



United Nations Relief and Works Agency
for Palestine Refugees in the Near East
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Invitation to Tender - Services Procurement and Logistics Department / Lebanon

Title:	LTA for Tires, Batteries and Lubricants for years 2021-2022 – extendable for two (2) years
Reference ITB Number:	GD/018/2021
Office:	UNRWA – Lebanon Field Office
Date of Issue:	Wednesday, 30 June 2021
Deadline for Receiving Queries	Wednesday 07 July 2021 at 12:00 PM (noon), Beirut local time
Response to Queries	Tuesday 13 July 2021
Closing Date:	Monday, 26 July 2021 at 12:00 PM (noon), Beirut local time
Duty Station:	Lebanon
Target Suppliers:	Local suppliers located in Lebanon

Dear Bidder,

UNRWA Lebanon Field Office hereby solicits your bid for the delivery of requested services as per attached Annexes.

To enable you to submit a bid, please find attached below the Invitation to Bid (ITB), including:

Annex A	General Conditions
Annex B	Tender Instructions
Annex C	Vendor Registration Form
Annex D	Bid Sheet
Annex E	Mandatory Requirements

For queries, please send through e-mail address: FPLO-LEB@UNRWA.ORG before the ITB deadline for receiving queries.

The bid must be delivered on/or before Monday 26 July 2021, at 12:00 PM (noon) Beirut local time to the below mentioned e-mail address:

ITB.etendering@unrwa.org

Bidders are requested to:

- ❖ Fill in the bid sheet, registration & relevant experience forms
- ❖ Sign all the annexes
- ❖ Submit bid in accordance with the attached conditions and tendering documents.

All bidders must visit the below links in UNRWA's website in relation to the below issues:

UNRWA Procurement Policy:

<https://www.unrwa.org/procurement/policy>

UN Suppliers Code of Conduct:

<https://www.unrwa.org/procurement/suppliers>

Message on UNRWA's right to publish awarded contract details online:

<https://www.unrwa.org/procurement/tenders>

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**Jayne EKEMA
H/FPLO**