

Question and Answers for RFQ/2021/23832		
	Bidders Questions	UNOPS response
1	<p>I would like to request for clarification on whether or not the bids should be VAT inclusive.</p> <p>In the Tender Evaluation tab, with reference to 'Duties and Taxes', the following statement is made: "All quotations shall be submitted net of any direct taxes (customs duties and indirect taxes, such as sales taxes, VAT, taxes on commodities such as fuel)."</p> <p>However, with reference to 'Additional Information', the following statement is made: "The bids should be exclusive of VAT."</p> <p>I find these two statements contradictory to each other and therefore I would like to request for clarification on whether or not the bids should be VAT inclusive.</p>	<p>Quotations should be exclusive of VAT.</p> <p>All taxable supplies (goods and services) to the United Nations Funds, Programmes and Specialized Agencies based in or operating from Kenya are exempt from Value Added Tax (see the VAT Act, 2013, 2nd Schedule, Part B 'Zero Rated Supplies to Public Bodies, Privileged Persons &amp; Institutions', Paras (3) and (5)). Vendors are therefore required to present invoices without a tax element, i.e. indicate zero rated 0% VAT on all invoices. The purchase orders or contracts issued by the United Nations Funds, Programmes and Specialized Agencies will serve as the basis for the zero rating when vendors are accounting for VAT with the Kenya Revenue Authority.</p> <p>In addition, United Nations Funds, Programmes and Specialized Agencies based in or operating from Kenya are exempt from excise duty (see The Excise Duty Act, 2015, Second Schedule, Part B paragraph 1 (a) and(b)).</p> <p>UNOPS in Kenya will not accept invoices reflecting any VAT rate on its invoices other than 0%, or process VAT exemption claims.</p>
2	Is the tender for local suppliers only?	<p>Yes. This tender is for local Kenyan suppliers. To avoid repeated procurement exercise when there is a need for mobile phones, we are establishing a Blanket Purchase Agreement (BPA) with the intention that when a PO is issued against the BPA the phones can be delivered immediately. For this reason, this tender is an open national tender.</p>
3	What is the duration of the agreement (in years)?	The duration of the Blanket Purchase Agreement is 1 year.
4	What is the desired delivery time?	As explained above, upon issuance of a PO against the Blanket Purchase Agreement, contract holders are expected to deliver Immediately.

5	Is there an estimate of the amount of devices required?	There are no estimated quantities of the devices required. While UNOPS reserves the right to order only one device, given the size and nature of our operations we expected more than a single device to be ordered in the duration of the Blanket Purchase Agreement.
6	Is there an estimate for a minimum quantity of items to ship? Or is UNOPS allowed to order even a single device?	
7	Is there any specific brand you are looking at.	No specific brand is required. Bidders are reminded that whatever brand / model you quote it should meet UNOPS minimum technical requirements.
8	May we quote different brands as per the category or does it have to be one brand only.	Yes. Different brands can be quoted for each category and should meet UNOPS minimum requirement.