Section III: Returnable Bidding Forms

eSourcing reference: ITB/2021/21620

Note to Bidders: The following returnable forms are part of this ITB and must be completed and returned by bidders as part of their Bid. Instructions to complete each Form are highlighted in blue in each Form. Please complete the Returnable Biding Forms as instructed and return them as part of your bid by uploading them against their specific Document Checklist in the UNOPS eSourcing system.

This Section comprises the following Returnable Bidding Forms:

* Form A: Joint Venture Partner Information Form
* Form B: Bid Submission Form
* Form C: Price Schedule Form (to be submitted using Form C in word and in excel version for detailed breakdown)
* Form D: Technical Bid Form
* Form E: Past Contracts Form
  + Form H: No Adverse Action Confirmation Form
  + DRiVE Supplier Sustainability Form (Excel attachment)

Form A: Joint Venture Partner Information Form

The Bidder shall fill in this Form in accordance with the instructions indicated below.

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

|  |  |
| --- | --- |
| **JV / Consortium/ Association Information** | |
| **Name** | [complete] |
| **Names of each partner and contact information**  (address, telephone numbers, fax numbers, e-mail address) | [complete] |
| **Name of leading** partner (with authority to bind the JV, Consortium, Association during the Bidding process and, in the event a Contract is awarded, during contract execution) | [complete] |
| **Proposed proportion of responsibilities between partners (in %) with indication of the type of the goods/services to be delivered by each** | [complete] |

**Signatures of all partners of the JV:**

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNOPS for the fulfillment of the provisions of the Contract.

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form B: Bid Submission Form

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: [Insert submission date]

**Subject: Bid for the supply of** [***Insert a brief description of goods/services*]** **in** [**Name of country/city],** ITB Case No. **[Insert ITB ref number],** dated **[insert date]**

We, the undersigned, declare that:

* 1. We have examined and have no reservations to the bidding documents, including amendments No.: [Insert the number and issuing date of each amendment];
  2. We offer to supply in conformity with the bidding documents, including the UNOPS General Conditions of Contract, and in accordance with the delivery schedules specified in the Schedule of Requirements
  3. The total price of our bid, excluding any discounts offered in item (d) below, is: [Insert the total bid price in words and figures, indicating the various amounts and the respective currencies];

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Lots** | **Description** | **Bid submission** | **Currency** | **Amount for each lot** |
| 1 | Lot 01: Arrondissement Sidi EL BECHIR - Equipement informatique-Bureautique) | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 2 | Lot 02: Arrondissement Sidi EL BECHIR - Onglerie Pédicure | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 3 | Lot 03: Arrondissement Bab Souika - Equipement Salle de formation (Auxiliaire de vie) | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 4 | Lot 04: Arrondissement Bab Bhar - Parc du Passage | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 5 | Lot 05: Arrondissement Bab Bhar - Equipement Salle de formation (Associative) | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 6 | Lot 06: Arrondissement Sidi EL BECHIR - Ameublement | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 7 | Lot 07: Arrondissement Sidi EL BECHIR - Accueil | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 8 | Lot 08: Arrondissement Sidi EL BECHIR - Salle de couture | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 9 | Lot 09: Arrondissement Sidi EL BECHIR - Salle artisanat | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 10 | Lot 10: Arrondissement Sidi EL BECHIR - Aménagement extérieur | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 11 | Lot 11: Arrondissement Bab Souika - Espace d'exposition (Aménagement extérieur) | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 12 | Lot 12: Arrondissement Bab Souika - Place Bab Souika | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 13 | Lot 13: Arrondissement Médina - Place Bab Souika | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 14 | Lot 14: Aménagement des Jardins (Sidi Mfarej+ Torbet Bey) | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| 15 | Lot 15: Arrondissement Bab Bhar - Parc du Passage | [Yes/No] | [Insert currency] | [Insert amount for each lot] |
| TOTAL AMOUNT | |  |  | [Insert total amount for the bid here] |

* 1. The discounts offered and the methodology for their application are:
* **Discounts**: If our bid is accepted, the following discounts shall apply. [Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies, including if applicable discounts for accelerated payment.]
* **Methodology of application of the discounts**: The discounts shall be applied using the following method: [Specify in detail the method that shall be used to apply the discounts];
  1. Our bid shall be valid for the period of time of [insert number of days which shall not be less than the specified in the Tender Particulars section, Period of Validity of Bids] from the date fixed for the bid submission deadline as set out in the ITB, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  2. If our bid is accepted, and if so requested in the Tender Particulars section, we commit to obtain a performance security in accordance with Instructions to Bidders Article 34 and the General Conditions of Contract;
  3. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNOPS;
  4. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
  5. Our firm confirms that the Bidder and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
  6. We embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact;
  7. Our firm, its affiliates or subsidiaries – including any subcontractors or suppliers for any part of the contract – has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 4, Eligibility;
  8. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded;
  9. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Stamp form of bid with official stamp of the bidder*]

Form C: Price Schedule Form

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of Bidder]

The Bidder is required to prepare the Financial Proposal following the below format and be submitted separate from the rest of the ITB as indicated in the Instruction to Bidders. The financial proposal must be submitted in US Dollars.

