

Request for Expression of Interest (EOI) for

**Establishing and maintaining 5 workshops to
provide maintenance and associated repair and
refurbishment services operation for light,
heavy, armored, and soft skin vehicles, plant
and equipment in Mali**

Reference No. EOI/2021/22736

1 Objectives and Scope

The United Nations Mine Action Service (UNMAS), as part of the United Nations Multidimensional Integrated Stabilization Mission in Mali (MINUSMA), is mandated by UN Security Council resolution 2584 (2021), to improve the Protection of civilians, and facilitate humanitarian assistance;; Enhance national capacities to mitigate explosive threats and enable compliance with international treaty obligations; reduce the explosive threat to MINUSMA and United Nations personnel.

The United Nations Office for Project Services (UNOPS) is an operational arm of the United Nations, supporting the successful implementation of its partners' peacebuilding, humanitarian and development projects around the world. UNOPS implements UNMAS field programmes around the world and has been engaged to implement its project in Mali. Part of the Framework is the vehicle maintenance of UNMAS Mali fleet of vehicles and equipment.

UNOPS seeks the Expression Of Interests (EOI) from proven vehicle maintenance service providers who can provide the full range of services, personnel, equipment and infrastructure expected within a maintenance Contract.

2 Expected Procurement Components

This EOI process is the first stage of a multiple stage process for the purpose of establishing a maintenance service Contract for a period of 36 months with a mobilization start date of 1 Feb 22. The vendors short listed after the evaluation of the EOI will be invited to participate in a Request For Proposal (RFP).

The service will be establishing and maintaining five workshops required to provide scheduled and preventive maintenance, along with repairs and overhaul services of all types of UNMAS owned light, medium, heavy, armoured and soft skin vehicles, plant machinery (including hydraulic systems), generators, other such mechanical equipment and systems. This will take place at five key locations which are in; Gao, Kidal, Timbuktu, Mopti and Tessalit as well as other locations on an Ad-hoc basis.-The Contractor will be provided on Right Of Use (ROU) with four (4) mine protected, suspended lift, 6x6 recovery vehicles, which will be intended for use in support of UNMAS and MINUSMA convoy operations

The core component of the service will include;

- Establishing and maintaining vehicle maintenance workshops, associated stores and tooling in 5 locations in Mali.
- Staffing, maintaining, implementation and deployment ability including “notice to move” time of the four recovery Mine Protected Vehicles
- Maintenance with associated services

The Contractor should be prepared to provide a surge capacity of a containerised portable workshop that will be established on a need basis depending on changing MINUSMA requirements.

At a minimum, the Contractor will be required to repair, maintain and service but not limited to 77 automatic and manual transmission Mine Protected Vehicles (MPV's), including mobile recovery vehicles, armoured and soft skin light vehicles, generators and other plant and hydraulic equipment"

3 Special Procurement Conditions and Additional Information

UNOPS invites suppliers capable of providing the vehicle maintenance service in the above category(s) to submit their expression of interest.

In order to be considered as a potential supplier, interested companies should submit their Expression of Interest including the following information:

#	Form #	Document	Instructions
1	A	The UNOPS Supplier registration form	Mandatory for vendors who are not yet registered with UNOPS
2	B	DRIVE Supplier Sustainability Questionnaire	Mandatory
3		Company profile: Brief presentation of your company including, your registration, licenses and certifications if any, number of staff, years in business, and details about your activities related to the service required.	Mandatory
4	C	Performance Statement form	List at least 2 satisfactory contracts related to the service required. It is mandatory to fill in all the columns
5		Provide 2 evidences of the completion of the contracts listed in Form C (certificate of completion or equivalent) with the client references (Name, Email and Phone number)	The Certificate must be readable with the client company name, the supplier and the type of service provided.
6	D	<p>Key Personal resume form:</p> <p>Project Manager UNMAS liaison role</p> <div style="border: 1px solid black; padding: 5px;"> <p>The PM must have a minimum 8 years of experience of managing similar contracts and possesses relevant qualifications suitable for this position, in fleet maintenance management services or similar relevant role</p> <p>The PM will be fluent in English and is recommended to have knowledge of French</p> </div> <p>Workshop Manager</p> <div style="border: 1px solid black; padding: 5px;"> <p>The Workshop Manager must have a minimum 5 years of mechanical workshop supervisory experience in a reputed organization operating in austere conflict/post conflict countries. Workshop Managers shall have a minimum level 3 qualification in City & Guilds, National Vocational Qualification (NVQ), or other equivalent international level in motor mechanics</p> <p>Evidence of the qualifications to be provided (certificate)</p> <p>The Workshop Manager must be fluent in English and is recommended to have knowledge of French.</p> <p>The Workshop Managers must have first aid qualifications and a valid driver's license which includes trucks/heavy vehicles.</p> </div>	It is mandatory to fill in the provided Form C for each Staff

