SUBMITTED: (please refer to Section 3.1 of the RFQ)						
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2	Business/Commercial Registration Certificate					[mandatory]
3	Financial Statements/Audit reports of the last two fiscal years or a Regret Letter if not available (stating the					[mandatory]
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Submitted by:



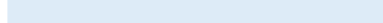
Signature:



Full Name:



Position Title:



Date and Place Signed:



STAMP OF THE COMPANY

Dear Sir/Madam:

We, the undersigned, offer to provide the Additional Required Accessories for Windows Tablets to UNHCR Sub Office Aleppo, Syria in accordance with your tender, RFQ No. RFQ/HCR/SYR/22/51

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
1	Surface slim pen2 or equivalent	8	Unit			
1.1	Color and material, Matte Black Plastic Enclosure					
1.2	Pressure and sensitivity: 4,096 pressure levels Zero force inking					
1.3	Dimensions: 5.38" x 0.44" x 0.25" (136.8 x 11.3 x 6.3 mm)					
1.4	Weight: 0.03 lb (13 g)					
1.5	Battery & capacities Rechargeable Lithium-Ion Up to 15 hours of typical usage Battery Capacity Nominal (WH): 0.171 Battery Capacity Min (WH): 0.164					
1.6	Storage and charging (Sold separately) Surface Slim Pen 2 storage and charging in Surface Pro Signature Keyboard, Surface Laptop Studio, and Surface Duo 2 Pen Cover Surface Slim Pen Charger Surface Slim Pen 1 USB-C Charging Base					
1.7	Warranty: 1-year limited warranty					
2	Surface USB-C® Travel Hub or equivalent	6	Unit			
3	Surface Arc Mouse or equivalent	8	Unit			
3.1	Connection interface: Bluetooth 4.1					
3.2	Wireless frequency: 2.4 GHz frequency range					
3.3	Wireless range: 32.8 feet (10 meters) in an open area and 16.4 feet (5 meters) in an office environment					
3.4	Compatibility: Microsoft Windows 11 Home/Pro / 10 / 8.1 / 8* Must be BT 4.0 enabled Requires Mouse and Keyboard Center software installation. PC must meet these requirements to download: Microsoft Windows 11 Home/Pro / 10 / 8.1 / 8, 150MB available hard disk space.					
3.5	Dimensions: 5.17 x 2.17 x 0.56 in (131.31 x 55.11 x 14.22 mm)					
3.6	Weight: 2.91 oz (including batteries)					
3.7	Battery: 2 AAA alkaline batteries (included)					
3.8	Battery life: Up to 6 months					
3.9	Warranty: 1-year limited warranty					
3.10	Technology details: Mouse tracking system: Microsoft BlueTrack Technology Imaging rate: Dynamically adaptable to 1200 frames per second Tracking speed: Up to 30 inches (762 millimeters) per second X-Y resolution: 1000 points per inch (39.4 points per millimeter)					
3.11	Product feature performance: Mouse button features: 2 buttons, left and right-click Design features Bendable Tai Scrolling features: Full scroll plane,					
4	Surface Dock 2 or equivalent	5	Unit			
5	New Microsoft 4K Wireless Display Adapter or equivalent	5	Unit			
6	Pro Signature Keyboard with Slim Pen2 or equivalent	5	Unit			
6.1	Compatibility: Surface Pro 8 Surface Pro X					
6.2	Dimensions: 11.38 x 8.90 x .19" (289.1 x 226.1 x 4.89 mm)					
6.3	Weight: 0.62 lbs (280 g)					
6.4	Keys: Activation: Moving (mechanical) keys Layout: English, full row of function keys (F1 - F12) Dedicated buttons for Windows shortcuts, media controls, screen brightness Right-click button					
6.5	Pen integration: Surface Slim Pen 2 storage and charging					
6.6	Interface: Magnetic					
6.7	Sensors: Accelerometer					
6.8	Exterior: Material: Alcantara® Colors: Poppy Red, Ice Blue, Platinum, Black					
6.9	Warranty: 1-year limited warranty					
OTHER REQUIREMENTS						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.				[provide name, office address and contact number of the company who can provide repairs and maintenance services]
3	Delivery Terms	<u>Applicable INCOTERMS:</u> Delivered Duty Paid (DDP) UNHCR Sub Office, Building No. 42, Omayad Street, Old Shahba'a, Aleppo, Syria <u>Delivery lead-time:</u> In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.				[check box to accept the terms]
MANDATORY DOCUMENTS TO BE SUBMITTED: (please refer to Section 3.1 of the RFQ)						
1	Annex D: Vendor Registration Form					[mandatory]
2	Business/Commercial Registration Certificate					[mandatory]
3	Financial Statements/Audit reports of the last two fiscal years or a Regret Letter if not available (stating the					[mandatory]
4	Company Profile (company history, list of products and services offered, list of clients, etc.)					[mandatory for suppliers not yet registered with UNHCR]
<p>By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of providing the required goods and/or services specified in this Request for Quotation.</p> <p>Submitted by: _____</p> <p>Signature: _____</p> <p>Full Name: _____</p> <p>Position Title: _____</p> <p>Date and Place Signed: _____</p> <p>STAMP OF THE COMPANY</p>						

