

TERMS OF REFERENCE FOR THE DEVELOPMENT AND THE COSTING OF A NATIONAL AND ZONAL PLAN  
OF ACTION ON ENDING VIOLENCE AGAINST CHILDREN IN NIGERIA

**SECTION A**

**i. Purpose of Assignment: (attach background documents, if necessary)**

Violence and abuse against children remain prevalent in Nigeria and take many different forms. In 2104, UNICEF Nigeria organized the first VAC (Violence Against Children) survey in the region which reported high levels of violence with limited response (less than 5% of cases reported reached by services). The conflict in the Northeast has led to 345,056 children being victims or at significant risk of violence, abuse, neglect and exploitation, over 8,000 children enrolled in non-State armed groups (children), over 20,000 children separated from their families, and 34,000 having lost at least one of their parents. Harmful traditional practices are widespread and geographically disparate: FGM is common in the South of the country (1 in 4 girls) while child marriage is common in the North (44% of girls married before 18). In parallel, birth registration rates at only 30 per cent for children under 5 are among the lowest in West and Central Africa.

The 2014 VAC survey led to a series of action, including President Buhari's commitment to address VAC. As a result, Nigeria became a pathfinding country in 2017 to End Violence Against Children. As one of the requirements for pathfinding countries is to develop a National Plan of Action, the country engaged last year in a process to develop a costed Plan of Action on ending violence against children at Federal level and in six States. Unfortunately, the onset of COVID 19 made it difficult to consult further with key stakeholders, and to finalise and validate the plans. In a recent high-level National Policy Dialogue organized in June 2021, the country renewed its commitments on ending violence against children by 2030, including the need to finalise the National Plan of Action as an element of critical importance and urgency.

The finalisation of the Federal and States Plans of Action will require the technical expertise of both a team of international and national consultants to collaborate and produce Plans of highest quality.

The activity will be supported by the Spotlight Initiative which is a global partnership between the United Nations (UN) and the European Union (EU) to eliminate all forms of violence against women and girls in support of the 2030 Agenda on Sustainable Development. SDG 5 and the achievement of gender equality are placed at the center of efforts (alongside Goal 16) with the aim to provide an enabling environment for the implementation of all goals.

The Federal Ministry of Women Affairs and the Ministry of Budget and National Planning (MBNP), in collaboration with the National Technical Working Group on Ending Violence Against Children with support from UNICEF are therefore seeking the expertise of an international institution to undertake the technical review of the draft plans and finalise a costed National Plan of Action on Ending Violence Against Children in Nigeria with a focus on six States .

The selected institutions will be expected to a) review and develop costed VAC national and zonal plans of action with an M&E results framework and business investment case; b) develop six regional plans as per government political geo areas; c) undertake the technical validation and dissemination of the VAC action plans; and d) develop a funding proposal to implement the interventions identified in the Plans of Action.

The international institutions will be supported by an individual national consultant who will be liaising with relevant actors on the ground, facilitating meetings and discussions, collecting data and advising on issues related to the Nigeria's implementation context.

This effectively means that 6 State Plans of Action will be developed under the umbrella of a robust National Plan of Action on ending violence against children

## **2. Programme ID & Specific Project Involved:** Outcome 6

**Outcome 6:** Children who are victims or at significant risk of violence, abuse, neglect and exploitation, including those in humanitarian settings, receive quality preventive and responsive services from a functioning child protection system at federal level and in targeted states.

**Output 1:** The legislative and institutional framework is strengthened to better protect children vulnerable and exposed to violence, abuse and exploitation.

### **3. Terms of Reference / Detail Requirements of the Job:**

This consultancy is in line with UNICEF Nigeria CP Workplan Output 6.1: The legislative and institutional framework is strengthened to better protect children vulnerable and exposed to violence, abuse and exploitation.

The consultants/consultancy institutions will work directly with the Federal and States Ministry of Women Affairs and Ministry of Budget and National Planning in collaboration with UNICEF and other partners in reviewing and developing a comprehensive National Plan of Action and six State Plans of Action on ending violence against children in Nigeria.

In coordination with UNICEF, the consultant/vendor will recruit a national consultant to support the international consultant/vendor throughout this assignment. The key tasks to be performed by this national consultant will include among others the following - organisation of meetings with relevant stakeholders, data collection from various sources to inform the development and costing of the national plan, support technical validation of the draft federal and regional levels action plans.

