**Section III: Returnable Bidding Forms**

**eSourcing reference:** ITB/2021/38060

Note to Bidders: The following returnable forms are part of this ITB and must be completed and returned by bidders as part of their Bid. Instructions to complete each Form are highlighted in blue in each Form. Please complete the Returnable Biding Forms as instructed and return them as part of your bid by uploading them against their specific Document Checklist in the UNOPS eSourcing system.

This Section comprises the following Returnable Bidding Forms:

* Form A: Joint Venture Partner Information Form
* Form B: Bid Submission Form
* Form C: Price Schedule Form
* Form D: Bidder Information Form
* Form E: Performance Statement Form
* Form F: Technical Bid Form

**Form A: Joint Venture Partner Information Form**

The Bidder shall fill in this Form in accordance with the instructions indicated below.

ITB reference no: ITB/2021/38060

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

| **JV / Consortium/ Association Information** | |
| --- | --- |
| **Name** | [complete] |
| **Names of each partner and contact information**  (address, telephone numbers, fax numbers, e-mail address) | [complete] |
| **Name of leading** partner (with authority to bind the JV, Consortium, Association during the Bidding process and, in the event a Contract is awarded, during contract execution) | [complete] |
| **Proposed proportion of responsibilities between partners (in %) with indication of the type of the goods/services to be delivered by each** | [complete] |

**Signatures of all partners of the JV:**

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNOPS for the fulfillment of the provisions of the Contract.

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form B: Bid Submission Form**

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: [Insert submission date]

**Subject: Bid for the supply of** [***Insert a brief description of goods/services*]****in**[***Name of country/city*],** ITB Case No. ITB/2021/38060**,** dated **[insert date]**

We, the undersigned, declare that:

* 1. We have examined and have no reservations to the bidding documents, including amendments No.: [Insert the number and issuing date of each amendment];
  2. We offer to supply in conformity with the bidding documents, including the UNOPS General Conditions of Contract, and in accordance with the delivery schedules specified in the Schedule of Requirements
  3. The total price of our bid, excluding any discounts offered in item (d) below, is: [Insert the total bid price in words and figures, indicating the various amounts and the respective currencies];
  4. The discounts offered and the methodology for their application are:
* **Discounts**: If our bid is accepted, the following discounts shall apply. [Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies, including if applicable discounts for accelerated payment.]
* **Methodology of application of the discounts**: The discounts shall be applied using the following method: [Specify in detail the method that shall be used to apply the discounts];
  1. Our bid shall be valid for the period of time of [insert number of days which shall not be less than the specified in the Tender Particulars section, Period of Validity of Bids] from the date fixed for the bid submission deadline as set out in the ITB, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  2. If our bid is accepted, and if so requested in the Tender Particulars section, we commit to obtain a performance security in accordance with Instructions to Bidders Article 34 and the General Conditions of Contract;
  3. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS;
  4. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
  5. Our firm confirms that the Bidder and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
  6. We embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact;
  7. Our firm, its affiliates or subsidiaries – including any subcontractors or suppliers for any part of the contract – has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 4, Eligibility;
  8. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded;
  9. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**[***Stamp form of bid with official stamp of the bidder***]**

**Form C: Price Schedule Form**

ITB reference no: ITB/2021/38060

Name of Bidder: [insert name of bidder]

Bidders shall fill in these Price Schedule Forms in accordance with the instructions indicated.

**Currency of Bid:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (insert currency – USD or UAH)**

**Note: The bidders are requested to offer the financials per category (developed based on the expected quantity for purchase).**

**The evaluation will be done for the maximum quantity of each category. The company will be awarded for the quantities that will be finalised after the needs assessment process and will depend on the actual needs of the beneficiary.**

| **Price categories per number of sets** | **Total for purchase of 30 sets** | **Total for purchase of 60 sets** | **Total for purchase of 92 sets** |
| --- | --- | --- | --- |
| **Total Price of Goods** DAP Customs cleared, Kyiv, Ukraine (+offloading cost in final destination) | [insert amount and currency] | [insert amount and currency] | [insert amount and currency] |
| **Total Price of Related Services (if applicable)** | [insert amount and currency] | [insert amount and currency] | [insert amount and currency] |
| **Freight Cost (if applicable)** | [insert amount and currency] | [insert amount and currency] | [insert amount and currency] |
| **Customs clearance costs (if applicable)** | [insert amount and currency] | [insert amount and currency] | [insert amount and currency] |

