**Annex 2b**

**FORM FOR SUBMITTING SERVICE PROVIDER’S FINANCIAL PROPOSAL[[1]](#footnote-1)**

***(This Form must be submitted only using the Service Provider’s Official Letterhead/Stationery[[2]](#footnote-2))***

[insert: *Location]*.

[insert: *Date]*

To: Zhanat Tileumuratova

Procurement Associate

UNDP in Kazakhstan

Dear Sir/Madam:

We, the undersigned, hereby offer to render the following services to UNDP in conformity with the requirements defined in the RFP-2021-040 dated 8/5/2021, and all of its attachments, as well as the provisions of the UNDP General Contract Terms and Conditions:

1. **Cost Breakdown per Deliverable\***

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Deliverables** | **Percentage of Total Price** | **Price**  ***(Lump Sum, All Inclusive)*** |
| 1 | Works performed under Tasks 1, 2 and 3  *The energy consumption (electricity and heat) in energy and monetary units (with a regional breakdown), identified the areas with the highest energy needs including specific energy consumption assessed* | 20% |  |
| 2 | Works performed under Tasks 4, 5 and 6  *An initial assessment of the potential for the application of various renewable energy technologies conducted, financial model (tool) developed for feasibility analysis, a detailed analysis on solid biomass potential usage developed* | 30% |  |
| 3 | Works performed under Tasks 7, 8, 9 and 10  *Analysis of the economic efficiency of replacing traditional fuel (coal/diesel fuel / liquefied and natural gas) with biomass developed. Evaluation of the opportunities and potentials for productive uses of renewable energy (PURE) conducted, detailed resource map developed.* | 30% |  |
| 4 | Works performed under Tasks 11, 12 and 13  *Proposed engineering and financial plans prepared, biomass resources data updated, resource map developed. Presentation of the results developed and presented to the stakeholders.* | 20% |  |
|  | Total | 100% |  |

*\*This shall be the basis of the payment tranches*

1. **Cost Breakdown by Cost Component [*This is only an Example]*:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description of Activity** | **Remuneration per Unit of Time** | **Total Period of Engagement** | **No. of Personnel** | **Total Rate** |
| **I. Personnel Services** |  |  |  |  |
| 1. Project Manager |  |  |  |  |
| 1. Expert 1 |  |  |  |  |
| 1. Expert 2 |  |  |  |  |
| **II. Out of Pocket Expenses** |  |  |  |  |
| 1. Travel Costs |  |  |  |  |
| 2. Daily Allowance |  |  |  |  |
| 3. Communications |  |  |  |  |
| 4. Others |  |  |  |  |
| **III. Other Related Costs** |  |  |  |  |

*[Name and Signature of the Service Provider’s Authorized Person]*

*[Designation]*

*[Date]*

1. *This serves as a guide to the Service Provider in preparing the Proposal.*  [↑](#footnote-ref-1)
2. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes*  [↑](#footnote-ref-2)