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Minutes of pre-proposal meeting for EU4 Culture UNOPS Albania Project

Date	15 February 2022
Time	10:00
Venue	UNOPS Tirana office
Subject	Pre-proposal meeting for the Request for Proposal RFP/2022/40453 For the “Creation of Multimedia content and equipment supply” within the EU4CULTURE Project_Support for revitalization of cultural heritage sites and monuments affected by Earthquake in Albania
Participants	UNOPS Albania, observers and representatives of the bidders

UNOPS Albania welcomed the 19 participants from various stakeholders and suppliers and introduced the panel members from UNOPS

Agenda Item	Notes and Discussion Points	Action Points & Decisions
	<p>UNOPS Albania welcomed the participants and introduced the evaluation team and how this pre-proposal meeting would be organized, what are the short term goals to be achieved, what is expected from the market and what UNOPS is offering.</p> <p>UNOPS Albania started with the presentation to provide the participants with the components of the projects that UNOPS would like to see in implementation. The whole program which is EU4Culture is aiming to rehabilitate the cultural heritage damaged during the earthquake of 2019. Given the unique investment by the EU the post earthquake rehabilitation would not only stop in emergency consolidation but includes digital interpretation which is a subject of this bid. We would like to create a different and innovative type of experience for a number of cultural heritage sites.</p> <p>UNOPS Albania further outlines the sites, components of interventions and brief explanation about each. UNOPS Albania further emphasized that since the intervention is complex there are a number of entities working on different components and there would be a communication established among all.</p> <p>External expert: A general description on the 6 sites which are a subject of intervention. Starting from Venetian Tower which is envisaged to include 4 types of interpretation: digital performance projections which are going to take place couple of times a day; on-site reading of history via digital tablets; off site experience of heritage via itineraries available through smartphone and audio guides; and digital periscopes viewing from the terrace of the tower. The Hamam in Durrës which is of a relatively small surface would offer interpretation through which one learns about hamam of Durrës and other hamams/baths. The interpretation is based on using both visuals and sounds. The Archeological Museum in Durrës is a large museum for the time only having the ground floor occupied by exhibitions.</p>	N/A



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The 1st and 2nd floor are as well envisaged to accommodate exhibitions and other types of activities. The digital interpretation would focus on both the interpretation of classical as well as underwater archeology. For underwater archeology an initial concept includes digital periscopes which are directed downwards. The digital interpretation at the Castle of Bashtova includes the augmented reality which is both visual and it includes sounds, the augmented reality includes the creation of a world of nature, whereby the shapes are formed from a number of shapes available in the menu. The aim with augmented reality in Bashtova is to have it include the local communities (primarily schools). Besides this, the interpretation of historical data in the Visitor center is as well expected. Ethnographic Museums in Kruja and Kavaja to include creation of multiple digital content regarding digital performances and on-site historical reading. Furthermore the courtyard in Kavaja offers a number of proposals for interactive content.

Participant 1: Regarding the implementation time, will it be at the same time or per each site separately?

UNOPS Albania: The implementation time differs for each site. Some sites might be implemented in parallel. The whole time span for this project is approximately 1 year, depending on complexity of the works, however please note that **technical support** must be quoted till June 2024.

Participant 2: Registration in level 1 in the UNGM platform, is it enough or do we need additional registrations?

UNOPS Albania: As long as you have obtained the UNGM number there is no need to register elsewhere.

Participant 3: What about the equipment, should we rent or purchase them?

UNOPS Albania: The equipment where it is envisaged to be transferred into ownership of the beneficiary. No rental modality is applicable.

Participant 4. Mock-up and methodology seems to have a difference. How can we present the mock-up?

UNOPS Albania: Mockup could be part of oral presentation, which is also planned and is part of the evaluation criteria.

Participant 5. If the deadline tender can be extended

In the event that the addendum is done, in the form of this Minutes of the meeting, please be informed that the deadline is extended for 1 day.