

Direct Tel No.: +41 22 730 0921  
E-mail: [msarkulova@intracen.org](mailto:msarkulova@intracen.org)

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From: Manshuk Sarkulova  
Procurement Services, CSS

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**Subject: ITC RFQ 2200198250 for Supply of E-tricycles and Solar Charging Station**

The International Trade Centre (ITC), a joint subsidiary organ of the United Nations and the World Trade Organization, hereby invites your company to submit a Quotation for Services/Goods in accordance with the attached Terms of Reference (Annex A). If your company is interested in undertaking this assignment under contract with ITC, please promptly submit your quotation with special duty-free price for the United Nations to Procurement Services in Geneva e-mail to [msarkulova@intracen.org](mailto:msarkulova@intracen.org) **no later 17 August 2021**.

**Form of Quotation:**

- A) Your Quotation should include  
A firm price without VAT to cover all costs associated with the works specified in the attached Terms of Reference (Annex A) and supporting documents to proof required qualifications and experience
- B) UN General Conditions of Contract:  
This RFQ is subject to the UN General Conditions of Contract (UNGCC). The UNGCC shall become an integral part of any Contract or Purchase Order resulting from this RFQ. You may find the UNGCC at <http://www.intracen.org/about/procurement/general-conditions/>. By submitting a Proposal, the Proposer confirms that it has accessed, read, understood, agreed and accepted the UNGCC.
- C) Payment terms:  
The ITC/United Nations will pay the full amount within 30 days after the completion of work and receipt of the invoices. The invoices shall be sent by email to [Payments@intracen.org](mailto:Payments@intracen.org).
- D) Confidentiality: The information concerning this Request for Quotation, including its Terms of Reference is confidential, privileged and must not be disclosed to others. Please do not copy or submit this Request for Quotation to others, without the prior written consent of the ITC Procurement Services (PS). Do not submit a copy of your Quotation to others, only directly and exclusively to our Procurement Services in Geneva mentioned above.
- E) Additional information: Should you need any additional information concerning this Request for Quotation, please contact immediately our Procurement Services in Geneva by e-mail mentioned above.

Thank you in advance for your cooperation and prompt reply.

  
Pascal Taki  
Head, Procurement Services

