**CLARIFICATION NOTE**

**ICB NO. UNFPA/PHL/2012/001**

**Manufacture and/or Supply of Dignity Kits/Hygiene Kits/Teen Hygiene Kits**

**for the Philippines**

Dear Sir/Madam,

Reference to the subject ICB, please find below clarifications and corrections:

**Section 1 : Question and Answers**

Questions asked by the firms/companies/NGOs and corresponding answers by UNFPA:

Question Are prices to be kitted as well as non-kitted items?

Answer Prices will have to be submitted for three categories, namely:

* Bid per Kit Set : Unkitted
* Bid per Kit Set : Kitting Work
* Bid per Kit Set : Kitted

*Please see revised Annex VI – Price Schedule Form*

Question Can we give a different schedule or are we to adhere to the one given in the tender only?

Answer Bids will have to adhere to the schedule given in the tender. Due to the emergency nature of this project, lead time will be prioritized in the evaluation of incoming offers. As stated in the the Delivery Information, “*Bidders are requested to state realistic lead times since UNFPA shall monitor and measure delivery performance in comparison with guaranteed lead time indicated in this Bid.”*

Question Are International suppliers allowed to participate in this bid?

Answer The bid is open to all interested suppliers (international and local) who can comply with the requirements.

Question Do you require samples of all the products?

Answer Yes.

Question Is the requirement of “ALL prices shall be quoted in Philippine Peso (PHP)” mandatory for this project?

Answer Yes.

Question Please provide size and specification of the dipper.

Answer Dipper must hold at least a liter of liquid.

Question Is it necessary that lip balms be packed in tin or round plastic is acceptable?

Answer Both tin and plastic cases are acceptable.

Question Do we need to pack Hygiene Kit in a Pail or we can pack it in the carton only?

Answer Hygiene kits should be packed in a pail with cover of durable quality

Question What is the size of the slippers?

Answer Between 5 and 9 inches.

Question Do you require color orange only for the pail?

Answer Not necessarily orange but UNFPA logo must be clearly visible

**Section 2 : Corrections**

*Page 1 . Says bids shall reach the inbox of* [*hatamosa@unfpa.org*](mailto:hatamosa@unfpa.org) *while page 8 says bids must be sent to* [*bidtender@unfpa.dk*](mailto:bidtender@unfpa.dk)*.*

**Correction:** Please send your quotation to a secured mailbox, [procurement.ph@unfpa.org](mailto:procurement.ph@unfpa.org). Only

**Correction** **Annex III Technical Product Specifications**

* 1. Item 5 – Briefs for men. Please kindly clarify the quantity for each size (S/M/L).

**Answer : 1 each**

* 1. Item 11 – Malong . Please provide further details.

**Answer : Double size, 45x72 inches, cotton**

1.3 Item 21 – Shampoo. In Annex VI – Quote form, you request quote based on qty of 5,000 in Teen Hygiene kit. But this item does not appear in the description of the kits (Paragraph 2.1 in Annex II).  
  **Answer : Please include**

1.4 Item 4 (Bath Towel), Item 6 (Cologne), Item 7 (Comb), Item 9 (Face towel), Item 10 (Lip balm), Item 12 (Mirror), Item 16 (Ptty/urinal), Item 17 (Pouch), Item 18 (Powder), Item 19 (Razor), Item 21 (Shamppo), Item 22 (Slippers), Item 23 (Tissue paper). In Annex VI – Quote form, you request quote based for the above items on qty of 55,000 in Hygiene kit. But these items do not appear in the description of the kits (Paragraph 2.1 in Annex II).  
1.5 Item 8 (Dipper), Item 13 (Nail cutter), Item 14 (Pail with cover), Item 20 (Sanitary napkin). These items appear in the description of the kits (Paragraph 2.1 in Annex II). But there are no qty requested in Annex VI – Quote form.   
**Answer : See revised Quote Form for your reference.**

**Section 3 : Deadline Extension**

Receipt of Samples on or before the deadline of submission of Bid documents, 14 March 2012 at 17:00 Manila, Philippines time (COB)

**Section 4 : Limitation to companies who have previously supplied products to a UN agency**

This Invitation to Bid is also open to new suppliers who may be eligible to participate. Kindly ensure complete submission of Eligibility Documents and comply with other requirements stipulated in the ITB documents.

**Section 5. Clarifications of solicitation document**

A copy of UNFPA’s answer shall also be posted in the UNFPA Philippines website with this link: <http://www.unfpa.org.ph/index.php/opportunities/284-icb-no-unfpaphl2011043-2>

**All other information provided in this Invitation to Bid remains the same.**