

REQUEST FOR QUOTATION (RFQ)

Date: 05/04/2012

Dear Sir/Madam,

Subject: Request for Quotation for the Supply of Medical Trauma Bags**Project:** 00077638 - Coordination of the Rapid Response Plan for Mine Action**Case reference:** NAO/MA/IRQ/RFQ/11/027

1. The United Nations Office for Project Services (hereinafter "UNOPS") is pleased to invite you to submit a quotation for Medical Trauma Bags described in Annex I to this Request for Quotation.
2. We would appreciate receiving your quotation on or before 19th April 2012 via e-mail to RogerC@unops.org or fax +1 212 457 40 49 to the attention of Mr. Roger Cattaneo. Please specify above project and reference number on your quotation.

3. Any requests for clarification should be referred to:

Contact Person: Roger Cattaneo

Office: UNOPS NAO Mine Action Cluster

Address: 405 Lexington Ave, 5th Floor, New York 10174, United States

Telephone: +1 212 457 1894

Fax: +1 212 457 40 49

E-Mail: RogerC@unops.org

4. Your quotation shall include the following:

Example for goods:

- Completed Comparative Data Form (see Annex I)
- Completed Bid Price and Delivery Form (see Annex II)
- Completed Previous Experience Form (see Annex III)

5. UNOPS evaluates the quotations based on best value, i.e. best quality and cost-effectiveness of the proposed offers. The following aspects will be considered for the evaluation:

Example for goods:

- (a) Compliance with all requirements as specified in Annex I
- (b) Cost-effectiveness of price quotation taking into account the possibility of purchasing the freight separately.

6. A contract may be awarded to the bidder having submitted the quotation representing the best value for UNOPS. However, UNOPS reserves the right to accept or reject any quotation, and to cancel the process and reject all quotations, at any time prior to the award of contract, without thereby incurring any liability to the Bidders or any obligation to inform the Bidders

of the grounds for such action.

7. UNOPS reserves the right to make multiple arrangements for any item or items.
8. In the event of a Contract the UNOPS General Conditions will apply. The conditions are available at <http://www.unops.org/english/whatweneed/Pages/Guidelinesforsuppliers.aspx> under “UNOPS general conditions of contract”:
 - UNOPS General Conditions for Goods
9. **Supplier eligibility.** Suppliers shall not be eligible to submit an offer and to be awarded a contract when at the time of bid submission:
 - (a) Suppliers are already suspended by UNOPS, or,
 - (b) Supplier’s names are mentioned in the UN 1267 list of Terrorists issued by the Security Council resolution 1267, which establishes a sanctions regime to cover individuals and entities associated with Al-Qaida and/or the Taliban, or,
 - (c) Suppliers are suspended by the UN Procurement Division (UN/PD), or,
 - (d) Suppliers have been declared ineligible by the World Bank.

Furthermore, as a condition of doing business with UNOPS it is necessary that suppliers, their subsidiaries, agents, intermediaries and principals cooperate with the Office of Internal Oversight Services (OIOS) of the United Nations, UNOPS Internal Audit and Investigations Group (IAIG) as well as with other investigations authorized by the Executive Director and with the UNOPS Ethics Officer (during preliminary reviews in line with UNOPS whistle blower policy) as and when required. Such cooperation shall include, but not be limited to, the following: access to all employees, representatives, agents and assignees of the supplier; as well as production of all documents requested, including financial records. Failure to fully cooperate with investigations will be considered sufficient grounds to allow UNOPS to repudiate and terminate the contract, and to debar and remove the supplier from UNOPS’s list of registered suppliers.

10. **Information regarding Bid Protest can be found at:**
<http://www.unops.org/english/whatwedo/services/procurement/Pages/Procurementpolicies.aspx>
11. UNOPS strongly encourages all Bidders to subscribe to the Tender Alert Service available on the United Nations Global Market Place (www.ungm.org). This will allow Bidders to be notified automatically of all UNOPS business opportunities for the products and services for which they have registered. Instructions on how to subscribe to the Tender Alert Service can be found in the UNGM Interactive Guide for Suppliers.
12. UNOPS will effect payment within 30 days after receipt of original payment documentation.

We look forward to receiving your quotation.

Yours sincerely,

Lou Luff
OIC
UNOPS NAO Mine Action Cluster

ANNEX I - : GOODS COMPARATIVE DATA FORM

Bidders are required to complete the following with “Yes”, “No” or specific information requested for the items being supplied.

