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| **COMPANY NAME:** |  |

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| **I confirm that the following documents have been attached to our tender submission:** | **Indicate**  **Yes or No** |
| 1. ***Commercial/Registration submitted separately :***  * Copy of valid Business Registration certificate * Filled and signed Annex D (Vendor Registration Form) *– Must include business bank account information* * Financial Statements (last 2 years) 2019 & 2020 * Filled and signed Annex H (Submission Checklist and Acknowledgements) * Acknowledged Annex E (General Conditions of Contracts) *– Use next page of this document* ***Annex G*** * Acknowledged Annex G (UN Supplier Code of Conduct) *– Use next page of this document* ***Annex G***  1. ***In the Technical Proposal in separate envelope:***  * Filled Annex B (Technical Offer Form)      * Data Sheet/Catalogue (Technical Specifications) * Warranty period: One (1) year * Delivery capacity  1. ***In the Financial Proposal in separate envelope:***  * Filled Annex C (Financial Offer Form) *– The financial offer should be submitted in both PDF version (stamped, dated and signed) and EXCEL version* |  |

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| **COMPANY NAME:** |  |

**ACKNOWLEDGEMENTS:**

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| **I herewith confirm to have read and to acknowledge the UNHCR General Conditions for Provision of Services (Annex E):**    **­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp:**  *Authorized Signature* |
| **I herewith confirm to have read and to acknowledge the UN Supplier Code of Conduct (Annex G):**    **­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp:**  *Authorized Signature* |