Schedule of Requirements

UN Women, grounded in the vision of equality enshrined in the Charter of the United Nations, works for the elimination of discrimination against women and girls; the empowerment of women; and the achievement of equality between women and men as partners and beneficiaries of development, human rights, humanitarian action and peace and security. Placing women’s rights at the centre of all its efforts, UN Women will lead and coordinate United Nations system efforts to ensure that commitments on gender equality and gender mainstreaming translate into action throughout the world. It will provide strong and coherent leadership in support of Member States’ priorities and efforts, building effective partnerships with civil society and other relevant actors.

UN Women plays an innovative and catalytic role in the State of Palestine since its inception in 1997. UN Women Palestine Office focuses its activities on one overarching goal, namely, to support the implementation at the national level of existing international commitments to advance gender equality in line with the national priorities. In support of this goal, and thoroughly taking into consideration the specificities of the Palestinian context, UN Women concentrates its efforts and interventions toward the realization of following strategic goals: Mainstreaming gender in governance, peace and security; Supporting women's economic security and rights; and Promoting women’s rights and protection against violence.

UN Women in Jerusalem needs to purchase a vehicle sedan as per below specifications.

**Technical Specifications for Goods:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item No** | **Minimum Technical Requirements** | **Unit** | **Quantity** |
| 1 | **Diplomat Sedan vehicle production year 2021 as per specifications below** | Each | 1 |

**Delivery Requirements**

|  |  |
| --- | --- |
| **Delivery Requirements** | |
| **Delivery date and time** | Vendor shall deliver the vehicle as soon as possible after Contract signature but before 30 October 2021. |
| **Delivery Terms (**[**INCOTERMS 2020**](https://iccwbo.org/resources-for-business/incoterms-rules/incoterms-2020/)**)** | To country |
| **Customs clearance**  **(must be linked to INCOTERM)** | Not applicable  Shall be done by:  Name of organisation  Vendor/bidder  Freight Forwarder |
| **Exact Address(es) of Delivery Location(s)** | UN Women Office in Jerusalem |
| **Distribution of shipping documents (if using freight forwarder)** | UN Women Office in Jerusalem |
| **Special Packing Requirements** | N/A |
| **Training on Operations and Maintenance** | As needed |
| **Warranty Period** | As specified below |
| **After-sales service and local service support requirements** | As per warrenty |
| **Preferred Mode of Transport** | Other [please specify] as applicable |
| **Subcontracting** | The vendor is strongly encouraged not to sub-contract > 50% of the total work. If a vendor/s intend to do so, they must state the actual percentage (that will be outsourced) in their offer/quotation. |

If the goods fail to meet the laid down specifications, the vendor shall take immediate steps to remedy the deficiency or replace the defective goods to the satisfaction of UN Women.

**Diplomat Sedan vehicle production year 2021**

* Car: Sedan
* Fuel: Petrol
* Engine capacity: Between 1499-1598
* Horse power: Between 100-150
* Automatic gear box Transmission: minimum 6 shifts
* Power steering, Electric windows and side mirrors
* Air condition
* Rear Ac Vent
* Airbags: minimum 5
* Sensors: Rear Sensors
* Five seats
* Interior Seats: Black
* White color
* No panorama sunroof – steel roof
* Warranty: 3 years or 100,000 km bumper to bumper
* Trunk capacity: Minimum 450 Liters
* Multimedia+ Bluetooth
* Spare wheel
* Rear Camera
* Front Wheel drive
* Front cup holders

A full and clear manufacturer’s warranty statement transferable with the ownership of the equipment (UN Women) must be submitted with your bid detailing the terms and conditions that are being offered. The minimum requirement is for a 36 months or 100,000 KM warranty period

Supplier is requested to attach detailed conditions of the offered warranty

**The supplier should take responsibility of:**

* Shipping the vehicle to the country;
* Clear vehicle from bonded/customs
* Vehicle registration and licensing
* Deliver to UN Women office in Jerusalem

Note: UN Women will provide tax exception

# Technical and Financial Offer

***Vendors are requested to complete this form, sign it and return it as part of their quotation****. The Vendor shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted. Instructions on inclusion of VAT and other direct/indirect taxes are included in the solicitation documents and shall be followed when preparing the financial proposal.*

|  |  |  |
| --- | --- | --- |
| Name of Vendor: | Click or tap here to enter text. | |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Currency of the Quotation:** Click or tap here to enter text.  **INCOTERMS:** Click or tap here to enter text. | | | | | |
| **Item No** | **Description** | **UOM** | **Qty** | **Unit price** | **Total price** |
| 1. | Click or tap here to enter text. |  |  |  |  |
| 2. | Click or tap here to enter text. |  |  |  |  |
| 3. | Click or tap here to enter text. |  |  |  |  |
| 4. | Click or tap here to enter text. |  |  |  |  |
| 5. | Click or tap here to enter text. |  |  |  |  |
| Total Price | | | | |  |
| Transportation Price | | | | |  |
| Insurance Price | | | | |  |
| Installation Price | | | | |  |
| Training Price | | | | |  |
| Other Charges (specify) | | | | |  |
| **Total Final and All-inclusive Price** | | | | |  |

***Note*: *In case of discrepancy between unit price and total, the unit price shall prevail.***

**Compliance with Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| Requirement | Your Responses | | |
| Yes, we will comply | No, we cannot comply | If you cannot comply, pls. indicate counter proposal |
| Minimum Technical Specifications |  |  | Click or tap here to enter text. |
| Delivery Term (INCOTERMS) |  |  | Click or tap here to enter text. |
| Delivery Lead Time |  |  | Click or tap here to enter text. |
| Warranty and After-Sales Requirements |  |  | Click or tap here to enter text. |
| Validity of Quotation |  |  | Click or tap here to enter text. |
| Payment terms |  |  | Click or tap here to enter text. |

**Other Information:**

|  |  |
| --- | --- |
| Estimated weight/volume/dimension of the Consignment: | Click or tap here to enter text. |
| Country/ies of Origin:  (*if export licence required this must be submitted if awarded the contract*) | Click or tap here to enter text. |

|  |  |  |  |
| --- | --- | --- | --- |
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. | | | |
| Company Name: | Click or tap here to enter text. | Authorized Signature: |  |
| Address: | Click or tap here to enter text. | Date: | Click or tap here to enter text. |
| Phone No.: | Click or tap here to enter text. | Functional title of Authorized Signatory: | Click or tap here to enter text. |
| E-mail address: | Click or tap here to enter text. | E-mail address: | Click or tap here to enter text. |