Item 1: Emergency Trauma Bag - 2 Units

Our minimum requirements:	Your offer (Please fill in):
<p>Contents:</p> <p><u>Instrumentation Kit:</u></p> <ul style="list-style-type: none"> • One Pocket-Mask for adult and children • One Guedel airway 0 • One Guedel airway 2 • One Guedel airway 4 • One Sphygmomanometer including cuff • One Stethoscope • One Diagnostic light • One Bandage scissors, Lister, 145 mm • One Cloth scissors 185 mm • One Splinter forceps • One Digital thermometer, individual in plastic • Five Surgical scissors blunt/sharp <p><u>Infusion Kit:</u></p> <ul style="list-style-type: none"> • Four NaCL 0.9% infusions solution • Two Plaster • Two Tourniquet • Six Intravenous cannula 16G • Six Intravenous cannula 18G • Six Intravenous cannula 20G • Six Adhesive bandage for I.V. cannula • Six Infusion sets • Eight Alcohol swabs • 20 tube <p><u>Injection Kit:</u></p> <ul style="list-style-type: none"> • Five Syringes, disposable, 5ml • Two Syringes, disposable, 10ml • Ten Cannula disposable, No. 1 yellow • Ten Cannula disposable, No. 10 black • Ten Alcohol Swabs • One Cannula waste box • Wound Dressing Kit: • Two surgical gloves, pair, Size M • Two Gauze bandage 60 x 80 cm • Two Elastic Gauze bandage 6cm • Two First aid bandage, small size • One Adhesive bandage roll (2,5x5cm) • Two Compress, sterile (10x10cm) • Three Triangular cloth • Two Emergency blanket, gold/silver • Two Wound bandage (6x50cm) 	

<ul style="list-style-type: none"> • Two eye compress • Two Vaseline compress (10x10cm) • Two Absorbent compress (10x10cm) • Two Waterjel burns bandage (10x10cm) • Wound Dressing Kit II • One Surgical gloves, pair, Size M • Two Elastic gauze bandage 6cm • Two First aid bandage, large size • One Adhesive bandage roll (2,5x5cm) • Two Compress, sterile (10x10cm) • Three triangular cloth • Two Emergency blanket (gold/silver) • Two Eye compress • Two Vaseline compress (10x10cm) • Two Absorbent compress (10x10cm) • Two Asherman Chest seal <p><u>Additional items:</u></p> <ul style="list-style-type: none"> • One Stiffneck adjustable collar • One Manual hand suction unit, transparent plastic bag • Six Luminous sticks • One Typing set • One Splint Set • One Headlamp • Two CAT tourniquets • Two Emergency elastic bandages • Ten Opsite IV tape • One Kendrick Traction Device • Twenty METTAG Triage cards • Five Personal protective surgical mask • One Goggles • One Additional large burn dressing kit • Two ExcelArrest XT hemostatic bandage 	
<p>Case (Variant 1)</p> <ul style="list-style-type: none"> • Color Black, Orange or Desert Tan • Watertight, crushproof, and dust proof • Multi layer lid organizer with numerous clean pockets - find everything right away • Lid organizer clear cover with Velcro fasteners - keep supplies in place during transport • Padded dividers with adjustable walls for customizing compartments to any size - provides extra protection and inventory management • Automatic pressure equalization valve stainless steel padlock protectors • Warranty on case <p>Bag (Variant 2)</p> <ul style="list-style-type: none"> • Color Black, Orange or Desert Tan • Watertight, and dust proof • Multi layer organizer with numerous clean pockets 	

<ul style="list-style-type: none"> - find everything right away • Organizer clear cover with Velcro fasteners - keep supplies in place during transport • Padded dividers with adjustable walls for customizing compartments to any size - provides extra protection and inventory management 	
Packaging, labeling and shipping must be compliant with national and international standards and regulations	
Name of manufacturer:	
Country of origin:	

Item 2 – Individual Trauma Bag – 5 Units

Our minimum requirements:	Your offer (Please fill in):
Content: <ul style="list-style-type: none"> • 2 Tactical Gloves, Large, OD • 1 Bolin Chest Seal • 1 Halo Seal (2/pkg) • 2 Primed Compressed Gauze • 1 Olaes Modular Bandage, 4" • 1 Tactical Tourniquet Wide, 1.5" • 2 Decompression Needle, 14g x 3.25" • 1 Naso Airway, 28Fr • 1 Surgilube, 3gr • 1 Duct Tape • 1 EMT Shears, 7.5" • 1 Triage Card • 1 Tactical Combat Casualty Response Card • 1 TMK-IO Pouch • 1 Israeli Emergency Bandage - 6" • 1 CELOX Hemostatic - 35 gram 	
Thigh Pouch made of Rugged Durable fabric and large zippers. Detachable thigh mount system with outer zipper pocket and internal scissor retention straps. Internally pockets with elastic keepers Snaps and clips to attach to belts, rucksack or other medical kits. Color: Black, Brown, Green, Grey	
Warranty: Standard (specify)	
Packaging, labeling and shipping must be compliant with national and international standards and regulations	
Origin country:	
Manufacture name:	
Country of origin:	