**Breakdown of costs**

| Item | **UNOPS requirements for the set of the IT equipment**  **Each set is consisted of the following items and item quantities:** | Number of units per item  **(a)** | **FOR PURCHASE FROM 1-30 SETS** | | **FOR PURCHASE FROM 31-60 SETS** | | **FOR PURCHASE FROM 61-92**  **SETS** | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Unit price  **(b)** | **Item price**  **(a x b)** | Unit price  **(c)** | **Item price**  **(a x c)** | Unit price  **(d)** | **Item price**  **(a x d)** |
| 1 | Multi-function printing device | 1 pcs |  |  |  |  |  |  |
| 2 | USB Cable | 1 pcs |  |  |  |  |  |  |
| 3 | Desktop computer | 1 pcs |  |  |  |  |  |  |
| 4 | Set of keyboard (en/ru/ua) and optical mouse, USB 2.0 interface | 1 pcs |  |  |  |  |  |  |
| 5 | Video cable Displayport to HDMI (AM/AM), 1.8 meters long | 1 pcs |  |  |  |  |  |  |
| 6 | Portable  Blu-ray combo burner for Windows and Mac OS | 1 pcs |  |  |  |  |  |  |
| 7 | Computer Display | 1 pcs |  |  |  |  |  |  |
| 8 | UPS | 1 pcs |  |  |  |  |  |  |
| 9 | Power distribution panel for the rack case | 1 pcs |  |  |  |  |  |  |
| 10 | Sound bar | 1 pcs |  |  |  |  |  |  |
| 11 | LED LCD TV Trolley Cart Portable Wheel Stand for presentations, Office, Portable, Home  (Vogel PFT 8520/PUC 2715/PFB 3407/PFS 3304 or equivalent) | 1 set |  |  |  |  |  |  |
| 12 | TV Set | 1 pcs |  |  |  |  |  |  |
| 13 | HDMI Cable | 1 pcs |  |  |  |  |  |  |
| 14 | Headphones amplifier (Behringer HA400 or equivalent) | 1 pcs |  |  |  |  |  |  |
| 15 | Professional Studio  Headphones (AKG K 240 or equivalent) | 8 pcs |  |  |  |  |  |  |
| 16 | Audio cable | 1 pcs |  |  |  |  |  |  |
| 17 | Audio Cable adapter | 1 pcs |  |  |  |  |  |  |
| 18 | IP Security camera | 1 pcs |  |  |  |  |  |  |
| 19 | IP Security camera | 1 pcs |  |  |  |  |  |  |
| 20 | IP Security camera | 1 pcs |  |  |  |  |  |  |
| 21 | Microphone for professional audio surveillance | 2 pcs |  |  |  |  |  |  |
| 22 | Software license (Milestone XProtect Express Base License) | 1 pcs |  |  |  |  |  |  |
| 23 | Software license (Milestone XProtect Express Device License) | 3 pcs |  |  |  |  |  |  |
| 24 | PoE Network Switch | 1 pcs |  |  |  |  |  |  |
| 25 | Audio extension cable for surveillance microphone | 2 pcs |  |  |  |  |  |  |
| 26 | Twisted pair cable | 120 m |  |  |  |  |  |  |
| 27 | RJ-45 jack Cat5e  connector | 20 pcs |  |  |  |  |  |  |
| 28 | Set of dowels (8х60mm) for concrete walls | 200 |  |  |  |  |  |  |
| 29 | EXTREME WALKIE-TALKIES (Motorola Talkabout T82 or equivalent) | 1 set (pair) |  |  |  |  |  |  |
|  | Freight and delivery cost - DAP Customs cleared Kyiv, Ukraine as specified in the table C of the Section II Schedule of Requirements (including offloading of the goods at final destination) | |  | |  | |  | |
|  | **Subtotal price per set** | |  | |  | |  | |
|  | **GRAND TOTAL PRICE** | | *(for 30 sets)* | | *(for 60 sets)* | | *(for 92 sets)* | |

**Bidder’s delivery data**

| **Country of origin of offered products** |  |  | | | |
| --- | --- | --- | --- | --- | --- |
| **FCA point(s) of delivery for offered products** |  |  | | | |
| **Shipment dimensions of offered products (Including package)** |  | **Gross weight, kg** | **Total volume, m3** | ***Containers (if applicable)*** | |
| ***Number*** | ***Size*** |
| 30 set |  |  |  |  |
| 60 sets |  |  |  |  |
| 92 sets |  |  |  |  |

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form D: Bidder Information Form**

The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.

