

Community-Based Smart Transport Venture

RFQ 2200198250 ANNEX A - TERMS OF REFERENCE

PROVISION OF Eight (8) E- TRICYCLES FOR COMMUNITY BASED REINTEGRATION INITIATIVE UNDER THE PEACEBUILDING FUND PROJECT

Background

The PBF Project “Holistic and Sustainable Reintegration of Returnees” Community Based Reintegration (CBR) initiatives funded under the UN Peacebuilding aims to create and foster an enabling environment in support of sustainable reintegration of returnees, the effective participation of returnees in local social and economic development processes and a vigorous commitment to community development. It provides a new approach for context driven and locally led programming, realising that each location has its unique variables to foster in relation to sustainable reintegration.

There is a need to revitalise or reinforce the local economies by creating more economic opportunities and promoting progressive community focused development. The approach envisions that the broader community will see direct benefits from local economic and social development, including a community economic infrastructure component, which will lead to increased economic opportunities, production and access to markets.

Through this approach, the project intends to support joint ventures of returnees and their respective host communities to improve the livelihoods of the parties concerned and strengthen the social bond in the target communities. The project, in consultation with the government of The Gambia through the Ministry of Trade, Industry, Regional Integration and Employment (MoTIE), Department of Community Development (DCD), Kanifing Municipal Council, UN sister agencies in The Gambia, returnees association and community members have identified a number of potential ventures including community-based initiatives to undertake.

In reference to this project, ITC seeks to support a joint smart transport venture with eight (8) e-tricycles/tuk-tuk (three wheels) and one (1) solar charging station to improve the livelihoods of the parties concerned and promote community cohesion.

Specifications

The successful bidder shall must have the capacity to deliver 8 three wheel e-tricycles/tuk-tuk and one (1) solar charging station with the required technical specifications as following;

Item	Technical Data
Motor	1000 W
Solar Panel	300 W
Controller	60 V 18 tube
Whole Size	2900 x 1060 x2100
Size of carriage	1370 X 1060 X 2100mm
Size of back seat	360 x930m
Size of driver seat	760 x 330mm
Type Size	40 cm
Brake Type	Drum brake/hand brake/ foot brake
Net weight	270 kgs
Speed	35 -51km/h
Battery	60V 20 AH /32 AH/ 38 AH/ 45 AH / 50AH
Charging time	6 -8h

The tricycles and charging station shall be assembled and tested upon delivery.

Delivery Terms and INCOTERM rules

The Bidder shall deliver the goods within 10 calendar days after Purchase Order signature.

- Delivery place:

International Trade Center

Entrepreneurship Development Center

Saint Matty Road

Bakau, Gambia

- DDP as per Incoterms 2010.

Inspection and Testing

The following inspections and tests shall be performed:

The Bidder must have the goods inspected and submit a test certificate and also a guarantee/warranty certificate that the goods conform to written specifications

ITC or its representative shall inspect and/or test any or all item of the goods to confirm their conformity to the Purchase Order on receipt at destination.

If the goods fail to meet the laid down specifications, the Bidder shall take immediate steps to remedy the deficiency or replace the defective goods to the satisfaction of the ITC.

Warranty

Every electric tricycle shall be covered with a 2-year warranty against manufacturing defects in materials or workmanship on its frame, battery, motor, controller, and display.

The successful Bidder will bear the costs of spare parts and labor during the warranty period and for a failure falling within the terms of warranty.

Repairs and Services

In case a professional repair is required, beyond the warranty period or if the failure is not included in the guarantee, the successful Bidder shall have qualified mechanics to repair. The spare parts shall be available within 14 calendar days from the date of order.

The price list for the spare parts shall be submitted with the offer.

Minimum Requirements

- Must be at least three (3) years in the business as an authorized dealer of brand new tricycles.
- Dealer must be a registered business/ Foundation/Association
- Must have three years experience in solar-powered tricycle and charging station repairs
- Must have at least deliver successfully three trainings on either tricycle/ bike/ motor bike repairs
- Experience training in local language will be added advantage

Submission of Offers

Bidders are required to submit the copies of the following documents:

1. Specifications for the tricycles and solar charging station
2. An Authorized Dealer/Distributor Letter / Certificate or Agreement for the brand new tricycles;
3. Proof of company's registration;
4. Minimum three contracts or references for the provision of solar-powered tricycles and training on repairs;
5. Agenda of the training;
6. Price List for spare parts.

Technical Evaluation Criteria

Submitted offers will be assessed in line with the mandatory criteria provided in the Checklist below:

Checklist

N°	please tick YES or NO box against each criteria	Yes or No		Insert details
1	at least three (3) years in the business as an authorized dealer of brand new tricycles.	<input type="checkbox"/>	<input type="checkbox"/>	
2	At least (3) three years experience in solar-powered tricycle and station repairs	<input type="checkbox"/>	<input type="checkbox"/>	
3	Please confirm you are able to deliver the tricycles within 10 calendar days from signing the Purchase Order	<input type="checkbox"/>	<input type="checkbox"/>	
4	Please confirm the specifications are fully met	<input type="checkbox"/>	<input type="checkbox"/>	

Please attach all the required documents in cases the answer is YES.

Please note that the above criteria are mandatory, therefore any negative response leads to the non-acceptance of the offer.

The Purchase Order will be awarded to the vendor who submitted the lowest cost technically acceptable offer.

I confirm that I understood the requirements and will provide the goods and services in accordance with this ToR.

Comments of the Bidder, if any _____

Bidder (company name) _____ Signature _____

Date: