

Title of Procurement Action: Provision of Drupal Web Content Management Services for the IAEA

Reference Number: RFP #559572 - MAN

RFP Date of Issue: 26 April 2022

Date Clarification was Issued: 04 May 2022

Bid Closing Date: 17 May 2022 at 17:00 hours CET

Preliminary Comments: *In accordance with the Special Instructions to Bidders in relation to this Solicitation, any Request for Clarifications must be addressed by email, in writing only to the responsible Contracting Officer, at least one (1) week before the Closing Date and Time to allow for proper consideration. It should further be noted that the IAEA will: (i) respond in writing, provided the clarification is requested prior to the deadline for clarification, (ii) forward its response to all potential Bidders, (iii) include in the response a description of the query without identifying its source. The query received to date and IAEA's response are as follows:*

CLARIFICATION #1		
No.	BIDDER'S QUERY	IAEA'S RESPONSE
1.	Can you confirm that this tender is solely intended for the provision of Drupal website hosting and support/maintenance? And that no redevelopment of the website in Drupal 9 is included in the scope?	Yes, we confirm. No redevelopment of the website is included in the scope.
2.	Assuming point 1 above is correct, who is responsible for the development of the Drupal 9 version? Is that in-house, an external agency or to be covered by a future tender?	The IAEA's in-house team is primarily responsible for the development of the Drupal 9 version, with limited support from external consultants contracted through a separate bidding process.
3.	What is the annual budget for this tender?	This information will not be shared with the market.
4.	Are submissions from consortia allowed? If so, will each member of the consortium be signing a contract with the IAEA, or just the lead consortium member?	Only the Bid submitted by <u>one Company</u> will be evaluated against the predetermined evaluation criteria. The selected Contractor has the option to utilise the services of sub-contractors, subject to the prior written approval of the IAEA. However, the selected Contractor will be fully accountable for delivery of the services and will be the single point of contact for the IAEA.

		For additional information on subcontracting, kindly review Article 5 of the IAEA General Conditions of Contract, included in the solicitation package as Attachment 8.
5.	What is the average monthly traffic volume? We are interested in both number of page views and number of visitors.	<p>2021 statistics are as follows:</p> <ul style="list-style-type: none"> • 8.3 Mio users, • 31 Mio page views = 690.000 users/month, • 2.6 Mio page views/month
6.	Does the website traffic vary on a seasonal basis or peak at certain times of the year?	Yes, it does. For example, visits can increase slightly during the annual General Conference, but not significantly. However, there were events in the past, like the Fukushima accident, during which the visits increased significantly. These are exceptional situations that should rather be addressed when they are happening, so the server should be able to quickly scale up when needed.