**Annex 2b**

**FORM FOR SUBMITTING SERVICE PROVIDER’S FINANCIAL PROPOSAL**

***(This Form must be submitted only using the Service Provider’s Official Letterhead/Stationery in a separate password-protected file with a corresponding note)***

[insert: Location].

[insert: Date]

To: Zhanat Tileumuratova

Procurement Coordinator

UNDP Kazakhstan

Dear Sir/Madam:

We, the undersigned, hereby offer to render the following services to UNDP in conformity with the requirements defined in the RFP-2021-058 dated August 03, 2021 and all of its annexes, as well as the provisions of the UNDP General Contract Terms and Conditions:

1. **Cost Breakdown per Deliverable (percentage)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Deliverables**  ***[list them as referred to in the RFP]*** | **Percentage of Total Price *(Weight for payment)*** | **Price**  ***(Lump Sum in KZT, All Inclusive)*** |
| 1 | **Deliverable 1**  Analysis of national legislation and practice for compliance with Article 2 of the Convention in terms of the use and application of the term “reasonable accommodation”  *Expected result: Analytical report (Report: Section 1)* | 50% |  |
| 2 | **Deliverable 2**  Analysis of international legislation and practice in terms of the use and application of the term “reasonable accommodation”  *Expected result: Analytical report (Report: Section 2)* |
| 3 | **Deliverable 3**  Recommendations for making amendments and additions to legislative and by-laws, documents on standardization (national, interstate standards and rules)  *Expected result: Analytical report (Report: Section 3)* | 50% |  |
| 4 | **Deliverable 4**  Final report was submitted. Acts of acceptance has been signed  Expected result: Final report |
|  | GRAND Total | 100% |  |

*\*This shall be the basis of the payment tranches*

1. **Cost Breakdown by Cost Component:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description of Activity** | **Remuneration per Unit of Time** | **Total Period of Engagement** | **No. of Personnel** | **Total Rate** |
| **I. Personnel Services** |  |  |  |  |
| Team Leader |  |  |  |  |
| Research Expert |  |  |  |  |
| Expert in the field of construction engineering |  |  |  |  |
| **II. Out of Pocket Expenses** |  |  |  |  |
| **1. Travel Costs** |  |  |  |  |
| **2. Daily Allowance** |  |  |  |  |
| **3. Communications** |  |  |  |  |
| **4. Others** |  |  |  |  |
| **iII. Other Related Costs** |  |  |  |  |
| **IV. VAT (if applicable)** |  |  |  |  |
| **Total amount (indicate the total amount of the services including VAT, if it is applicable)** |  |  |  |  |

*[Name and Signature of the Service Provider’s Authorized Person]*

*[Designation]*