

LRPS-2021-9169786 EAPRO CP- Migration Online Course

Clarifications to Questions from Bidders

Part 1 - 22 September 2021

No	Reference	Question from Bidders	Clarification from UNICEF
1	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	Is it possible to give an indication of how much of the content has already been developed vs how much still needs to be developed (written)?	There is no existing written content that has been developed.
2	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	May bidder have access to the content that will be converted into online learning - or an illustrative example of the content?	The content will have to be developed under this contract.
3	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	What is the status of content readiness? Does bidder have some content available in the form of PPT/word or PDF where bidder need to convert it in the form of interactive learning? Or will bidder need to prepare all the contents in collaboration with Gateway's SME?	The bidder will need to prepare all the contents.
4	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	Are there any insights UNICEF can share about the anticipated length (total learning hours) per course and how often it is planned to be run?	The length should be comparable to a 3-day face-to-face training. It is envisaged that the course would be run annually.
5	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	Is this course envisioned as self-paced only or a cohorted and/or facilitated course, or is that recommendation part of the scope of this project?	The recommendation is part of the scope of this project.
6	Budget	Is there a suggested budget for the project as a whole?	Regarding to budget , kindly submit the best financial proposal in alignment with all requirements in the TOR.
7	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	Will the content/courses be hosted by UNICEF on an LMS? Does that platform support the required monitoring and reporting? Is providing another hosting solution part of this scope of work – or simply delivering digital learning that can be delivered via a range of platforms?	The scope of the work is to deliver digital learning that can be delivered via a range of platforms.
8	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	How many learners are expected to take the course at any given time?	This will have to be determined during the inception phase of the work.
9	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	Who will be the issuer of the required certificate?	It is envisaged that the ASEAN Training Centre for Social Welfare and Social Development will issue the course certificate.
10	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	Please confirm all deliverables are in English only.	All deliverables are in English only.

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11	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	What is the current training curriculum?	A current training curriculum does not exist.
12	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	How is the current training deployed?	There currently does not exist such a training at regional level.
13	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	How will the new eLearning course be deployed? Do you have an LMS?	How the course shall be deployed shall be determined as part of this work. This has not yet been determined.
14	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	What are the technical constraints for the eLearning course - bandwidth, audio, screen size etc.?	Technical constraints - and how these will be addressed/managed - shall be identified during the inception phase of the work.
15	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	Will the new eLearning course be deployed on mobile phones?	We foresee the course being deployed via computer only. However, if during the inception phase it is determined that accessibility via mobile phone would be essential, a different approach could be applied.
16	Annex B: Term of Reference (TOR) 3. Description of assignment 4. Deliverables and work schedules	What is the language proficiency of the target audience?	Proficient English language skills.