ITB reference no: ITB/2021/38060

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

1. **Background and Expertise of Organization:**

| **Full legal name of Bidder** | [complete] |
| --- | --- |
| **What year was your firm/organization established?** | [complete] |
| **Address of registered office** | [complete] |
| **Name of bidder Representative** | complete] |
| **Has your firm/organization ever filed or petitioned for bankruptcy?** (If YES, explain in detail the reasons why, filing date, and current status.) | [complete] |
| **Does your firm have an actual or potential conflict of interest in this procurement process?** (Refer to Section II: Instructions to Bidders, Article 4, for details on conflict of interest) | [Insert either “No”, or “Yes” in which case please provide details on your actual or potential conflict of interest here] |

1. **UNGM Registration and UNOPS Vendors**

As part of the bid, it is desired that the Bidder goes to the United Nations Global Marketplace (UNGM) registration website: <https://www.ungm.org/Registration/RegisterSupplier.aspx> and fills out the registration.

If the Bidder is already registered with UNGM, please provide your UNGM registration number in the table below and please ensure that your firm’s information on UNGM is current.

The Bidder may still bid even if not registered with the UNGM. However, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to Contract signature.

| **Are you a UNGM registered vendor?** | ☐ Yes ☐ No If yes, [insert UGNM vendor number] |
| --- | --- |
| **Are you a UNOPS vendor?** | ☐ Yes ☐ No If yes, [insert UNOPS vendor ID] |

1. **Contact details of persons that UNOPS may contact for requests for clarification during bid evaluation:**

| **Name/Surname** | [complete] |
| --- | --- |
| **Title** | [complete] |
| **Tel Number (direct)** | [complete] |
| **Email address (direct):** | [complete] |

PS: This person must be available during the next two weeks following receipt of bid

**Form E: Performance Statement Form**

The bidder is requested to provide previous references to complete the below table with details and information from their previous similar experiences.

ITB reference no: ITB/2021/38060

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

| **Description of services/goods** | **Country** | **Total amount of Contract** | **Contract Identification and Title and**  **Contact details of Client:**  **(Name, Address, telephone, email, fax)** | **Year project was undertaken** |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Form F: Technical Bid Form**

ITB reference no: ITB/2021/38060

Name of Bidder: [insert name of bidder]

Bidders are required to complete the **Comparative Data Tables** included in Section II: Schedule of Requirements to demonstrate compliance with UNOPS requirements and insert them below. Bidders are NOT allowed to make any change in the “UNOPS requirements” columns of the Comparative Data Tables. Such changes might disqualify your quotation.

**A. Summary of Requirements for Various Electronic and ICT equipment**

**Set of various Electronic and ICT equipment for green rooms (as further described in the table B. Technical Specification for Goods and comparative data table including the below items) – 30, 60, 92 sets.**

Item 1. Multi-function printing device – 1 PCS

Item 2. USB Cable – 1 PCS

Item 3. Desktop computer – 1 PCS

Item 4. Set of keyboard (en/ru/ua) and optical mouse, USB 2.0 interface – 1 PCS

Item 5. Video cable Displayport to HDMI (AM/AM), 1.8 meters long – 1 PCS

Item 6. Portable Blu-ray combo burner for Windows and Mac OS – 1 PCS

Item 7. Computer Display – 1 PCS

Item 8. UPS – 1 PCS

Item 9. Power distribution panel for the rack case – 1 PCS

Item 10. Sound bar – 1 PCS

Item 11 . LED LCD TV Trolley Cart Portable Wheel Stand for presentations, Office, Portable, Home (Vogel PFT 8520/PUC 2715/PFB 3407/PFS 3304 or equivalent) – 1 set

Item 12. TV Set – 1 PCS

Item 13. HDMI Cable – 1 PCS

Item 14. Headphones amplifier (Behringer HA400 or equivalent) - 1 PCS

Item 15. Professional Studio Headphones (AKG K 240 or equivalent) – 8 PCS

Item 16. Audio cable – 1 PCS

Item 17. Audio Cable adapter – 1 PCS

Item 18. IP Security camera – 1 PCS

Item 19. IP Security camera – 1 PCS

Item 20. IP Security camera – 1 PCS

Item 21. Microphone for professional audio surveillance – 2 PCS

Item 22. Software license (Milestone XProtect Express Base License) – 1 PCS

Item 23. Software license (Milestone XProtect Express Device License) – 3 PCS

Item 24. PoE Network Switch – 1 PCS

Item 25. Audio extension cable for surveillance microphone – 2 PCS

Item 26. Twisted pair cable – 120 m

Item 27. RJ-45 jack Cat5e connector – 20 PCS

Item 28. Set of dowels (8х60mm) for concrete walls – 200 PCS

Item 29. EXTREME WALKIE-TALKIES (Motorola Talkabout T82 or equivalent) – 1 set (pair)