The Financial Proposal must be filled in using both Table below and in the **Attached Excel Form** (for which the total amount should match). The Excel version of Form C should include provision of a detailed cost breakdown.

**NOTE TO BIDDERS: This tender shall be treated independently from any other on-going PSC tenders for which no contract has been officially signed and executed. You must submit your full and complete financial offer for this RFP. Do not consider potential economies of scales or discounts based on the assumption that you will be awarded more than one PSC contract as this will render your proposal incomplete. Potential economies of scales shall be considered at the negotiation stage (not during the evaluation stage). Incomplete financial proposals shall be grounds for disqualification.**

**Prices for Goods**

|  |  |  |  |
| --- | --- | --- | --- |
| **Lots** | **Description** | **Currency** | **Amount for each lot** |
| 1 | Lot 01: Arrondissement Sidi EL BECHIR - Equipement informatique-Bureautique) | [Insert currency] | [Insert amount for each lot] |
| 2 | Lot 02: Arrondissement Sidi EL BECHIR - Onglerie Pédicure | [Insert currency] | [Insert amount for each lot] |
| 3 | Lot 03: Arrondissement Bab Souika - Equipement Salle de formation (Auxiliaire de vie) | [Insert currency] | [Insert amount for each lot] |
| 4 | Lot 04: Arrondissement Bab Bhar - Parc du Passage | [Insert currency] | [Insert amount for each lot] |
| 5 | Lot 05: Arrondissement Bab Bhar - Equipement Salle de formation (Associative) | [Insert currency] | [Insert amount for each lot] |
| 6 | Lot 06: Arrondissement Sidi EL BECHIR - Ameublement | [Insert currency] | [Insert amount for each lot] |
| 7 | Lot 07: Arrondissement Sidi EL BECHIR - Accueil | [Insert currency] | [Insert amount for each lot] |
| 8 | Lot 08: Arrondissement Sidi EL BECHIR - Salle de couture | [Insert currency] | [Insert amount for each lot] |
| 9 | Lot 09: Arrondissement Sidi EL BECHIR - Salle artisanat | [Insert currency] | [Insert amount for each lot] |
| 10 | Lot 10: Arrondissement Sidi EL BECHIR - Aménagement extérieur | [Insert currency] | [Insert amount for each lot] |
| 11 | Lot 11: Arrondissement Bab Souika - Espace d'exposition (Aménagement extérieur) | [Insert currency] | [Insert amount for each lot] |
| 12 | Lot 12: Arrondissement Bab Souika - Place Bab Souika | [Insert currency] | [Insert amount for each lot] |
| 13 | Lot 13: Arrondissement Médina - Place Bab Souika | [Insert currency] | [Insert amount for each lot] |
| 14 | Lot 14: Aménagement des Jardins (Sidi Mfarej+ Torbet Bey) | [Insert currency] | [Insert amount for each lot] |
| 15 | Lot 15: Arrondissement Bab Bhar - Parc du Passage | [Insert currency] | [Insert amount for each lot] |
| TOTAL AMOUNT | |  | [Insert total amount for the bid here] |

**Bidder’s delivery data**

|  |  |  |
| --- | --- | --- |
| **Country of origin of offered products** | Lot 01 | [insert here] |
| Lot 02 | [insert here] |
| Lot 03 | [insert here] |
| Lot 04 | [insert here] |
| Lot 05 | [insert here] |
| Lot 06 | [insert here] |
| Lot 07 | [insert here] |
| Lot 08 | [insert here] |
| Lot 09 | [insert here] |
| Lot 10 | [insert here] |
| Lot 11 | [insert here] |
| Lot 12 | [insert here] |
| Lot 13 | [insert here] |
| Lot 14 | [insert here] |
| Lot 15 | [insert here] |
| **DAP Incoterms 2010 –** Municipalité de Tunis, El Kasbaa, 1080, Tunis-Cedex, Tunisia **point(s) of delivery for offered products** | Lot 01 | [insert here] |
| Lot 02 | [insert here] |
| Lot 03 | [insert here] |
| Lot 04 | [insert here] |
| Lot 05 | [insert here] |
| **DAP Incoterms 2010 –** Service entretien des bâtiments Municipaux, Avenue Taha Hussein Montfleury, 1008, Tunis **point(s) of delivery for offered products** | Lot 06 | [insert here] |
| Lot 07 | [insert here] |
| Lot 08 | [insert here] |
| Lot 09 | [insert here] |
| Lot 10 | [insert here] |
| Lot 11 | [insert here] |
| Lot 12 | [insert here] |
| Lot 13 | [insert here] |
| Lot 14 | [insert here] |
| Lot 15 | [insert here] |
| **Delivery time – All goods should be delivered within 2-3 weeks from the date of confirmed to the location mentioned above against each lot** | Lot 01 | [insert here] |
| Lot 02 | [insert here] |
| Lot 03 | [insert here] |
| Lot 04 | [insert here] |
| Lot 05 | [insert here] |
| Lot 06 | [insert here] |
| Lot 07 | [insert here] |
| Lot 08 | [insert here] |
| Lot 09 | [insert here] |
| Lot 10 | [insert here] |
| Lot 11 | [insert here] |
| Lot 12 | [insert here] |
| Lot 13 | [insert here] |
| Lot 14 | [insert here] |
| Lot 15 | [insert here] |

