

LRPS-2021-9168771 Establishment of LTAs for HACT Services in East Asia and Pacific Region

Clarifications to Questions from Bidders

Part 4 - 31-Aug-2021

No	Reference	Question from Bidders	Clarification from UNICEF
1	Others - Bidding process	In the event that bidder is based in India and has its association in many countries within EAP region such as Cambodia, Vietnam, Thailand, Laos PDR etc., - Can bidder submit proposal as a lead partner in consortium with other firms in other countries of the Region? Please clarify.	Bidder can submit the proposal as a lead entity for the consortium stating clearly indicating the team structure and the accountabilities assigned for the partners.
2	Annex B: Term of References (TOR) 3. Description of assignments 4. Deliverables	The RFP mentions that The Country Coordinator will coordinate with the UNICEF Country office requesting a service and be responsible for carrying out planning, execution and reporting, - Could UNICEF elaborate whether separate country coordinators are required for each country, or one country coordinator could be appointed to coordinate the work for 4-5 countries?	A country coordinator can be assigned to several countries as long as they are able to meet the requirements and complete the services in a timely manner.
3	Annex B: Term of References (TOR) 2. Objectives, Purpose & Expect results 3. Description of assignments 4. Deliverables	- Does bidder require to establish their presence in all the countries of the EAP region or in most of the countries of the region? Please clarify.	The bidder/team is required to conduct visits to the implementing partners and therefore physical presence is required. There may be a request for an HACT Service to be conducted remotely due to Government imposed restrictions but this is for exceptional cases.
4	Others - Extension of submission deadline	- Is it possible to extend the deadline for submission of the proposal? The deadline for submission of the proposal is given 07 September. Actually 7 days period after receiving the clarification is quiet less for preparation of such a large proposal. So please consider extending the deadline.	Kindly be informed that the closing date of this tender is extended for additional one (1) week to allow bidders have sufficient time in preparing the proposals/submission. The new closing date of e-submission on UNGM is now 14-Sep-2021 at 10:00 AM (Bangkok Time).
5	Annex B: Term of References (TOR) 2. Objectives, Purpose & Expect results 3. Description of assignments 4. Deliverables Annex D: Financial Response form - To complete the form	Referring to TOR, according to the 2020 data given: Indonesia was amongst the countries in which UNICEF was most active in terms of partners, cash transfer amounts and consequently the number of spot checks, audits and micro-assessments launched by UNICEF. However, in the Annex D: Financial Proposal template, Indonesia does not appear in the list of countries in which services will be required. - Could UNICEF clarify whether this is intentional or an omission?	That could be an omission from UNICEF, please refer to the new Annex D: Financial Response form (updated 31.08.2021) that included 'Indonesia' country in yellow highlight on the template and bidders are kindly advised to use this latest version for the completion and submission instead. Bidders who have already (clicked) 'Express Interest' against this tender will receive an automatic notification from the system that a new document has been published, hence can also find the updated version of Annex D as a replacement file of tendering 'Documents' package on UNGM platform.