**B. Technical specifications for Goods and comparative data tables**

| **N** | **UNOPS requirements for the set of the IT equipment.**  **Each set is consisted of the following items and item quantities:** | **Is quotation compliant? Bidder to complete** | **Details of goods offered. Bidder to complete** |
| --- | --- | --- | --- |
| **1** | **Multi-function printing device – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 1.1 | Printing size: A4 | ☐ Yes ☐ No |  |
| 1.2 | Color: Monochrome | ☐ Yes ☐ No |  |
| 1.3 | Functions: Copy, Email, Fax, Print, Scan | ☐ Yes ☐ No |  |
| 1.4 | Connection type: Ethernet, USB, Wi-Fi | ☐ Yes ☐ No |  |
| 1.5 | Printing speed: 40 pages per minute | ☐ Yes ☐ No |  |
| 1.6 | Printing technology: Laser | ☐ Yes ☐ No |  |
| 1.7 | Printing resolution: 600x600dpi | ☐ Yes ☐ No |  |
| 1.8 | Recommended monthly print scale 5000 prints | ☐ Yes ☐ No |  |
| 1.9 | Two-sided printing: Yes | ☐ Yes ☐ No |  |
| 1.10 | Scanner: A4, Automatic supply tray for scanning with reversing automatic doc feeder, min. 30 pages output tray capacity | ☐ Yes ☐ No |  |
| 1.11 | Scan resolution, min.: 600x600 | ☐ Yes ☐ No |  |
| 1.12 | Scan destinations: USB, Scan to email, Scan to local PC, Scan to folder | ☐ Yes ☐ No |  |
| **2** | **USB Cable – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 2.1 | USB-A to USB-B USB2.0 Cable, 3 meters cable length | ☐ Yes ☐ No |  |
| **3** | **Desktop computer – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 3.1 | CPU Intel® Core™ I5 10th Gen or equivalent/better | ☐ Yes ☐ No |  |
| 3.2 | Display connection interface, compatible with Monitor - item 4 in this specification | ☐ Yes ☐ No |  |
| 3.3 | HDD min. 2 Tb SATA III (7200RPM) | ☐ Yes ☐ No |  |
| 3.4 | SSD min 240 GB | ☐ Yes ☐ No |  |
| 3.5 | RAM min. 16 Gb DDR | ☐ Yes ☐ No |  |
| 3.6 | Discrete graphics with min 6GB graphics memory | ☐ Yes ☐ No |  |
| 3.7 | Middle Tower | ☐ Yes ☐ No |  |
| 3.8 | Power unit min. 500W | ☐ Yes ☐ No |  |
| 3.9 | USB 3.0 | ☐ Yes ☐ No |  |
| 3.10 | Computer headset for video conferencing (headphones with a microphone) | ☐ Yes ☐ No |  |
| 3.11 | OS Windows 10 | ☐ Yes ☐ No |  |
| **4** | **Set of keyboard (en/ru/ua) and optical mouse, USB 2.0 interface – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| **5** | **Video cable Displayport to HDMI (AM/AM), 1.8 meters long – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| **6** | **Portable Blu-ray combo burner for Windows and Mac OS – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| **7** | **Computer Display – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 7.1 | Screen diagonal – min 24 inches | ☐ Yes ☐ No |  |
| 7.2 | LCD matrix type IPS | ☐ Yes ☐ No |  |
| 7.3 | Image size: 16:9 | ☐ Yes ☐ No |  |
| 7.4 | Response time max 5ms | ☐ Yes ☐ No |  |
| 7.5 | Resolution: min Full HD (1920x1080) | ☐ Yes ☐ No |  |
| 7.6 | Screen refresh rate: min 75 Hz | ☐ Yes ☐ No |  |
| 7.7 | Contrast (static contrast), min: 1000:1 | ☐ Yes ☐ No |  |
| 7.8 | Display surface: anti-glare | ☐ Yes ☐ No |  |
| 7.9 | Compatibility: with item 3, Desktop computer in terms of connectivity and operability | ☐ Yes ☐ No |  |
| 7.10 | Ergonomy: Height adjustment, Tilt | ☐ Yes ☐ No |  |
| **8** | **UPS – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 8.1 | Type: Line-interactive | ☐ Yes ☐ No |  |
| 8.2 | Power, W: minimum 700 W | ☐ Yes ☐ No |  |
| 8.3 | Input voltage: within the range of 160-280 V | ☐ Yes ☐ No |  |
