

REQUEST FOR EXPRESSION OF INTEREST (EOI)

Subject: SAP Planning,GAP analysis & design-IPSAS

Date of this EOI: 13 September 2011

Closing date of this EOI: 27 September 2011

Reference Number: ICC 112481

Address EOI for the attention of: Kent Foster

E-mail address: Kent.foster@icc-cpi.int

It is anticipated that the International Criminal Court (ICC) located in The Hague, The Netherlands, will shortly be issuing a solicitation for the provision of SAP Planning,GAP analysis & design-IPSAS. In this connection, the ICC is requesting expression of interest from qualified firms.

Summary of Scope of work:

The ICC is in the process of transition from accounting and financial reporting under United Nations System Accounting Standards (UNSAS) to International Public Sector Accounting Standards (IPSAS) framework.

The transition from modified cash to accruals based accounting will have major impact on recognition and measurement of assets, liabilities, revenues and expenses. The transition is expected to affect several business processes, operating procedures and necessitate SAP system changes.

The SAP ERP software modules currently in use are:

- FI/CO (Finance/Controlling)
- MM (Material Management - Procurement)
- HR (Human Resources Management), Payroll and TM (Travel Management)
- EH&S (Environment, Health and Safety – Medical)
- FM (Funds Management - Budget)
- GM (Grants Management)

The ICC needs to prepare analysis of business processes and identify system requirements and level of customisation effort necessary as well as business process changes to be able to produce IPSAS compliant financial statements.

The scope of the analysis will include process and system changes to:

- Asset management and configuration of asset accounting module;
- Material management/procurement changes as a result of transition from cash to accrual based accounting representing comprehensive analysis of each type of expenditure;
- Human resources management and IPSAS compliant treatment of each type of employee benefit
- Revenue recognition
- Integration of the above with FI/CO, PS, FM and GM modules

Qualifications

The proposer must have a minimum of five years of experience in implementing the SAP R/3 application software in general and three years in implementing asset accounting, material management, funds management, human resources and payroll modules in particular. Furthermore, previous work on implementations of IPSAS compliant SAP systems will serve as an advantage.

The Request for Proposal will be sent to the firms who reacted to this EOI.

Interested firms/organizations should forward their Expression of Interest by facsimile or e-mail to the attention of Mr. Kent Foster at fax no. +31 70 515 8336 or by e-mail kent.foster@icc-cpi.int . Please use the attached form.

Interested firms/organizations registered with the UN Global Marketplace, please indicate your vendor registration number.

Please be advised that this Request for EOI does not constitute a solicitation. It should also be noted that the ICC reserves the right to change or cancel this requirement at any time.

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1. Company information:

a) Company's name: _____

b) Address (address responding to this EOI): _____

c) Telephone: _____

d) Fax: _____

e) E-mail: _____

f) Company contact: _____

g) UNGM Vendor Registration No.: _____