[ENTER YOUR COMPANY'S LETTERHEAD]

ANNEX B
TECHNICAL OFFER FORM

Android Tablets

Dear Sir/Madam:

We, the undersigned, offer to provide Android Tablets to **UNHCR Sub Office Aleppo, Syria** in accordance with your tender, **RFQ No. RFQ/HCR/SYR/22/51**

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
I.	Android Tablet	32	Unit			
1.1	Screen Size: Minimum 7 inches					
1.2	Operating system: Android 10 or above, as the device should be supported by google play store					
1.3	No Sim required					
1.4	Minimum 3GB RAM					
1.5	With Caners: Minimum 8MP					
1.6	Battery: Minimum 5000mAh					
OTHER REQUIREMENTS						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	Warranty	Bidders are required to provide defects and liability period with terms of warranty on the products being offered which should be valid for at least twelve (12) months upon delivery to and accepted at the final destination.				[check box to accept the terms]
3	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & maintenance services, spare parts) and existing company representation (or a local partner) in the delivery location or in the region.				[provide name, office address and contact number of the company who can provide repairs and maintenance services]
4	Delivery Terms	Applicable INCOTERMS: Delivered Duty Paid (DDP) UNHCR Sub Office, Building No. 42, Omayad Street, Old Shahba'a, Aleppo, Syria				[check box to accept the terms]
		Delivery lead-time: In order for UNHCR to have an idea of the expected delivery of the goods, Bidders should indicate how many days it will take to arrive at the final destination upon receipt of order confirmation.				[indicate delivery lead-time in calendar days from receipt of purchase order]
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[ENTER YOUR COMPANY'S LETTERHEAD]

ANNEX B
TECHNICAL OFFER FORM

Photocopier with Cartridge

Dear Sir/Madam:

We, the undersigned, offer to provide a Photocopier with Cartridge to **UNHCR Sub Office Aleppo, Syria** in accordance with your tender, **RFQ No. RFQ/HCR/SYR/22/51**

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
I.	Photocopier with Cartridge	1	Unit			
1	The item is heavy duty quality product, the same shall be demonstrated in the datasheet/catalogue provided					
2	Type: B/W Multifunction					
3	Technology: Leaser					
4	Resolution: 600 x 600 dpi or more					
5	Speed is at least 20 PPM for A4 size, and 10 PPM for A3 size					
6	Automatic Pull					
7	Manual feeding					
8	Paper trays 1 manual, 2 Automatic					
9	Connectivity USB, Ethernet					
10	Paper size A3 - A4 – A5 – A6 – B5					
11	Operating system win7 minimum					
12	Arabic print					
13	Provided with 3 original cartridges for each device					
OTHER REQUIREMENTS						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	Warranty	Bidders are required to provide defects and liability period with terms of warranty on the products being offered which should be valid for at least twelve (12) months upon delivery to and accepted at the final destination.				[check box to accept the terms]
3	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair & <u>Applicable INCOTERMS:</u>				[provide name, office address and contact number of the company who
4	Delivery Terms	<u>Delivery lead-time:</u>				[check box to accept the terms]
						[indicate delivery lead-time in calendar days from receipt of purchase
MANDATORY DOCUMENTS TO BE SUBMITTED: (please refer to Section 3.1 of the RFQ)						
1	Annex D: Vendor Registration Form					[mandatory]
2	Business/Commercial Registration Certificate					[mandatory]
3	Financial Statements/Audit reports of the last two fiscal years or a Regret Letter if not available (stating the					[mandatory]
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By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of						
Submitted by: <input type="text"/>						
Signature: <input type="text"/>						
Full Name: <input type="text"/>						
Position Title: <input type="text"/>						
Date and Place Signed: <input type="text"/>						
STAMP OF THE COMPANY						

[ENTER YOUR COMPANY'S LETTERHEAD]

ANNEX B
TECHNICAL OFFER FORM

Laser Printer

Dear Sir/Madam:

We, the undersigned, offer to provide Laser Printers to **UNHCR Sub Office Aleppo, Syria** in accordance with your tender, **RFQ No. RFQ/HCR/SYR/22/51**

