

## TERMS OF REFERENCE (TOR)

***Certificate Course in Gender-Responsive Disability Mainstreaming in Disaster Risk Resilience and Climate Change Adaptation Training for Senior Technical Officers in selected sectors across nine Caribbean Countries***

Job title	Provision of Certificate Course in Gender-Responsive Disability Mainstreaming in Disaster Risk Resilience and Climate Change Adaptation Training for Senior Technical Officers in selected priority areas in nine Caribbean Countries.
Contract type	Institutional Contract
Duty Station	Remote
Duration of assignment	01 October – 10 December 2021
Contracting Authority	United Nations Entity for Gender Equality and the Empowerment of Women (UN Women) Multi-Country Office - Caribbean

### 1. BACKGROUND & JUSTIFICATION

UN Women, grounded in the vision of equality enshrined in the Charter of the United Nations, works for the elimination of discrimination against women and girls; the empowerment of women; and the achievement of equality between women and men as partners and beneficiaries of development, human rights, humanitarian action and peace and security.

The physical impacts of climate change (CC) and natural hazards are compounding structural inequalities and socioeconomic vulnerabilities since gender equality and human rights are not given enough consideration required for climate change mitigation and adaptation, and in disaster risk, recovery and response within the Caribbean Region. In fact, post disaster impact, the range of social protection services include persons with disabilities, elderly care, gender-based violence, psycho-social support and other forms of social services which must be gender-responsive.

The EnGenDER (Enabling Gender-Responsive Disaster Recovery, Climate and Environmental Resilience) Project supports CC, DRR and environmental management interventions in 9 Caribbean countries, leveraging sector-level entry points (e.g. NAPs and NAMAs), specifically supporting implementation and/or upscaling of countries' priority actions. Funded by Global Affairs Canada and the UK Foreign, Commonwealth & Development Office, implementation is being done collaboratively with UNDP, UN Women, WFP and CDEMA.

One of the UN Women outputs for of EnGenDER included Gender Inequality of Risk & Cost of Inaction Studies for each of the nine beneficiary Caribbean Countries: Antigua & Barbuda, Belize, Dominica, Grenada, Guyana, Jamaica, Saint Lucia, Saint Vincent and the Grenadines and

Suriname. These studies provided a comprehensive review of gender inequality of risk in disaster and climate risks, consequently highlighting the importance of incorporating Gender Mainstreaming Training in National Adaptation Plan (NAP) for priority areas to reduce the likelihood of gender inequality in disaster risk and climate change. Based on the results of the comprehensive review, there is a need to strengthen capacity and increase awareness for disaster impacts through tools and policy recommendations for persons with disabilities.

This assignment therefore seeks to provide Gender-Responsive Disability Mainstreaming Training in Disaster Risk Resilience and Climate Change Adaptation Training for Government agencies and relevant NGOs, etc. to technical and senior-level personnel across the nine EnGenDER countries.

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## 2. OBJECTIVE

UN Women is seeking to contract an Institute to provide virtual Gender-Responsive Disability Mainstreaming Training in Disaster Risk Resilience and Climate Change Adaptation for at least 10 Senior Technical Officers in selected priority areas in nine Caribbean Countries.

## 3. DELIVERABLES & PAYMENT SCHEDULE

The selected Institute will focus on the implementation of the following activities in consultation with UN Women:

Deliverable	%	Timeframe
<p><b><i>Develop a Training Programme in Gender-Responsive Disability Mainstreaming for Disaster Management:</i></b></p> <ul style="list-style-type: none"> <li>Develop, administer, and analyze a Pre-Assessment Tool to candidates.</li> <li>Develop, in collaboration with UN Women a Training Programme including tools and frameworks using results from the Pre-Assessment Tool and thematic areas of mainstreaming gender and disability into Projects, Disability, Gender and Disaster Management, Gender-responsive Disability and LGBTQ+ Considerations.</li> <li>The training should be made into a comprehensive package that can be administered after initial training.</li> </ul>	15	01 – 15 October 2021
<p><b><i>Train at least 10 Officers</i></b></p> <ul style="list-style-type: none"> <li>Training of Trainers for at least 10 relevant stakeholders across the Caribbean.</li> <li>Ensure the learning platform can deliver classes to at least 50 candidates per session. Learn sessions must include group activities.</li> <li>Ensure that courses are conducted strictly online.</li> <li>Provide all training materials required (digital format) to complete the course.</li> <li>Ensure facilitators are available offline to assist candidates that may have questions outside of class hours.</li> <li>Provide weekly login/sign-in sheets of candidates to UN Women via email for monitoring and evaluation purposes.</li> <li>Provide progress reports on delivery at least every 3 weeks via email to UN Women.</li> <li>Provide evidence of sustainability in the course delivery.</li> </ul>	75	18 October – 30 November 2021

***Award E-Certificates of Completion at the end of the course:***

- Administer final exam/post evaluation.
- A copy of all E-Certificate should also be made available to UNWomen.
- Upon completion of Training Programme and final exam/postevaluation, all successful candidates should receive an E-Certificate.

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1 – 10  
December  
2021

**4. REPORTING**

Under the overall responsibility of UN Women MCO-Caribbean's Representative, management of the contract will be under the direct supervision of the Programme Officer for Humanitarian, Climate Change and Disaster Risk Resilience.

**5. COMPANY REQUIREMENTS**

- ***Qualification and experience***
  - An established Institution.
  - At least 7 years' experience providing trainings on Gender Equality and/or Disability Mainstreaming.
  - At least 5 years' experience in the field of disaster and climate change is desired.
  - Experienced facilitators with at 5 years' experience with adult education.

The institution also needs to submit proof of: -

- Accreditation/Establishment
- The CVs or profiles of course facilitators.