

General Information			
Company name:			
UNGM registration number (please register the Company on www.UNGM.org if you have not already done so):			
Main contact person and title:			
Email address of contact person:			
Direct telephone number of contact person:			
Date of proposal:			
Validity of proposal:			
Currency of proposal:			
Commercial proposals should be submitted on an <b>all-inclusive basis</b> for providing the contracted Deliverable as described in the TOR.			
1. Requirements as per TOR*	*Estimated number of days required	Total cost JOD	Company comments, if any
(Deliverable1): An inception report - Result of desk review conducted - Identify any potential vendors in the local market and review UNICEF existing vendors - Submission of completed Supplier Profile Forms.			
(Deliveable 2): Protocol for vendor evaluation developed and agreed with UNICEF - Conduct evaluation and inspection; and submission of completed Supplier Inspection Reports - Presentation of the outcome.			
(Deliverable 3:) Expanded vendor for goods and services - Easily searchable Supplier database in acceptable software platform with complete information - A final report containind the methodology & principal conclusions and recommendation of the market survey.			
2. Breakdown of any other costs** as may be applicable noting that no costs can be added at a later stage ** miscellaneous, administrative, communication, overhead costs			
*All cost breakdown must be detailed below or on separate sheet if required. Costing should correspond to the tasks described in your technical proposal.	(*The unit of measure could be proposed)		
All-inclusive Grand Total to provide Contract deliverables:			
<u>Proposed payment schedule :</u>  Note that all payments must be linked to receipt by UNICEF of satisfactory deliverables.	<ul style="list-style-type: none"><li>•20 % of the total contract will be paid upon submission and clearance of the deliverables 1;</li><li>•30 % of the total contract will be paid upon submission and submission of the deliverables 2;</li><li>•Remaining 50 % will be paid upon clearance of final deliverables by UNICEF team;</li></ul>		