Item 3 – Personal First Aid Kit – 5 Units

Our minimum requirements:	Your offer (Please fill in):
All purpose first aid kit in a medium soft sided case or hard case. Possible divider inside for medicine (pills)	
Content: <ul style="list-style-type: none"> • 1 Vinyl bag • 1 AMA First Aid Guide • 1 Tweezers, Plastic • 1 Medium safety pins • 10 Cotton tipped applicators • 2 Exam quality vinyl gloves • 50 3/4" x 3" Adhesive plastic bandages • 10 1" x 3" Adhesive plastic bandages • 5 3/8" x 1-1/2" Junior adhesive plastic bandages • 1 Knuckle fabric bandages • 1 Fingertip fabric bandages • 2 2" x 4" Elbow & knee plastic bandages • 2 1-1/2" Patch bandage • 8 2" x 2" Gauze dressing pads • 2 3" x 3" Gauze dressing pads • 1 5" x 9" Trauma pads • 1 Sterile eye pads • 1 Instant cold compress • 2 Butterfly wound closures, medium • 1 1/2" x 5 yd. First aid tape roll • 1 6" x 3/4" Finger splint • 9 Antiseptic cleansing wipes (sting free) • 10 Alcohol cleansing pads • 2 Antibiotic ointment packs • 2 Aspirin tablets • 2 Ibuprofen tablets • 2 Extra-strength non-aspirin tablets 	
Warranty: Standard (specify)	
Packaging, labeling and shipping must be compliant with national and international standards and regulations	
Origin country:	
Manufacture name:	
Country of origin:	

**THE PRODUCTS OFFERED ARE IN ACCORDANCE WITH THE SPECIFICATIONS
AND REQUIREMENTS**

____ YES
____ NO

ANY DEVIATION MUST BE LISTED BELOW:

Date

Authorized Signature

ANNEX II - GOODS: PRICE & DELIVERY FORM

Note: All delivery terms refer to Incoterms 2010.

QUOTATION						
BIDDER'S TOTAL PRICES (Price & Currency to be entered by Bidder):						
TOTAL FIRM FCA PRICE						
TOTAL FIRM DAP PRICE - DAP: New York, USA						
FREIGHT COST PER 20/40 FT CONTAINER (If applicable)						
REQUESTED OFFER VALIDITY PERIOD FROM DATE OF OFFER SUBMISSION: 90 Days						
BIDDER'S UNIT PRICES (Price & Currency to be entered by Bidder):						
ITEM	DESCRIPTION	QTY	CURRENCY: USD			
			UNIT PRICE FCA	UNIT PRICE DAP	TOTAL PRICE FCA	TOTAL PRICE DAP
1.	Emergency Trauma Bags	2				
2.	Individual Trauma Bag	5				
3.	First Aid Kit	5				
BIDDER'S DISCOUNT FOR ACCELERATED PAYMENT						
____ % of total firm price for each calendar day less than thirty (30) days						
BIDDER'S DELIVERY DATA						
COUNTRY OF ORIGIN OF OFFERED PRODUCTS:			ITEM 1			
			ITEM 2			
			ITEM 3			
FCA POINT(S) OF DELIVERY FOR OFFERED PRODUCTS:			ITEM 1			
			ITEM 2			
			ITEM 3			
DELIVERY TIME (FCA FROM DATE OF ORDER):			ITEM 1			
			ITEM 2			
			ITEM 3			
SHIPMENT DIMENSIONS OF OFFERED PRODUCTS (INCLUDING PACKAGE):				GROSS WEIGHT	TOTAL VOLUME	CONTAINERS (if applicable):
						Number Size
			ITEM 1			
			ITEM 2			
			ITEM 3			

Date

Authorized Signature

Consignee address and Consignee-wise Quantity distribution

Line Item/ Lot N°	Consignee Address	Quantity	Unit
1. – 3.	UNOPS NAO Mine Action Cluster Mr. Roger Cattaneo 405 Lexington Ave, 5 th Floor New York 10174, NY United States of America Tel.: +1 212 457 1894 Cell: +1 917 828 5452	all items	

ANNEX III: PREVIOUS EXPERIENCE FORM

Previous Experience				
Description of services/goods/works/	Country	Total amount of contract	Contract Identification and Title and Contact details of Client: (Name, Address, telephone, email, fax)	Year project was undertaken

Authorized Signature: _____

Date: _____