| 8.4 | Number of sockets: min. 4 | ☐ Yes ☐ No |  |
| 8.5 | Socket type: Shuko or C13 | ☐ Yes ☐ No |  |
| **9** | **Power distribution panel for the rack case – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 9.1 | Rack Size 1U | ☐ Yes ☐ No |  |
| 9.2 | 9x Shuko plugs | ☐ Yes ☐ No |  |
| 9.3 | Total power 16A | ☐ Yes ☐ No |  |
| 9.4 | cable length 3 m | ☐ Yes ☐ No |  |
| 9.5 | Rack installation mounts included | ☐ Yes ☐ No |  |
| **10** | **Sound bar – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 10.1 | Connectivity USB | ☐ Yes ☐ No |  |
| 10.2 | Power output (peak) min 10 W | ☐ Yes ☐ No |  |
| 10.3 | Power output (RMS) min 5 W | ☐ Yes ☐ No |  |
| 10.4 | Speaker impedance 4 Ohm | ☐ Yes ☐ No |  |
| 10.5 | Interfaces: Audio input 3.5 mm, Line-in, Audio output 3.5 mm, Headphone connection, Microphone connection | ☐ Yes ☐ No |  |
| **11** | **LED LCD TV Trolley Cart Portable Wheel Stand for presentations, Office, Portable, Home (Vogel PFT 8520/PUC 2715/PFB 3407/PFS 3304 or equivalent) – 1 set** | ☐ Yes ☐ No | Insert details (brand and model) |
| 11.1 | Lockable wheel | ☐ Yes ☐ No |  |
| 11.2 | Scren size supported: 32-70" | ☐ Yes ☐ No |  |
| 11.3 | Load capacity: up to 45 kg | ☐ Yes ☐ No |  |
| **12** | **TV Set – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 12.1 | Screen size 55 Inches | ☐ Yes ☐ No |  |
| 12.2 | Resolution 3,840 X 2,160 (UHD) | ☐ Yes ☐ No |  |
| 12.3 | Brightness: 400 cd/m2 | ☐ Yes ☐ No |  |
| 12.4 | TV Reception: DVB-T2 / C / S2 | ☐ Yes ☐ No |  |
| 12.5 | Interfaces: HDMI In (2.0), USB (2.0), CI Slot, HDMI In (HDCP (2.0)), RF In 2, Digital Audio Out (Optical), VGA, RJ45 (Ethernet), | ☐ Yes ☐ No |  |
| **13** | **HDMI Cable – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 13.1 | C-HM/HM-10 Cable, supports 4k Resolution on 60Hz | ☐ Yes ☐ No |  |
| **14** | **Headphones amplifier (Behringer HA400 or equivalent) - 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 14.1 | Brand name manufacturer | ☐ Yes ☐ No |  |
| 14.2 | Headphone amplifier system for studio and stage application | ☐ Yes ☐ No |  |
| 14.3 | 4 independent stereo high-power amplifier sections | ☐ Yes ☐ No |  |
| 14.4 | Highest audio quality with virtually all types of headphones even at maximum volume | ☐ Yes ☐ No |  |
| 14.5 | Phones Level control per channel | ☐ Yes ☐ No |  |
| 14.6 | DC 12 V adapter included | ☐ Yes ☐ No |  |
| 14.7 | High-quality components | ☐ Yes ☐ No |  |
| 14.8 | Rugged construction | ☐ Yes ☐ No |  |
| **15** | **Professional Studio Headphones (AKG K 240 or equivalent) – 8 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 15.1 | Headphone type: semi-open | ☐ Yes ☐ No |  |
| 15.2 | Max. Input Power: 200 mW | ☐ Yes ☐ No |  |
| 15.3 | Sensitivity headphones: 104 dB SPL/V | ☐ Yes ☐ No |  |
| 15.4 | Rated Impedance: 55 Ohms | ☐ Yes ☐ No |  |
| 15.5 | Detachable cable: yes Cable Length: 3 m | ☐ Yes ☐ No |  |
| 15.6 | Earpads replaceable: yes | ☐ Yes ☐ No |  |
| 15.7 | Audio Specifications Maximum input power: 200 mW | ☐ Yes ☐ No |  |
| 15.8 | Audio frequency bandwidth: 15 - 25000 Hz | ☐ Yes ☐ No |  |
| 15.9 | Net Weight: up to 270 g | ☐ Yes ☐ No |  |
| 15.10 | Audio Interface Type: Stereo plug – 3.5mm (1/8-inch) with 6.3 mm (1/4”) screw-on adapter | ☐ Yes ☐ No |  |
| 15.11 | Gender: Male | ☐ Yes ☐ No |  |
| 15.12 | Contacts: 3-pin Cable Detachable, Wearing Style Over-ear, | ☐ Yes ☐ No |  |
| 15.13 | Application: Studio Mixing, Hi-Fi Listening | ☐ Yes ☐ No |  |
