

Terms of Reference

To be signed & uploaded as **Contractual** - Terms of reference in GSM/Managed Documents

The individual consultancy is ordered by:

Unit:	Integrated Service Delivery (ISD)
Department:	Noncommunicable Diseases (NCD)

1. Purpose of the Consultancy

The purpose of the consultancy is to provide expert support to Noncommunicable Diseases (NCD) department for incorporation of prioritised NCD prevention and control services in UHC Benefit Packages.

2. Background

The spread of noncommunicable diseases (NCDs) including cardiovascular diseases (CVD), diabetes, cancer, chronic respiratory diseases and mental health represents one of the greatest development challenges of the 21st century. The global burden of NCDs is disproportionately higher in low and-middle income countries (LMICs), with 90% of largely preventable, NCD related premature deaths occurring in LMICs. In response to this burden of NCDs, the Global Action Plan for the Prevention and Control of NCDs 2013-2020 (WHA64.11) set a global target of a 25% relative reduction in premature mortality from NCDs by 2025 with additional targets to address shared NCD behavioural risk factors, including tobacco use, unhealthy diet, physical inactivity and harmful use of alcohol. The Action Plan provides a menu of policy options and cost-effective interventions under six objectives: international cooperation and advocacy; country led multisectoral response; risk factors and determinants; health systems and universal health coverage; research, development and innovation, and surveillance and monitoring.

The 13th General Programme of Work (GPW13) 2019-2023 adopted by WHO Member States identifies an approach to effectively strengthen national health systems, support countries to reach universal health coverage (UHC), and advance the 2030 Agenda to achieve the Sustainable Development Goals (SDGs).

In responding to the demand by Member States, WHO is working on the development of a technical guidance on approach to prioritization of NCD interventions in UHC Benefit Package. The aim is to adapt and expand the existing WHO guidance/resources on HTA and priority setting with a focus on NCD showing how economic analyses can support the decision-making process and which analyses can be performed. A review of the literature and of existing guidance for prioritization of NCD services will be conducted and country case-studies will be used to provide examples of practical implementation/prioritization of NCDs in Benefit Packages.

3. Technical Supervision

The selected Consultant will work on the supervision of:

Responsible Officer:	Annalisa Belloni, NCD/ISD	Email:	bellonia@who.int
Unit Head:	Temo Waqanivalu NCD/ISD	Email:	waqanivalut@who.int

4. Deliverables and Schedule of payment

Output 1: Providing support to develop a guide on approach to prioritization of NCD services

- Activity 1.1: Review existing evidence and guidance from published sources (including WHO publications).
- Activity 1.2: Select and review of country case studies/examples.
- Activity 1.3: Develop background materials and accompanying notes for key meeting; Conduct regular meetings with regional and country focal points, internal and external partners.

Output 2: Analysis of two global surveys: the “NCD country capacity survey” and the “Benefit Package and HTA” survey.

- Activity 2.1: Identification and analysis of the relevant answers to the survey and summary of the responses by group of countries (low-income; middle-income and high-income countries).
- Activity 2.2: Validation of the responses to the benefit package questions for a selected number of LMIC for which a benefit package list is provided/available.
- Activity 2.3: A short report on results and implication for NCD priority setting.

5. Specific requirements

- Qualifications required:

A first university degree in economics/health economics, public health or related social science with Economics experience.

- Experience required:

Preferably a minimum of 2 years of experience in conducting research in public health.

Prior experience in conducting literature reviews and desk reviews.

Prior experience in analysis of survey data and preparing technical reports.

Desirable: experience working in the health sector and NCD and experience in project management.

- Skills / Technical skills and knowledge:

Experience in conducting literature reviews and writing technical reports.

Experience in the use of Microsoft Package (Word, Excel, Power Point).

- Language requirements:

Good knowledge of English (Read - Write - Speak).

6. Place of assignment

All work under this consultancy will be home-based and carried out at the consultant's usual place of residence.

7. Travel

No travel is expected.

8. Duration and Remuneration (exclusive of per diem, travel costs or other expenses)

The Consultant will be paid as per WHO official Consultants rates on the basis of the level of expertise required. Payments will be monthly.

The expected start date is 13 September 2021 (or as soon as reasonably possible after that date), for a period of 6 months (which can be extended) and the consultant is expected to work full time on these tasks.

Start date: 13/09/2021

End date: 12/03/2022

9. How to prepare and submit a proposal in reply to this tender?

a. Content of the proposal

1. A cover letter explaining the bidder's motivation for submitting its proposal. Reference of the tender number should be clearly stated.
 2. A copy, in .pdf format, of the bidder's updated CV or Personal History Form (preferred option, detailed instructions on how to do this through the following link: <http://www.who.int/careers/process/instructions-for-candidates.pdf?ua=1>). *PLEASE NOTE: The selected candidate(s) will be asked to produce copies of all degrees/diplomas/certificates as mentioned in their CVs or Personal History Forms, as well as a copy of their passport and other documents as appropriate.*
 3. Full contact details.
 4. Description and contact details of at least two recent references (the references shall be related to the present Terms of Reference).
- Incomplete proposals will not be considered.

b. Questions during preparation of proposal

A prospective bidder requiring any clarification on technical, contractual or commercial matters may notify WHO via e-mail (bellonia@who.int) no later than 25 August 2021, 17:00 hours, Geneva time.

c. Deadline for submission of proposal

The deadline for final submissions of proposals is 1 September 2021, 17:00 hours, Geneva time.

d. Email address for submission of proposal

Final duly completed proposals should be submitted in electronic format by e-mail to: NCDdepartment@who.int. Reference number of the position should be clearly stated in the subject.

Short listed candidates will, in the first instance, be invited for an interview by video link.