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form D: Technical Bid Form

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Bidders are required to complete the **Comparative Data Tables** included in Section II: Schedule of Requirements to demonstrate compliance with UNOPS requirements and insert them below. Bidders are NOT allowed to make any change in the “UNOPS requirements” columns of the Comparative Data Tables. Such changes might disqualify your bid.

**Technical Requirements for Services – Comparative Data Table**

|  |  |  |  |
| --- | --- | --- | --- |
| **Lots** | **Description** | **Bidder is compliant** | **Bidder details of specifications provided** |
| 1 | Lot 01: Arrondissement Sidi EL BECHIR - Equipement informatique-Bureautique) | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 2 | Lot 02: Arrondissement Sidi EL BECHIR - Onglerie Pédicure | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 3 | Lot 03: Arrondissement Bab Souika - Equipement Salle de formation (Auxiliaire de vie) | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 4 | Lot 04: Arrondissement Bab Bhar - Parc du Passage | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 5 | Lot 05: Arrondissement Bab Bhar - Equipement Salle de formation (Associative) | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 6 | Lot 06: Arrondissement Sidi EL BECHIR - Ameublement | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 7 | Lot 07: Arrondissement Sidi EL BECHIR - Accueil | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 8 | Lot 08: Arrondissement Sidi EL BECHIR - Salle de couture | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 9 | Lot 09: Arrondissement Sidi EL BECHIR - Salle artisanat | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 10 | Lot 10: Arrondissement Sidi EL BECHIR - Aménagement extérieur | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 11 | Lot 11: Arrondissement Bab Souika - Espace d'exposition (Aménagement extérieur) | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 12 | Lot 12: Arrondissement Bab Souika - Place Bab Souika | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 13 | Lot 13: Arrondissement Médina - Place Bab Souika | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 14 | Lot 14: Aménagement des Jardins (Sidi Mfarej+ Torbet Bey) | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |
| 15 | Lot 15: Arrondissement Bab Bhar - Parc du Passage | [Yes/ No] | [Insert details in the excel sheet and attach to the bid] |

The offered goods and related services (if applicable) are in accordance with the required specifications and requirements specified in **Section II: Schedule of Requirements**.

Yes  No

ANY DEVIATION MUST BE LISTED BELOW:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List of subcontractors or suppliers**

Bidder must identify the names of all subcontractors/suppliers who will be providing good/services under this contract and the type of work being subcontracted, if applicable.

1. \_[Full legal name and address of subcontractors]\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should UNOPS accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form E: Past Contracts Form

Bidders must use this form to demonstrate compliance to relevant *Qualification Criteria for each lot separately (this is mandatory requirement and should be prepared for each lot mentioning the items similar in the lot)*

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of Offeror]

Date: [insert submission date]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Project name**  **and country** | **Name of client, address and contact person** | **Type of work performed and year of completion** | **Value of Contract** | **Date of completion of Delivery** | | **Remarks indicating reasons of late delivery, if any** | **Was performance of services satisfactory** |
| **As per Contract** | **Actual** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form H: No Adverse Action Confirmation Form

ITB reference no: [insert ITB reference No.]

Name of Bidder: [insert name of bidder]

Date: [insert submission date]

This is to certify that [delete unwanted option]:

* 1. No adverse action has been taken against the Bidder [insert Bidder’s name] and the manufacturers [insert manufacturer’s names] whose products are being offered by the Bidder against this ITB, in the last 5 (Five) years.
  2. The following instances of previous past performance have resulted in adverse actions taken against the Bidder [insert Bidder’s name] and the manufacturers [insert manufacturer’s names] whose products are being offered by the Bidder, in the last 5 (Five) years. Such adverse actions included:

[Indicate date and reasons for adverse actions and result of adverse actions; i.e. suspension or cancellation of manufacturing license by regulatory authorities, product recalls, blacklisting, debarment from bidding etc.]

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DRiVE Supplier Sustainability questionnaire

NOTE TO BIDDERS: Bidder should fill in the attached DRiVE supplier sustainability questionnaire and attach to the bid.