| **16** | **Audio cable – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 16.1 | Jack 6.3 —Jack 6.3 2.5m (Cordial CPM 2,5 VV or equivalent) | ☐ Yes ☐ No |  |
| **17** | **Audio Cable adapter – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 17.1 | Goobay Jack 3.5mm 3pin-6.3mm M/F 0.2m Stereo | ☐ Yes ☐ No |  |
| **18** | **IP Security camera – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 18.1 | Zipstream supporting H.264 and H.265 | ☐ Yes ☐ No |  |
| 18.2 | Bullet type | ☐ Yes ☐ No |  |
| 18.3 | CMOS sensor, not smaller than 1/3 | ☐ Yes ☐ No |  |
| 18.4 | Resolution 1920x1080 | ☐ Yes ☐ No |  |
| 18.5 | Min Illumination color 0.05 lux | ☐ Yes ☐ No |  |
| 18.6 | PoE class 3 | ☐ Yes ☐ No |  |
| **19** | **IP Security camera – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 19.1 | Zipstream supporting H.264 and H.265 | ☐ Yes ☐ No |  |
| 19.2 | Bullet type | ☐ Yes ☐ No |  |
| 19.3 | CMOS sensor, not smaller than 1/3 | ☐ Yes ☐ No |  |
| 19.4 | Resolution 2592x1944 | ☐ Yes ☐ No |  |
| 19.5 | Min Illumination color 0.13 lux | ☐ Yes ☐ No |  |
| 19.6 | PoE class 3 | ☐ Yes ☐ No |  |
| **20** | **IP Security camera – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 20.1 | HDTV 1080p video quality | ☐ Yes ☐ No |  |
| 20.2 | Dome type (for ceiling mounting) |  |  |
| 20.3 | WDR and Day/night functionality | ☐ Yes ☐ No |  |
| 20.4 | HDMI output and built-in microphone | ☐ Yes ☐ No |  |
| 20.5 | Zipstream supporting H.264 and H.265 | ☐ Yes ☐ No |  |
| 20.6 | CMOS sensor, not smaller than 1/3 | ☐ Yes ☐ No |  |
| 20.7 | Resolution 1920x1080 | ☐ Yes ☐ No |  |
| 20.8 | PoE class 1 | ☐ Yes ☐ No |  |
| 20.9 | Min Illumination color 0.2 lux | ☐ Yes ☐ No |  |
| **21** | **Microphone for professional audio surveillance – 2 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 21.1 | Discreet and compact | ☐ Yes ☐ No |  |
| 21.2 | Omnidirectional | ☐ Yes ☐ No |  |
| 21.3 | Outstanding dynamic range | ☐ Yes ☐ No |  |
| 21.4 | Low noise | ☐ Yes ☐ No |  |
| 21.5 | 3.5 mm microphone connector | ☐ Yes ☐ No |  |
| 21.6 | Accessory: mounting accessory included | ☐ Yes ☐ No |  |
| **22** | **Software license (Milestone XProtect Express+ Base License) – 1 PCS** | ☐ Yes ☐ No |  |
| **23** | **Software license (Milestone XProtect Express+ Device License) – 3 PCS** | ☐ Yes ☐ No |  |
| **24** | **PoE Network Switch – 1 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 24.1 | 9-Port Unmanaged Desktop Switch | ☐ Yes ☐ No |  |
| 24.2 | 8x10/100 PoE ports | ☐ Yes ☐ No |  |
| 24.3 | 1xGigabit port | ☐ Yes ☐ No |  |
| 24.4 | Switch fabric 3.5 Gbps | ☐ Yes ☐ No |  |
| 24.5 | up to 2k MAC addresses | ☐ Yes ☐ No |  |
| 24.6 | PoE power budget 117W | ☐ Yes ☐ No |  |
| **25** | **Audio extension cable for surveillance microphone – 2 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| 25.1 | Audio extension cable for 3.5mm mono microphones. Length 5m | ☐ Yes ☐ No |  |
| **26** | **Twisted pair cable – 120 m** | ☐ Yes ☐ No | Insert details (brand and model) |
| 26.1 | CAT5E UTP Network Cable | ☐ Yes ☐ No |  |
| **27** | **RJ-45 jack Cat5e connector – 20 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| **28** | **Set of dowels (8х60mm) for concrete walls – 200 PCS** | ☐ Yes ☐ No | Insert details (brand and model) |
| **29** | **EXTREME WALKIE-TALKIES (Motorla Talkabout T82 or equivalent) – 1 set (pair)** | ☐ Yes ☐ No | Insert details (brand and model) |
| 29.1 | PMR446 radios - license free | ☐ Yes ☐ No |  |
| 29.2 | Weatherproof IPx4 | ☐ Yes ☐ No |  |
