|  |  |
| --- | --- |
| **COMPANY NAME:** |  |

|  |  |
| --- | --- |
| **I confirm that the following documents have been attached to our tender submission:** | **Indicate**  **Yes or No** |
| 1. ***In the Commercial/Registration Documents in separate envelope:***  * Copy of valid Business Registration certificate * Filled and signed Annex C (Vendor Registration Form) *– Must include business bank account information* * Financial Statements (last 2 years) or Regret Letter * Filled and signed Annex G (Submission Checklist and Acknowledgements) * Acknowledged Annex E (General Conditions of Contracts) *– Use next page of this document* ***Annex G*** * Acknowledged Annex F (UN Supplier Code of Conduct) *– Use next page of this document* ***Annex G*** * Confirm that our company is not on the Consolidated United Nations Security Council Sanctions List *- Use next page of* *this document* ***Annex G***  1. ***In the Technical Proposal in separate envelope:***  * Filled Annex D (Technical Offer Form)      * Data Sheet/Catalogue (Technical Specifications) * Warranty period: one (1) year * Delivery capacity  1. ***In the Financial Proposal in separate envelope:***  * Filled Annex B (Financial Offer Form) *– The financial offer should be submitted in both PDF version (stamped, dated and signed) and EXCEL version* |  |

|  |  |
| --- | --- |
| **COMPANY NAME:** |  |

**ACKNOWLEDGEMENTS:**

|  |
| --- |
| **I herewith confirm to have read and to acknowledge the UNHCR General Conditions for Provision of Services (Annex E):**    **­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp:**  *Authorized Signature* |
| **I herewith confirm to have read and to acknowledge the UN Supplier Code of Conduct (Annex F):**    **­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp:**  *Authorized Signature* |
| **I herewith confirm that our company is not on the Consolidated United Nations Security Council Sanctions List**  *(available at:* [*https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list#entities*](https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list#entities)*)*    **­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp:**  *Authorized Signature* |