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
I.	Laser Printer	3	Unit			
1	The item is heavy duty quality product, the same shall be demonstrated in the datasheet/catalogue provided					
2	Print technology: Laser					
3	Print resolution 1200 x 1200 or more					
4	Print speed 35 PPM or more					
5	Automatic pull					
6	Manual feeding					
7	Toner and drum: one piece					
8	Toner cartridge capacity: Number of pages per toner cartridge (Determined by the Bidder)					
9	Connectivity USB, Ethernet					
10	Paper size A4-A5- A6- B5					
11	Operating system: Win 7 minimum					
12	Arabic print: yes					
13	Provided with 3 original ink tanks for each device					
OTHER REQUIREMENTS						
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]
2	Warranty	Bidders are required to provide defects and liability period with terms of warranty on the products being offered which should be valid for at least twelve (12) months upon delivery to and accepted at the final destination.				[check box to accept the terms]
3	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair &				[provide name, office address and contact number of the company who
4	Delivery Terms	<u>Applicable INCOTERMS:</u>				[check box to accept the terms]
		<u>Delivery lead-time:</u>				[indicate delivery lead-time in calendar days from receipt of purchase
MANDATORY DOCUMENTS TO BE SUBMITTED: (please refer to Section 3.1 of the RFQ)						
1	Annex D: Vendor Registration Form					[mandatory]
2	Business/Commercial Registration Certificate					[mandatory]
3	Financial Statements/Audit reports of the last two fiscal years or a Regret Letter if not available (stating the					[mandatory]
4	Company Profile (company history, list of products and services offered, list of clients, etc.)					[mandatory for suppliers not yet registered with UNHCR]
By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of						
Submitted by: <input type="text"/>						
Signature: <input type="text"/>						
Full Name: <input type="text"/>						
Position Title: <input type="text"/>						
Date and Place Signed: <input type="text"/>						
STAMP OF THE COMPANY						

[ENTER YOUR COMPANY'S LETTERHEAD]

ANNEX B
TECHNICAL OFFER FORM

Computer (Desktop)

Dear Sir/Madam:

We, the undersigned, offer to provide Computers (Desktops) to **UNHCR Sub Office Aleppo, Syria** in accordance with your tender, **RFQ No. RFQ/HCR/SYR/22/51**

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)
				Yes	No	
	Computer (Desktop)	4	Unit			
1	The bidder shall be the legal agent of the manufacturer and the offered device, or delegated by the agent, supported with an authorization letter that state also clearly the commitment of the agent in the post sale services.					
2	Please specify manufacturing company name and /or country of origin					
3	Brand name and model					
4	The bidder should offer technical data certified by the manufacturer clarifying the technical information of the equipment and its accessories. The bidder should clearly mention the name of the model offered. The bidder should write down the number of the specification beside the corresponding information in the datasheet					
5	The equipment should be new not refurbished, (manufacturing year not more than three years back)					
6	The bidder undertakes to transport , install and operate the equipment with its all accessories					
7	The bidder should submit all the relevant ,original documents (operating , maintenance when delivering the product					
8	The bidder/ local agent should have or specify a maintenance workshop staffed with experts and equipped with required tools and equipment					
9	During the warranty period the bidder should carry out all the preventive maintenance according to the manufacturer's directions (instructions) and repair it during 48 hours of the declared date of a fault					
10	Processor: Intel® Core™ i5-10500 10th or AMD or equivalent					
11	Energy Efficiency: Energy Star Qualified Configuration					
12	Power Supply: 220W or higher					
13	Memory: 16 GB (1 x 16 GB) DDR4-2666 DIMM Memory					
14	Internal storage: 256GB SSD					
15	Graphics Card: Intel® UHD Graphics 600 or higher					
16	Optical drive: DVDRW					
17	Keyboard: USB Wired Keyboard US/AR					
18	Mouse: Optical USB Mouse					
19	External I/O Port: Front: 1 x headset connector; 2 x USB 3.1, Rear: 1 x audio-in; 1 x audio-out; 1 x power connector; 1 x RJ-45; 1 x VGA; 2 x USB 3.1 Gen 1; 4 x USB 2.0					
20	Monitor: 23" Wide Screen, at least					

OTHER REQUIREMENTS

1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered			[check box if datasheets were provided]
2	Warranty	Bidders are required to provide defects and liability period with terms of warranty on the products being offered which should be valid for at least twelve (12) months upon delivery to and accepted at the final destination.			[check box to accept the terms]
3	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair &			[provide name, office address and contact number of the company who
4	Delivery Terms	<u>Applicable INCOTERMS:</u> <u>Delivery lead-time:</u>			[check box to accept the terms] [indicate delivery lead-time in calendar days from receipt of purchase