| 29.3 | Easy pairing for simple group call set-up | ☐ Yes ☐ No |  |
| 29.4 | Hidden display gives radio status | ☐ Yes ☐ No |  |
| 29.5 | LED torch | ☐ Yes ☐ No |  |
| 29.6 | 16 channels\* plus 121 privacy codes | ☐ Yes ☐ No |  |
| 29.7 | Dual power - AA standard alkaline batteries or rechargeable NiMH batteries (included) | ☐ Yes ☐ No |  |
| 29.8 | USB charging | ☐ Yes ☐ No |  |
| 29.9 | Vibrate alert | ☐ Yes ☐ No |  |
| 29.10 | Hands-free | ☐ Yes ☐ No |  |
| 29.11 | Up to 7 km range | ☐ Yes ☐ No |  |
| **30** | **General requirements (applicable to all the above items)** | ☐ Yes ☐ No |  |
| **30.1** | **Interface language (software) of the devices shall be English or Ukrainian. Software must be accompanied by user manual in English or Ukrainian** | ☐ Yes ☐ No |  |
| **30.2** | All mentioned equipment should be new. All mentioned equipment and software should be supplied together with all drivers and connection cables foreseen by the design that is to enable its use as part of hardware complexes. | ☐ Yes ☐ No |  |
| **30.3** | **The period of validity of the Warranty. The warranty shall remain valid for 12 months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination. The Warranty should include preventive maintenance, replacement of defective parts/equipment, repair of equipment, labour for equipment repair and/or parts replacement.** | ☐ Yes ☐ No |  |
| **30.4** | **Warranty service. Within the warranty period, the Supplier or its authorized service centre shall provide maintenance and/or repair services to the equipment operation site not later than 10 (ten) workdays from the date of receipt of written or E-mail notification from an authorized party. The name of the company, address, telephone- and fax numbers, e-mail address must be mentioned in the bid. The service centre shall have at least one certified engineer in its staff. All costs connected with warranty maintenance are covered by the Supplier.** | ☐ Yes ☐ No | Please indicate name and address of the service center (s) |
| **30.5** | **Technical documentation for maintenance and repair of the supplied goods. For each offered item, the Bidder shall provide the technical documentation for performing maintenance and operating repair of the supplied Goods by the technical staff of the Consignee and/or end-users. Such documentation shall include all necessary electrical diagrams, drawings, technical specifications of the devices and their parts, troubleshooting information, safety instructions, etc. that will allow the technical staff of the Consignee and/or end-users to conduct maintenance and operating repair in strict compliance with Goods specifications. The minimum set of technical documents to be provided with each piece of equipment delivered is the following: • User Manual and Operating Instructions (in Ukrainian) • Technical Certificate / maintenance guidelines (in Ukrainian or English) The Bidder is required to confirm the list and contents of documentation to be provided together with the Goods at the delivery. All tags/labels on the equipment shall be in English or Ukrainian language.** | ☐ Yes ☐ No |  |
| **30.6** | **Bid includes total gross weight of the goods in kg and total volume in m3.** | ☐ Yes ☐ No |  |
| **30.7** | **Bid includes brand/model of the equipment and manufacturer's technical literature/catalog, all confirming that the offered items comply with required specifications.** | ☐ Yes ☐ No |  |

