**Inclusive Education for Children on the Move in Emergency Situations (Ecuador) Grant support-call for proposal**

**Reference: 2022/QUITO/ MYRP¨ Active Search**

**QUESTIONS AND ANSWERS**

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| **DATE** | **QUESTION** | **ANSWER** |
| 15/07/2022 | Does UNESCO accept 7% of overhead within the Project?  We pose this question according to the point number VI published in the call:        ” The partner’s financial or in- kind contribution will be indicated in the budget proposal. No        overheads in terms of administrative or service fees are accepted (direct budgeting based on activities)”. | In point VI. BUDGET SIZE AND DURATION, paragraph 2, of the Call for Parternship, it is specified that no costs of overhead are accepted:  *¨Regarding the budget of the technical proposal of the partner, UNESCO retains the right to elaborate the work plan and negotiate the budget with the partner, prior to signing agreement, to ensure value of money. Likewise, UNESCO will ensure that in accordance with its policies the selected Partner will be able to provide added value in terms of financial or in-kind contribution. The partner’s financial or in- kind contribution will be indicated in the budget proposal. No overheads in terms of administrative or service fees are accepted (direct budgeting based on activities).¨*  Additionally, the policy of Implementation Partner Agreements (IPA) refers the following:  *“Implementation Partners’ Agreements’ budgets should only include financial provisions for activities that are directly relevant to the attainment of the agreement’s objectives. The administrative costs (e.g. managing, monitoring, preparing substantive and financial reports etc.) associated with Implementation Partners’ Agreements should be borne by the partner”.*  For the previously mentioned reasons, for this call, 7% or other values for concept of overhead/indirect costs won´t be accepted. |
| 15/07/2022 | Can United Nations organizations apply? The description says “non-for-profit International and National Educational partners”, but it is not clear whether this excludes UN agencies. | Yes, United Nations Organizations can apply.  The following is the extract of the policy that answers the question: 3.2 Eligibility of partners Implementation Partners' Agreements are open only to not-for-profit organizations, including but not limited to: non-governmental organizations (NGOs), research institutes, universities, foundations, professional associations, governments, governmental entities and intergovernmental organizations. United Nations entities are also eligible. |
| 24/07/2022 | Which are the requirements to apply as well as the terms of reference for the request for bids? | Kindly review the details of the call for partnership at the following link: (<https://www.ungm.org/Public/Notice/177893>); such a link contains all the required information under the “Documents” tab. |
| 25/07/2022 | Please find our enquiries below:  1. Can proposals be submitted in Spanish?  2. Regarding point VI., of the Call for Partnerships, could you please indicate the format or the instructions to develop and present the "detailed budget proposal of the activities", since Annex\_III-Budget format is general and is grouped by items and /or expense items and does not reflect a clear option to develop a detailed budget?  3. Since we are an international organization, our budgets include an Overhead of 7% and due to the fact that the MYRP considers it in its approved budget, could you please confirm that we can include it in our economic proposal?  TECHNICAL ISSUES  4. At a technical level and in relation to Annex 1 TOR, in the objectives of the results, in the goals of result 1.5 and 2.1, it is stated 1540 families in transit; the query is whether they are only families in transit that may not have a vocation to stay in Ecuador or if it rather refers to all Venezuelan families in transit and with a vocation to stay, because if they are in transit it is very complex to register and follow up if they are not going to stay in the country | 1. Proposal documents must be submitted in English.  2. Values ​​must be reported globally as indicated in Annex III. However, to arrive at these global values ​​or items required in the annex, we request that you open an additional tab in which the suggested detailed budget is precisely developed; in such a way that UNESCO can determine the reasonableness and relevance of the costs as part of the financial evaluation against other bidders.  3. In the point VI. BUDGET SIZE AND DURATION, paragraph 2, of the Call for Parternship, it is specified that no costs of overhead are accepted:  *¨Regarding the budget of the technical proposal of the partner, UNESCO retains the right to elaborate the work plan and negotiate the budget with the partner, prior to signing agreement, to ensure value of money. Likewise, UNESCO will ensure that in accordance with its policies the selected Partner will be able to provide added value in terms of financial or in-kind contribution. The partner’s financial or in- kind contribution will be indicated in the budget proposal. No overheads in terms of administrative or service fees are accepted (direct budgeting based on activities).¨*  Additionally, the policy of Implementation Partner Agreements (IPA) refers the following:  *“Implementation Partners’ Agreements’ budgets should only include financial provisions for activities that are directly relevant to the attainment of the agreement’s objectives. The administrative costs (e.g. managing, monitoring, preparing substantive and financial reports etc.) associated with Implementation Partners’ Agreements should be borne by the partner”.*  For the previously mentioned reasons, for this call, 7% or other values for concept of overhead/indirect costs won´t accepted.  TECHNICAL ISSUES  4. Indeed, the target is 1,540 families in transit with a vocation for permanence, to guarantee a process of accompaniment and follow-up in the enrollment process. |
| 26/07/2022 | We have a specific question about the indicators that the proposal should have, apart from gender and inclusion, could you please give us more information about it? | First of all, it is important to highlight that the disaggregation of the results by gender and disability is mandatory.  Please take into account the specific indicators that are detailed in the call:  1.2: # of boys and girls who enrolled after receiving support  1.5: # of boys and girls of a) refugee and migrant boys and girls b) pregnant adolescents and c) working adolescents who access quality education through alternative modalities adapted to their needs.  2.1: # of parents and caregivers that report the importance of understanding girls' education  If you have any other questions and/or require more information, we remain attentive. |
| 27/07/2022 | Regarding the language of the presentation of the proposal, i.e. if it could be submitted in Spanish, we had that question because we did not find the information about it in the Call for Partnership, and on other occasions this information appeared and the proposal was usually admitted in the language of the country, that is Spanish. Can you tell us the basis of the requirement to make the proposal in English? Perhaps we missed it when reading the document, in order to transfer it to our headquarters and plan this resource internally in our formulation process. | The language in which the call was launched is English, consequently all administrative processes are channeled in that language as well, hence bidders are required to submit their proposal in that language.  Therefore, please send the proposal in English. |
| 27/07/2022 | Our organization has been legally constituted since December 2021. That is, we still don´t have 2 years of constitution. Is it possible to present the call through our regional office in Colombia? This office has been established in Colombia since 2018. | Section III. ELIGIBILITY, of the call for partnership states: *¨A UNESCO Implementation Partner is an entity with a not-for-profit status to which UNESCO has entrusted partially or fully the implementation of programs or projects specified in a signed document, along with the assumption of full responsibility and accountability for the effective use of resources and the delivery of outputs as set forth in such a document. The partner must be endowed under the national law and active for at least two years, including but not limited to: non-governmental organizations (NGOs), research institutes, universities, foundations, professional associations and intergovernmental organizations.¨*  Therefore, the organization does not meet this eligibility criterion. |