

[ENTER YOUR COMPANY'S LETTERHEAD]

ANNEX C
FINANCIAL OFFER FORM

Dear Sir/Madam:

We, the undersigned, offer to provide the below mentioned goods to **UNHCR SUB Office Aleppo, Syria** in accordance with **RFQ/HCR/SYR/22/51**.

"We hereby submit our Financial Offer."

Currency of Offer (please indicate):	[SYP, USD, EUR]
Validity of Offer:	30 calendar days

Item No.	Description	Qty	UoM	Unit Price
1	Video Conference Set – Surface Hub 2S 85" inch or equivalent	1	Set	
2	Video Conference Set – Surface Hub 2S 55" inch or equivalent	3	Set	
3	Surface Hub 2 Smart Camera	4	Unit	
4	Surface Hub 2 Pen	8	Unit	
5	SSurface Headphones 2+ for Business	4	Unit	
6	Steelcase Roam Mobile Stand for Surface Hub 2S 50	3	Unit	
7	APC Charge Mobile Battery for Surface Hub 2S 50"	3	Unit	
8	Steelcase Roam™ Mobile Stand for Surface Hub 2S 85" (Big)	1	Set	
9	Steelcase Roam™ Wall Mount for Surface Hub 2S 85" (small)	1	Set	
10	Windows Tablet	3	Unit	
11	Surface slim pen2 or equivalent	8	Unit	
12	Surface USB-C® Travel Hub or equivalent	6	Unit	
13	Surface Arc Mouse or equivalent	8	Unit	
14	Surface Dock 2 or equivalent	5	Unit	
15	New Microsoft 4K Wireless Display Adapter or equivalent	5	Unit	
16	Pro Signature Keyboard with Slim Pen2 or equivalent	5	Unit	
17	Android Tablet	32	Unit	
18	Photocopier	1	Unit	
19	Printer	3	Unit	
20	Computer (Desktop)	4	Unit	
21	Computer (Laptop)	1	Unit	

NOTES TO BIDDERS:

- Items as described in the Technical Offer
- UNHCR is exempted from all direct taxes and customs duties. **Price has to be given without VAT.**
- All Prices/Rates shall be on an **ALL-INCLUSIVE basis (including delivery, installation and testing)**
- The standard payment terms of UNHCR are net 30 days upon satisfactory delivery of goods and/or services, receipt of documents) and acceptance thereof by UNHCR.

For Evaluation Purposes Only:

- If offers are received in various currencies, the offers submitted in currency other than US Dollars will be converted United Nations Operational Rate of Exchange (<https://treasury.un.org/operationalrates/OperationalRates.php>) in effect are due.

BIDDER'S COMMENTS

By signing on this document, , which I am duly authorized to sign for, I confirm that I have read and understood all relevant terms and conditions of the RFQ/HCR/SYR/22/51. This is also to confirm that our company shall abide by our offer until its validity expires.

Signature over Printed Name

Position Title

Date and Place Signed

STAMP OF THE COMPANY