

## QUESTIONS AND ANSWERS

CALL FOR PROPOSAL REF: 11875-003/ICAT/2022/01

### Development and application of a methodology on climate finance as part of a country's transparency framework

Question	Clarification
Is it the case that the ICAT Secretariat will indicate in what countries grantee(s) will have to engage, and that no specific countries should be explicitly suggested/identified in the proposal submitted to UNOPS?	ICAT would prioritize countries that have submitted formal expressions of interest to us for ICAT support and in the context highlighted financing as a priority topic. But entities making a proposal in response to this CfP should feel free if they have suggestions for specific countries and explain the background accordingly, but that is not a requirement.
Are there any restrictions on daily fee rates?	Proposals will be analysed from a financial perspective and the reasonableness of cost determined based on implementation of similar projects under other contracts in the UN.
What is the budget for the project?	We are not able to provide the budget figure - entities should prepare a budget that they deem necessary/reasonable. As per the timeline indicated on page 5 of the CFP, the grantee is expected to complete work within a period of 18-24 months.
For bidders to be eligible must they be registered as non-profits?	Our eligibility requirements are the following: 'Grant applications shall only be accepted from non-governmental organizations, research and training institutions, community based organizations, or private companies with the ability to operate on a no-profit basis.'
Must proposals be submitted using the Annex B format, or can the same questions be answered outside of this tabular format?	Our preference would be that the table provided be used, however if alternative formatting will be used, please ensure the same headings are used and that these are ordered in the same manner.
If the intention of the bidder is to sub-contract a consortium partner in case of a successful application, how should the consortium partner's work be reflected in the budget submitted?	In the case of consortium, two organizations shall work based on an agreement with clearly shared responsibility for implementation of certain activities. If this agreement is not already in place at the time of submission of the application and contracting will take place in case of a successful application this would not be considered a consortium, but subcontracting. In case of subcontracting the proposal needs to clearly outline what activities will be subcontracted and what the responsibility of the subcontractors would be (i.e. their deliverables) and the budget should also be clear on how the figures for sub-contracts are calculated.

<p>What is the difference between sub-contracting and consortium?</p>	<p>Sub-contracting is when the Grantee sub-contracts parts of the activities to a third party after having potentially received a grant, while a consortium is when more organisations submit the proposal together i.e. they all contribute to the development of the proposal and agree on roles and responsibilities prior to submission. When submitting as a Consortium the submission must include the CVs of the relevant staff of all consortium partners who will participate in the project. It is the Consortium lead that receives the funds and passes on to its Consortium partners. In short to be considered as a Consortium all Consortium partners need to be visible on the proposal.</p>
<p>Please clarify the requirements of the team in general for the whole project in terms of language</p>	<p>The eligibility requirements note both that the “Organization has demonstrated experience (in terms of number of years and depth of engagement) in capacity building activities in developing countries, and is able to conduct work in French speaking countries” and “Proposed project team has the relevant technical skill-set to implement project activities and French language skills to work in French speaking countries.” Some support work for the guide would need to be prepared in French as per the deliverables for Activity 2.</p>
<p>Is the expectation that training activities will be delivered remotely or in-country? If there is a combination, what is the expected amount of training sessions that will be delivered in-country?</p>	<p>The technical proposal will need to include the budget for training activities as envisaged by the implementing partner. These can be both remote or in person.</p>