		<p align="center">Lead Mechanic for remote locations</p> <div style="border: 1px solid black; padding: 5px;"> <p>The Lead Mechanic must have a minimum 3 years of mechanical supervisory experience in a reputed organization operating in austere conflict/post conflict countries. Lead Mechanics shall have a minimum level 3 qualification in City & Guilds, NVQ, or other equivalent international level in motor with the associated understanding and capability of automotive electrical diagnosis and repair</p> <p>Evidence of the qualifications to be provided (certificate)</p> <p>The Lead Mechanic must be fluent in English and would ideally have knowledge of French</p> <p>Must have first aid qualifications and a valid driver's license which includes trucks/heavy vehicles.</p> </div>	
7		<p>Evidence of good financial health and capacity:</p> <p>Submit an audited financial statement for 1 year (between 2018 and 2020).</p> <p>For the financial statements to be considered as "audited", they must have been reviewed and verified by an independent/third party certified accountant. An auditor's report must be submitted as part of the financial statements and the report must include:</p> <ol style="list-style-type: none"> 1) an explicit statement that the third party has audited the financial statements i.e. if an organization submits financial statements prepared by a third party but without this statement, their financials will not be considered audited 2) a statement on which financial reporting standards have been used to prepare the statements <p>While UNOPS acknowledges that some organizations may be exempt from producing audited accounts if they meet certain criteria in accordance with local law for the country in which they are registered, all applicants must still provide audited financial statements for this requirement. Failure to do so will result in disqualification of your application.</p> <p>UNOPS will assess the financial health of organizations based on the financial statements submitted by reviewing any of the below ratios under B.1.1, B.1.2 and B.1.3.</p> <p>Commercial companies that comply with at least one (1) of the three (3) ratios under B.1.1, B.1.2 and B.1.3, will be considered compliant with the requirements for financial information.</p> <p>Where a subsidiary organization fails to meet the requirements for the financial criteria, UNOPS may accept their parent organization's audited financial statements where both of the following conditions are met:</p> <ol style="list-style-type: none"> 1) the parent organization meets the requirements for the financial criteria under B.1.1, B.1.2 or B.1.3 2) the submission includes a signed letter from the parent organization confirming acceptance of liability for any financial risk associated with the subsidiary organization. 	Mandatory

		<p>At any point during the EOI process or a specific tender, UNOPS reserves the right to review any additional financial information as needed to verify the financial health of the applicant and conduct its due diligence considering the complexity and value of the contract in question. This information may include but not be limited to:</p> <p>a) Financial information about the group/parent company the organization belongs to (if applicable) including any fixed or floating charges such as secured loans against the company assets</p> <p>b) Filing requirements such as tax filings or registration and proof that these are fully paid</p> <p>c) Credit reports for the organization if available</p> <table><tr><td>B.1.1</td><td>Current Ratio = Current Assets / Current Liabilities Current Ratio must be equal to or greater than 1</td></tr><tr><td>B.1.2</td><td>Total Debt Ratio = Total Debt/Total Assets Debt Ratio must be less than 1</td></tr><tr><td>B.1.3</td><td>Net Profit Margin = (Total Revenue – Total Expenditure) / Total Revenue Net Profit Margin must be at least 5%.</td></tr></table>	B.1.1	Current Ratio = Current Assets / Current Liabilities Current Ratio must be equal to or greater than 1	B.1.2	Total Debt Ratio = Total Debt/Total Assets Debt Ratio must be less than 1	B.1.3	Net Profit Margin = (Total Revenue – Total Expenditure) / Total Revenue Net Profit Margin must be at least 5%.	
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8	E	Summary of technical requirements							

4 SELECTION CRITERIA

The following criteria will be used to evaluate this EOI

Criteria#	Criteria Description	Total
1	Company profile	Pass/Fail
2	Experience in similar maintenance service	Pass/Fail
3	Experience of key Personnel	Pass/Fail
4	Financial capacity	Pass/Fail
5	Technical requirement	Pass/Fail

This call for Expression of Interest does not constitute a solicitation. UNOPS reserves the right to change or cancel the requirement at any time during the EOI and/or solicitation process. UNOPS also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for EOI does not automatically guarantee receipt of the solicitation documents when issued. Invitations to bid or requests for proposals and any subsequent purchase order or Contract will be issued in accordance with the rules and procedures of UNOPS.