

## Minutes of Pre-bid Meeting

RFP Study on the Financial Implications of the Early Retirement of Coal-fired Power Plants in Indonesia  
RFP/2022/41425

Date and Time : April 28th, 2022; 16.30-17.30 BKK Time

Location : Google Meet

UNOPS Representative :

1. John Robert Cotton (ETP Senior Programme Manager)
2. Toan Manh Do (ETP Vietnam Country Coordinator )
3. Nadiyah (Procurement Senior Officer)
4. Ni Wayan Santi Dewi (Procurement Associate)

Suppliers Representative:

1. Bidder 1
2. Bidder 2
3. Bidder 3
4. Bidder 4
5. Bidder 5

### **Pre-bid Minutes:**

*UNOPS representative (Nadiyah) started the meeting by welcoming all participants and gave the floor to the ETP representative (John) for welcoming the participant.*

### **1. Tender Outline Presentation**

UNOPS Procurement person (Nadiyah) shared the presentation and explained the tender timeline and evaluation criteria, then the ETP Representative (John) explained the project details (detailed presentation attached).

## 2.Q&A session

*1st Question: In ToR, there's a statement that the required data and information will be provided to the consultant. Will the information be shared in English or Vietnamese?*

Answer: Most of it will be in Vietnamese. Consultant will need to translate it if needed.

*2nd Question: Would engagement with all relevant stakeholders be required for this project? Or only desktop study from material provided is expected for this assignment?*

Answer: Yes. In parallel with the data analysis, the consultant shall work closely with the CMSC and the three energy SOEs to understand their expectations and challenges. Meeting and site visits are necessary to understand the situation and to provide best recommendations.

*3rd Question: What is the level of ground presence needed from the consultant?*

Answer: It is necessary to have a local presence to engage with the government. It is expected that the team proposed has personnel who understands the local context and engages in local language.

*4th Question: Will market modelling be required for this assessment?*

Answer: Yes. Market modelling is required to evaluate the impacts of coal phasing-down/out at coal fired power plants on the overall electricity system and to identify measures to mitigate or to eliminate the negative impacts.

*5th Question: Would the necessary market information and other information be provided by CMSC?*

Answer: Yes, information will be provided by us. There will also be limitations in sensitive information to be shared given the fact that the government of Vietnam considers information of national energy security and energy systems of great importance.

*6th Question: What type of document and information will be provided? Budgetary forecast? Capital investment forecast by each entity? If it can be more specific it will be very helpful.*

Answer: As the government of Vietnam considers national energy security and energy system information as of great importance, the Consultant is encouraged to provide a list of data and information that they want to collect (and justification for the needs) and request the CMSC to provide. CMSC shall provide information based on the list and acceptable justifications.

7th Question: *For deliverable 3 (technical assistance and capacity building) will not include holding capacity building training, right?*

Answer: No, it doesn't include.

8th Question: *Will social aspects be outside of this study?*

Answer: No, it's outside the scope of this project.

9th Question: *We take note that the deadline for submission for this tender is May 13. We think this is quite tight, perhaps you consider a slight extension for the submission deadline?*

Answer: Yes, the tender will be extended to May 18th

10th Question: *Can I receive the answer to all questions by email?*

Answer: All the details will be available in the UNGM platform so it is accessible to all potential bidders

UNOPS representative remind if bidders have any questions related to the contract or contract clauses to raise it during the tender process.

ETP representative closed the meeting and thanked the vendor representative for attending the pre-bid meeting.