

## REQUEST FOR CLARIFICATION

Page	Point	Question	Answers
6	E.2.	Where can be found the <b>proposal submission form</b> ?	Please find attached the Proposal submission form. Also posted on UNGM,
9	P.1.	What are the <b>conditions for participation</b> in the consultation ? (where the conditions for participation are listed ?) Does it refer only to point 10.0, pages 20 and 21 ?	Yes from page 20 to 23. Please check also the Terms of References from page 11.
9	P.1.	What are the <b>information required for the submission</b> of bids ? (where are they listed ?) Does it refer only to points 10.0 to 12.0, pages 20 to 24 ?	<b>Potentials consulting firms should submit a technical offer and a financial offer.</b> Please consult the Terms of references from page 11 to 24.
10	Best offer	Could you explain the term “and/or” in the following sentence? <i>The best offer will be the company that will have the maximum cumulative points and/or the most interesting financial offer if the difference of the points does not exceed 5%.</i> For example : <ul style="list-style-type: none"> <li>○ Bidder A has obtained a final note of 80</li> <li>○ Bidder B has obtained a final note of 76</li> <li>○ The financial offer of B is one USD less than the financial offer of A</li> <li>○ Will Bidder B be selected?</li> </ul>	The sum of the technical and financial notes weighted respectively at 70% and 30% will constitute the final note. That is : <b>Final note = (Technical note * 0.7) + (Financial Note * 0.3)</b> <u>The best offer will be the company that will have the maximum cumulative points.</u>
19	Section II 5.0	Total <b>Number of weeks</b> : Sum calculated is 16 (instead of 15)	16 weeks
20	10.0 a.	Does the <b>International firm</b> should present a grouping or consortium certificate with a Local company ? Or is it acceptable the International firm be considered itself with its local office ?	Local companies selected by the international firms as a partners in the consultancy are the ones that must share the Grouping or

			Consortium Certificate and /VAT Clearance Certificate.
other		Do you have an indication of the total number of man-days expected to complete the mission?	Your technical proposal should contain the number of man-days that you consider appropriate for achieving the mission's objectives.

Following our 1st message of request for clarification that we sent you on Friday 18 June at about 5.18 pm, we would like to submit 2 additional important questions, as the answers to these questions could be of great interest to other bidders as well.

#### **Question 1**

In the ToR's table of deliverables (p.17-19 of reference document) of the above-mentioned request for proposal : point 4 (of this table) mentions as 1st deliverable "**final proposal**" in relation to an expected outcome concerning "**multi-sectoral proposal** for the continuation of a IKI-funded project".

In addition, point 4 of this table lists a 2nd and 3rd deliverable, which is a "concept note" (in draft and final form). This concept note should be presented according to the GCF SAP template (see Task 3 on p.15).

When comparing the content of the concept note using the GCF SAP template (Task 3b. p.15) with the content of the multi-sectoral proposal following the IKI guidelines (Task 4b. p.16), there is a very high degree of similarity between the content of the concept note and the content of the multi-sectoral proposal, with the exception of two additional items specific to the IKI proposal.

**Therefore, the question here is :** should these 2 documents (GCF Concept note and IKI Proposal) be produced for the same project idea or for 2 different projects, one of which would be the continuation/extension of a project already funded by IKI?

- If Unicef is seeking funding from two donors for one and the same project, the content of the concept note and the proposal will be very similar.
- If Unicef is seeking funding from two donors for two different projects, the concept note and proposal will differ greatly, requiring a greater investment in preparatory work. In this case, is a final evaluation of the IKI-funded project (or another recent evaluation) available?

### **Answer 1**

The idea is to develop a GCF concept note based in the results of the study, WASH oriented but can be multisectoral with a focus in WASH. Besides, a multisectoral full proposal for IKI as a continuation of the current project. Therefore, UNICEF is seeking funding from two donor, but both proposals can have similar activities if the results from the study shows that this is pertinent and a good solution for the problems found. There is not an evaluation of the IKI project yet but some documents could be shared with the selected firm.

### **Question 2**

In the list of tasks presented on pp.14-16, task 5 (p.16) focuses on the development of an "**assessment report**". However, this report does not appear explicitly in the table of deliverables. On the other hand, this table mentions in its point 5 (p. 18) the deliverable "**Final strategic document**". However, this strategic document appears in task 3c) of the list of tasks (p.15). There is therefore no clear correspondence (especially in terms of task description) between some of the tasks detailed on pages 14 to 16 and the table of deliverables (pp. 17-19).

**The question is:** does the term "assessment report" actually cover the same content as the term "strategic document"?

- If so, can the strategic document referred to in Task 3c (p.15) be considered the same as the assessment report referred to in Task 5 (p.16)?
- If not, then the assessment report should appear in the deliverables table, clearly distinguishing it from the final strategic document.

### **Answer 2**

The assessment report is the preliminary to the strategic document.

### **Suggestion**

Considering the need to make the table of deliverables (point 5.0 of the ToR) consistent with the numbering and description of the tasks (point 4.0 of the ToR), and the time that it will be necessary for the bidders to prepare technical bids taking into account this consistency, it seems appropriate to add one to two weeks to the bidders' deadlines to submit their bids.

The deadline has been extended to 7 July 2021. Kindly check the UNGM link <https://www.ungm.org/Public/Notice/130070>