



United Nations
Educational, Scientific and
Cultural Organization

FORM AM 10-7:

**Procurement Notice/Advertisement
Open International Competition (OIC)**

Country of Destination: FRANCE

Reference Number: RFP/07/2022/CPE/WEBSERVICES

Description: Web services in order to maintain and develop UNESCO web ecosystem

Deadline for Submission of Sealed Tenders: 29 September 2022, 12:00 CET+1

Posting Date: 20 July 2022

United Nations Educational, Science and Cultural Organization (UNESCO) hereby invites qualified companies to submit sealed tenders as follows:

- UNESCO is looking for a reliable and sustainable pool of specialized partners to ensure the maintenance and constant improvement of the ecosystem and participate in its expansion, keeping it at the forefront in terms of usability and technology.
- These partners will be supporting the Division for Communications and Public Engagement in maintaining a reliable and scalable Web platform (cf. Annex IIIa for technical details and prerequisites) and providing UNESCO teams with expertise on web and digital communications.
- This Request for Proposal (RFP) is divided in two independent lots.
Offerors can freely apply for one or two lots.
 - o **Lot #1: Maintenance of the Core systems and technical coordination: UNESCO's aim is to select a single supplier capable to maintain the overall ecosystem on demand at the highest standards of the market.**
 - o **Lot #2: Web services toolbox: UNESCO's aim is to select a pool of service suppliers for the provision of Digital services and a diversity of recurring web services including Strategy, Ad-hoc web developments, Editorial & content creation services Scoping, Design & Digital Marketing.**

The purpose of this notice is to provide general information on the requirements for the procurement process and to inform interested suppliers how to obtain a copy of the Solicitation Documents.

Interested companies who wish to participate in the OIC must request for a complete set of Solicitation Documents, available free of charge, from UNESCO contact persons at the addresses shown below.

Offers comprising of a technical and a financial proposal, shall be sent **in two separate emails** to the adm@unesco.org, **without copying any other email address**, on or before **29 September 2022, 12:00 CET+1**.

UNESCO reserves the right to amend the documents at any time during the solicitation process. Any amendments or clarifications will be communicated directly to all Bidders who have requested for a complete set of solicitation documents and officially confirmed their intention to submit a sealed tender. No remuneration will be made to companies for preparation and submission of their tenders.

UNESCO Contact Information:

Division for Communication and Public Engagement (CPE)

Maxime BOUQUET

Digital Project Coordinator

m.bouquet@unesco.org

CC : l.cabanillas@unesco.org