The National and regional Plans of Action will be informed by the VAC survey, Priority Actions, Road Map, and drivers of violence against children study in alignment with relevant national policies and international guidance tools such as the INSPIRE framework. The National Plan of Action should integrate the specific vulnerabilities of children affected by emergencies and build on existing interventions to address gender-based violence, review the existing national action plans to include specific targets, responsible ministries, milestones, timelines, indicators and associated costs for the period 2021 - 2025. It is expected that a series of stakeholder's engagement and consultative meetings at the national level (FCT) may be required to inform the results of this assignment.

4. Duty Station: UNICEF Abuja

5. Supervisor: Child Protection Systems  
Strengthening Manager

6. Major Tasks to be accomplished: *(estimated time required to complete tasks. Attach additional sheets, if necessary, to describe assignments)*

Interventions	deliverables	Timeline	Payment
a) Conduct desk review of relevant documents and review the existing National and State Plans of Action to suggest a different and more strategic format, timelines, responsible actors, M&E framework and costs: 3 days	Prepared inception report shared with Federal Ministry of Women Affairs and UNICEF	15-22 Aug 2022	10%
b) Organize and facilitate stakeholder's consultation and workshops, including with the Technical Working Group at National and States level, to include a meta-analysis of VAC data to inform the Plans of Action, jointly review the revised document, agree on priority interventions, explore a costing format and ensure participation of relevant stakeholders and ministries in the process both at Federal and State levels: 30 days.	Workshops at federal level and at regional levels conducted and reports shared with UNICEF and the Federal Ministry of Women affairs.	22 AUG-15 August 2022	30%
c) Re-draft and support the Federal Ministry of Women Affairs to organize a stakeholder's consultation to review and validate the draft National and Zonal Action Plans: 20 days.	Draft plans of action validated by stakeholders.	15th SEPT – 10th September, 2022	20%
d) Finalise draft Federal and regional Action Plans: 30 days.	Draft Action Plans shared with UNICEF and the Federal Ministry of Women Affairs	10-15 <sup>th</sup> September	10%
e) Work with the Federal Ministry of Women Affairs, the Federal Min. of Budget and Planning, National VAC technical WG and State Ministries of Women Affairs/ to launch the National Action Plan on ending violence against children in Nigeria as part of progress towards fulfilling government's commitment to ending violence against children in Nigeria, as one of the pathfinder countries: 5 days.	National and State launch	16-17 <sup>th</sup> September 2022	10%
f) Develop costed a business investment case and a funding proposal to implement the interventions identified in the Plans of Action	Final federal level costed Action Plan and regional plans	4 <sup>th</sup> October 2022	10%

	submitted to UNICEF and the Federal Ministry of Women affairs			
<p>7. End Product: <i>(e.g. final report, article, document etc.)</i>  A costed National Plan of Action on ending violence against children with clear M&amp;E indicators and six costed regional Plans of Action with a business case for investment and a funding proposal.</p>				
<p>8. Qualifications or specialized knowledge/experience required:</p> <ul style="list-style-type: none"> <li>• A minimum of five years of professional experience in development of programme implementation documents, such as plan of actions, workplans, response plans etc.</li> <li>• Experience in research, studies, survey in social sciences and finances, child protection, econometrics, social work, gender and/or human rights related interventions.</li> <li>• Experience in consultative processes and multi-stakeholder initiatives, especially processes involving different government ministries and civil society.</li> <li>• Knowledge of child protection and current thinking on child protection and ending violence against children in Nigeria, the region and at global level.</li> </ul> <p>Others:</p> <ul style="list-style-type: none"> <li>▪ Experience in development of Child Protection strategies and plans of action.</li> <li>▪ Experience in costing of public plans of action will be an added value.</li> <li>▪ Experience in working with the UN will be an advantage</li> <li>▪ Fluency in English, knowledge of Nigerian local an asset</li> </ul>				
<p>9. Estimated time of consultancy and deadline for submission of end product:  <b>Start Date: 15 AUGUST, 2021</b> <b>End Date: 15 Sept. 2021</b></p>				
<p>10. Official Travel involved <i>(Itinerary and duration, if applicable)</i>:  UNICEF will not provide any cost of transportation or accommodation for the bidders for their assessment visit to the project sites will be arranged by themselves.</p>				
<p>12. Suggested Contractors:</p>				
<p>14. Balance available in CRQ:</p>				
<p>15. Requesting Officer:</p> <p>Signature:</p>		<p>Remarks:</p> <p>Date:</p>		
<p>16. Approval of activity by Section Chief:</p> <p>Name: Signature: Date:</p>		<p>Remarks:</p>		
<p>17. Approval of Terms of Reference Deputy Representative</p> <p>Name: Signature: Date:</p>		<p>Remarks:</p>		