



UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION

VIENNA INTERNATIONAL CENTRE  
PO BOX 300, A-1400, VIENNA, AUSTRIA

TELEPHONE: (+43 1) 26026-0 FAX: (+43 1) 26026-6815 <http://www.unido.org> E-mail: [unido@unido.org](mailto:unido@unido.org)

---

MD/GOc

2 November 2021

Subject: Request for Proposal (RFP) No. 7000005159/AB/GOc  
Service required: Proposal for services required for conducting the Minamata Convention Initial Assessment in Lebanon (UNIDO ID 160199).

**Clarification Notice No. 1**  
**Deadline extended to 19 November 2021 (12 noon CET)**

**Please find below questions raised by some bidders and the response provided by UNIDO.**

Question 1: The average annual turnover for the past 3 years should normally be at least four times more than the anticipated value of the contract. Please consider reducing this due to the economic hard times over the last few years in Lebanon.

UNIDO Response:

UNIDO has revised this requirement to read: The average annual turnover for the past 3 years should normally be at least two times more than the anticipated value of the contract. As the anticipated contract value is USD 146,000. The annual turnover shall be at least USD 292,000.

Question 2: On page 10 of the TOR, it is stated that "The contractor can engage experts from the Ministry of Environment for short-term assignments when specific technical information would be required." It is unclear under what modality this engagement can be undertaken noting that a private company cannot legally offer financial compensation to public employees due to the clear conflict of interest. Can you please clarify this point?

UNIDO Response:

The Ministry of Environment holds emissions national inventories, therefore participation of expert(s) designated by the ministry, during data collection, data assessment, and for identification of data gaps will be required. The Ministry of Environment /Minamata Convention focal point office will release experts from their daily duties in the Ministry so that they will be able to participate in the data collection, assessment etc. Bidders will be required to include and involve these experts accordingly.

Please also note **the submission deadline is hereby extended until 19 November 2021 (12 noon, CET – Central European Time)**