

World Health Organization
Regional Office for Africa



Organisation Mondiale de la Santé
Bureau Régional de l'Afrique

Organização Mundial de Saúde
Escritório Regional Africano

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8th August 2022

Dear Prospective Bidder:

SUBJECT: RFP/AFRO/039/2022: REGIONAL PROGRESS REPORT ON NON-COMMUNICABLE DISEASES FROM 2011 TO 2021 IN AFRICA

You are invited to submit a proposal for the above subject RFP for the World Health Organization, WHO, Department of _Contracting and Procurement Services in accordance with the attached documents:

Annex 1	Detailed Terms of Reference
Annex 2	Confidentiality Undertaking
Annex 3	Vendor Information Form
Annex 4	Contractual provisions

TIMELINE

- 1) Proposals must be received or dispatched by email address to WHO/AFRO Procurement and Supply Service at the addresses specified in section 3. Instructions to bidders of the RFP no later than **19th august 2022, 17:00 hours, (Brazzaville) time.**
- 2) A prospective bidder requiring any clarification on technical, contractual or commercial matters may notify WHO via email at afroaafrobids@who.int (use subject: Bid Ref **RFP/AFRO/039/2022** **no later than 5 working days before deadline.**

The WHO/AFRO Procurement and Supply Service team will respond in writing (via email only) to any request for clarification of the RFP that it receives prior to the closing date of the proposal. A consolidated document of WHO's response to all questions (including an explanation of the query but without identifying the source of enquiry) will be sent to all prospective bidders who have received the RFP.

- 3) Evaluation of proposals and selection of a vendor will be performed in accordance with the Request For Proposal (RFP).

Yours sincerely,

Contracting and Procurement Services Officer
General Management Cluster (GMC)