**C. Delivery requirements and Comparative Data Table.**

| **UNOPS Requirements** | | **Is bid compliant?** Bidder to complete | **Details**  Bidder to complete |
| --- | --- | --- | --- |
| **Delivery time** | Bidder shall deliver the goods within **120 calendar days** after Contract signature. | ☐ Yes ☐ No | Insert details |
| **Delivery place and Incoterms rules** | DAP Customs cleared Kyiv, Ukraine | ☐ Yes ☐ No |  |
| **Consignee details** | UNOPS  TSOP NPU, Svyatoshinska Str. 27, Kyiv, Ukraine | ☐ Yes ☐ No |  |
| **UNOPS Right to vary requirements** | At the time the Contract is awarded, UNOPS reserves the right to vary the quantity of the goods and associated services specified above, provided this does not exceed +/- 20%, without any change in the unit prices or other terms and conditions of the ITB. | ☐ Yes ☐ No |  |
| **Warranty** | Bidder shall remain liable for the packing and consistency of the items supplied for the period of shipment and acceptance for use. Any items found unacceptable shall be returned and changed at no costs to UNOPS. | ☐ Yes ☐ No |  |
| **Packing standards** | Bidder shall ensure the best international packing standards of goods supplied, including use of eco-friendly packing materials. | ☐ Yes ☐ No |  |

**D. Sustainability requirements (main tender)**

| **UNOPS Requirements** | | **Is bid compliant?** Bidder to complete | **Details**  Bidder to complete |
| --- | --- | --- | --- |
| **Sustainability Requirements - Materials** | The bidder will ensure that the product do not use or contain any materials or chemicals that are considered to be toxic to human health or the natural environment. Bidders should provide documentation that outlines: what chemicals or materials are included in the product (e.g. Material Safety Data Sheets), which of those chemicals or materials are considered hazardous to human health or the natural environment (if any). | ☐ Yes ☐ No | Insert details |
| **Sustainability Requirements - Suppliers commitment to gender equality** | The bidder shall provide a response that demonstrates its commitment to support gender equality and women’s empowerment through its operations. The bidder must provide a clear statement and supporting documentation that outlines how gender is mainstreamed internally. This should include for example the organization's current or future plans/activities with regards to:  - gender diversity in the recruitment process (such as outreach to potential diverse candidates and equitable, non-biased interview practices)  - ensuring equal pay between men and women for the same roles by providing pay gap analysis or pay stubs  - opportunities for females to be empowered and promoted internally (e.g. mentorship, leadership/ management skills training for both junior and senior employees),  - prevention of sexual exploitation and abuse or any form of discrimination at work (e.g. zero-tolerance policy in place),  - paid parental leave policies for men and women,  - provide professional safety training and access to equal protection facilities for all staffs without discrimination  - Undertaken and awarded an independent gender audit certificate or equivalent (e.g. Edge Certificate, WEPs GAP analysis). | ☐ Yes ☐ No |  |

**E. Inspections and tests (main tender, applicable for all lots)**

The following inspections and tests shall be performed:

(i) The Supplier shall perform all needed tests before the shipment to conform that the goods meet the Purchaser requirements. Documented confirmation of such tests has to be sent to the Purchaser before the shipment;

(ii) The Purchaser will check the availability of Compliance Certificates issued for equipment supplied;

(ііі) The Supplier shall demonstrate that the software has been properly installed on all corresponding equipment;

(іv) The Purchaser (with the assistance of the Supplier) will check the functionality/operability and the compliance of main characteristics of all items of equipment with Technical Requirements. If the consumables should be used for equipment checking (reagents for rapid-response analysers, etc.) - they must be provided by the cost of Supplier.

UNOPS or its representative may inspect and/or test any or all items of the goods to confirm their conformity to the contract, prior to dispatch from the supplier’s premises. Such inspection and clearance will not prejudice the right of the consignee to inspect and test the goods on receipt at destination.

If the goods fail to meet the laid down specifications, the supplier shall take immediate steps to remedy the deficiency or replace the defective goods to the satisfaction of the purchaser.

The offered goods and related services (if applicable) are in accordance with the required specifications and requirements specified in **Section II: Schedule of Requirements**.

☐ Yes ☐ No

ANY DEVIATION MUST BE LISTED BELOW:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List of subcontractors or suppliers (if applicable)**

Bidder must identify the names of all subcontractors/suppliers who will be providing good/services under this contract and the type of work being subcontracted, if applicable.

1. \_[Full legal name and address of subcontractors]\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_