**UNICEF Rwanda**

**Request for Proposals - LRPS-2021-9170468**

**Ground Water Mapping in the Eastern Province and Amayaga Region of the Southern Province of Rwanda**

***Note on the Virtual Pre-bid meeting held on 19 October 2021 at 1000hrs***

**Present**

1. **Denis Mupenzi, Supply & logistics Speciailist**
2. **Murtaza Malik, Chief WASH, UNICEF**
3. **Grace Ingabire Supply & Logistics Officer**

**Questions[[1]](#footnote-1) and Answers:**

| **No.** | **Question** | **Answer** |
| --- | --- | --- |
|  | When will this bid close? | 27 October 2021 |
|  | Is the start date for this assignment remains 16th November 2021. | Given the extension granted for the bid closing date, this would be adjusted to allow time for team mobilisation, after signing of the contract. |
|  | Please clarify the timeline for the project. | The assignment is planned to be completed during a period of 9 months. The consultants may propose changes to this timeframe, along with justifications. |
|  | What is the budget for this assignment? | This information will not be shared with the bidders. |
|  | Please clarify the priority districts. | The bidders should submit the proposal for all the districts. Prioritisation of the districts will be considered in case sufficient budget is not available for all the districts. Please also see response to Question 7 below. |
|  | Please advise on the taxes to be included in the proposal / Will UNICEF withhold any withholding taxes? | No |
|  | What is the definition of a cluster and how many clusters are envisioned? They seem to consist of/combine a number of target areas. The target areas need to be visited during Task 2. In these target areas there a number of detailed study areas will have to be selected that will be subjected to detailed geological, hydrogeological and geophysical surveys. The number of geophysical surveys are defined (3-5 surveys per target area with each survey consisting of 10 tomographs). The number of target areas, the number of detailed survey areas and the length of the tomograph profiles need to be defined to make all tenderers quote for a similar amount of geophysical surveys but also geological and hydrogeological surveys. | 1. As stated in the section 4.2 (iv) clusters are areas of high groundwater potential and close to priority population targets population where high yield boreholes can be developed later. Selection of the target areas from these will be done in consultation with Rwanda Water Resources Board (RWB), and based on previous relevant studies. UNICEF and RWB will mobilise relevant stakeholders whose inputs will be key in selecting target areas and will meet the cost of organizing the consultation forums. 2. Preliminary mapping study results will allow to identify clusters of interest in terms of groundwater potential. Clusters will be presented as ‘’High, Moderate-to-high, Moderate, Low-to-moderate and Low’’ groundwater potential. 3. It is the Consulting Firm’s responsibility to present a survey methodology that allows to consider the spatial heterogeneity of the study area to capture the groundwater potential. |
|  | What is the number of samples needs to be provided as well as a list of parameters to be analysed? | 1. As specified in the section 4.3 (v) the water quality must be assessed based on a strategic sampling methodology which must be proposed by the Consulting Firm. That sampling strategy/methodology must be clear and coherent enough to capture the spatial variability of the water quality issues in the target areas. The water quality refers to basics physical, chemical, and bacteriological characteristics of the groundwater. 2. Reading on the water quality issues in Rwanda can give a valuable information on the water quality issues in the provinces selected for this study. |
|  | What is the time frame for the detailed studies? | The whole project has a duration of nine (9) months. The Consulting Firm should propose a timeline to ensure that all the deliverables are meet and the assignment is competed during this period. Please also refer to response to No. 2 above. |
|  | What is the definition of hands-on training for 10 governments staff? Is this the inclusion of the staff in the activities of the project? If so, will UNICEF cater for the field allowances of the staff? | 1. This project has a capacity building component on the topic of ‘’The use of geospatial approach/technologies (remote sensing, GIS and Geophysics) for groundwater mapping’’. Therefore, it is expected from the Consulting Firm to propose a plan for a practical training (theory and practice on tools/software) to teach to Government staff how to map groundwater. That training should allow them to understand the methodology use by the Consulting Firm in this project and be able to reproduce it for ground water mapping. 2. The Consulting Firm is not responsible for the budget/allowance of the Government Staff. In addition, the Rwanda Water Resources Board and UNICEF will decide who will be involved in this training. |
|  | In view of the hands-on training, would it be possible to make use of the RWRB offices during the project? | Yes. UNICEF/RWRB would provide venue for the training. |
|  | The submitted draft reports need to be reviewed by the RWRB. The time involved needs to be incorporated in the time schedule. | A minimum of two (2) weeks and a maximum of four (4) is required to review the report depending on the availability of the Rwanda Water Resources Board and UNICEF staff. All efforts, however, will be made to expedite the review. |
|  | Consultation fora (item 4.2.2) is not quantified. How many will be organized per cluster / per district? This is needed for time inputs. | One per district. |
|  | Task 5: Taking into account that the study covers Eastern Province and Amayaga Region, is the roadmap intended to also only cover those areas, or does the roadmap cover all of Rwanda? | Whole country. The roadmap would make recommendations on the actions for strengthening groundwater governance in Rwanda. |
|  | 3) Objectives, (iv) “*Preparation of a road map for effective groundwater governance for resilience in Rwanda and a readiness funding proposal for Green Climate Fund to mobilise resources for implementation of the masterplan*.”  What is the “masterplan” referenced here?  Is it the road map? Is it the Rwanda irrigation master plan? Or other? | It refers to the roadmap for strengthening groundwater governance in Rwanda. |
|  | Will UNICEF provide local logistical support including accommodation in a compound or guesthouse, food and vehicle provision? Or should we account for this in our Financial Offer? | Please account for this in your financial proposal. |
|  | Can UNICEF assist with either helping Geophysical surveying equipment get through customs in a timely fashion OR locally provide geophysical surveying equipment? | UNICEF/ Rwanda Water Resources Board may issue a letter to facilitate clearance. We would not be able to provide survey equipment locally. |
|  | Will UNICEF meet the expense costs of hosting workshops, trainings and capacity building – including food, & accommodation for participants and a space, sound system and projector to host the training? | Yes |

1. Includes questions received via email. [↑](#footnote-ref-1)