MANDATORY DOCUMENTS TO BE SUBMITTED: (please refer to Section 3.1 of the RFQ)

1	Annex D: Vendor Registration Form			[mandatory]
2	Business/Commercial Registration Certificate			[mandatory]
3	Financial Statements/Audit reports of the last two fiscal years or a Regret Letter if not available (stating the			[mandatory]
4	Company Profile (company history, list of products and services offered, list of clients, etc.)			[mandatory for suppliers not yet registered with UNHCR]

By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of

Submitted by: _____

Signature: _____

Full Name: _____

Position Title: _____

Date and Place Signed: _____

STAMP OF THE COMPANY

[ENTER YOUR COMPANY'S LETTERHEAD]

ANNEX B
TECHNICAL OFFER FORM

Computer (Laptop)

Dear Sir/Madam:

We, the undersigned, offer to provide Computers (Laptops) to **UNHCR Sub Office Aleppo, Syria** in accordance with your tender, **RFQ No. RFQ/HCR/SYR/22/51**

Item no.	REQUIREMENTS (minimum acceptable specifications)	Qty	UoM	Compliance with Technical Specifications		Comments (If offer is different from the requirements, please specify, alternative offer must be similar or higher than the required specifications)		
				Yes	No			
	Computer (Laptop)	1	Unit					
1	The bidder shall be the legal agent of the manufacturer and the offered device, or delegated by the agent, supported with an authorization letter that state also clearly the commitment of the agent in the post sale services							
2	Please specify manufacturing company name and /or country of origin							
3	Brand name and model							
4	The bidder should offer technical data certified by the manufacturer clarifying the technical information of the equipment and its accessories.The bidder should clearly mention the name of the model offered. The bidder should write down the number of the specification beside the corresponding information in the datasheet.							
5	The equipment should be new not refurbished, (manufacturing year not more than three years back)							
6	The bidder undertakes to transport , install and operate the equipment with its all accessories							
7	The bidder should submit all the relevant ,original documents (operating , maintenance when delivering the product							
8	The bidder/ local agent should have or specify a maintenance workshop staffed with experts and equiped with required tools and equipment							
9	During the warranty period the bidder should carry out all the preventive maintenance according to the manufacturer's directions (instructions) and repair it during 48 hours of the declared date of a fault							
10	Processor: Intel Core i5 Gen 11th/10th or AMD or equivalent							
11	GPU: Intel® Iris® X® Graphics or equivalent							
12	DISPLAY: 15.6", FHD (1920x 1080), at least							
13	Internal storage: 512GB SSD							
14	RAM: 16GB DDR4, 2133 MHz							
15	Battery: 42Wh							
16	Ports: 3 x USB + 1 x HDMI + 1 x USB-C + 1 x Audio							
17	Connectivity: Wifi 802.11AC + Gigabit Ethernet + Bluetooth 5							
18	Web camera: Web camera HD 720p							
19	Mic: Microphone Dual-Array Microphone							
20	Speakers: Built-in speakers							
OTHER REQUIREMENTS								
1	Supporting documents	Bidders are required to provide datasheets/brochures of the products being offered				[check box if datasheets were provided]		
2	Warranty	Bidders are required to provide defects and liability period with terms of warranty on the products being offered which should be valid for at least twelve (12) months upon delivery to and accepted at the final destination.				[check box to accept the terms]		
3	After-sales services	Bidders should include the confirmation of availability of after-sales service (repair &				[provide name, office address and contact number of the company who		
4	Delivery Terms	<u>Applicable INCOTERMS:</u>				[check box to accept the terms]		
		<u>Delivery lead-time:</u>				[indicate delivery lead-time in calendar days from receipt of purchase		
MANDATORY DOCUMENTS TO BE SUBMITTED: (please refer to Section 3.1 of the RFQ)								
1	Annex D: Vendor Registration Form					[mandatory]		
2	Business/Commercial Registration Certificate					[mandatory]		
3	Financial Statements/Audit reports of the last two fiscal years or a Regret Letter if not available (stating the					[mandatory]		
4	Company Profile (company history, list of products and services offered, list of clients, etc.)					[mandatory for suppliers not yet registered with UNHCR]		

By signing on this document, which I am duly authorized to sign for, I confirm that I have read and understood the technical requirements and this is also to confirm that our company is experienced and capable of

Submitted by: _____

Signature: _____

Full Name: _____

Position Title: _____

Date and Place Signed: _____

STAMP OF THE COMPANY